



Golden
BEACH

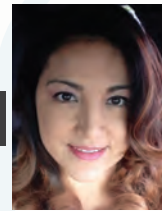
DEPARTMENT OF FINANCE



DEPARTMENT OF FINANCE



Finance Director Maria D. Camacho



Accountant & Asst. to Finance Director Raquel Castellon



"The Finance Department plays a vital role in the function of the Town. It is the central fiscal control and accounting body of the Town government. We process all financial documents from accounts payables to payroll. All business transactions, such as contracts for pest control to contracts for investment advisors, are an example of what goes through this office. Department responsibilities include ensuring compliance with state and federal requirements, assisting the Town Manager with preparing the annual budget, and monitoring the budget revenue and expenditures throughout the year. The Department is also responsible for monitoring the Town's insurance, investments and general accounting. We are a small municipality so our department only has two full-time employees, making the job a very hands-on and very specialized function. I have been with the Town for over twelve years and I have enjoyed working with the administration and with our employees."

Function

The Finance Department is the central fiscal control and accounting body of the Town government. The Finance Director serves as the Chief Financial Officer for the Town. The Department deals with the daily finance/accounting activities including payroll, accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, periodic financial reports to management, administering debt service, and investment of Town funds.

The Finance Director provides vital support in the development of the Annual Budget and Capital Program. In addition, the Department is also responsible for the preparation and disclosure of the financial statements, including responses to the financial auditors.



Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they related to the Town Council's Goals and Objectives.

- Provide accurate and timely budget and financial reports on a monthly basis to the Town Manager.
- Ensure adequate accounting of expenditures for costs associated with the Implementation and Construction of the Town's Capital Improvement Program
- Process payroll and associated Federal and State reports.
- Process accounts payable, accounts receivable and reconciliation of all accounts.
- Assist the Town Manager in the preparation of the Annual Operating and Capital Budget.
- Collect and monitor revenues.
- Coordinate and assist the independent auditors in the preparation of the Comprehensive Annual Financial Report and Single Audit.
- Coordinate the investment of the Town's idle cash as provided by the Town's newly enacted Investment Policy.
- Process and account for grants and submit timely reports as required.
- Manage and account for Town debt.
- Maintain the capital assets program in compliance with GASB 34.
- File continuing financial disclosures to Municipal Securities Rulemaking Board (MSRB) through the Electronic Municipal Market Access (EMMA)



New Initiatives for F/Y 2016-2017

The following initiatives were developed for Fiscal Year 2016/2017 and are relevant to the office's objectives, providing the necessary guidelines that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Continue the initiative of a credit card payment method.
- The department continues the initiative to go green by incorporating a new accounting software that will allow a paperless process.
- Continue to look at a new time clock method (i.e. thumb print clock in's)

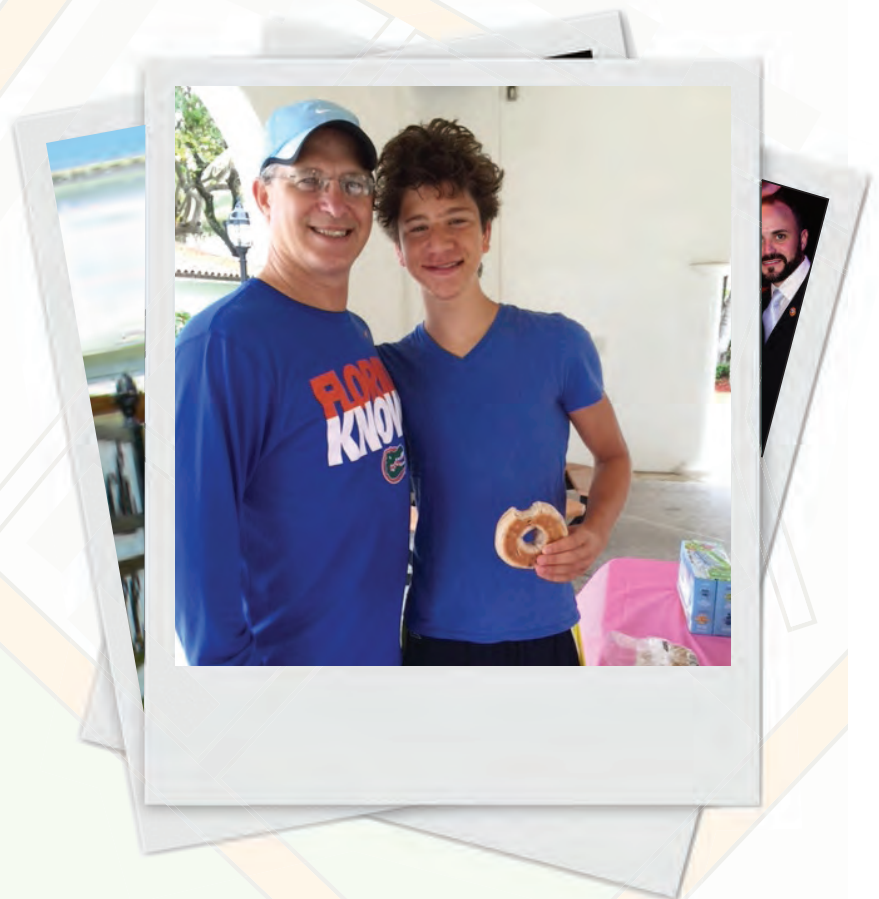
Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Initiated a Remote Deposit program that will enable the Town to deposit checks remotely thus allowing us to save on copies and expedite transactions.

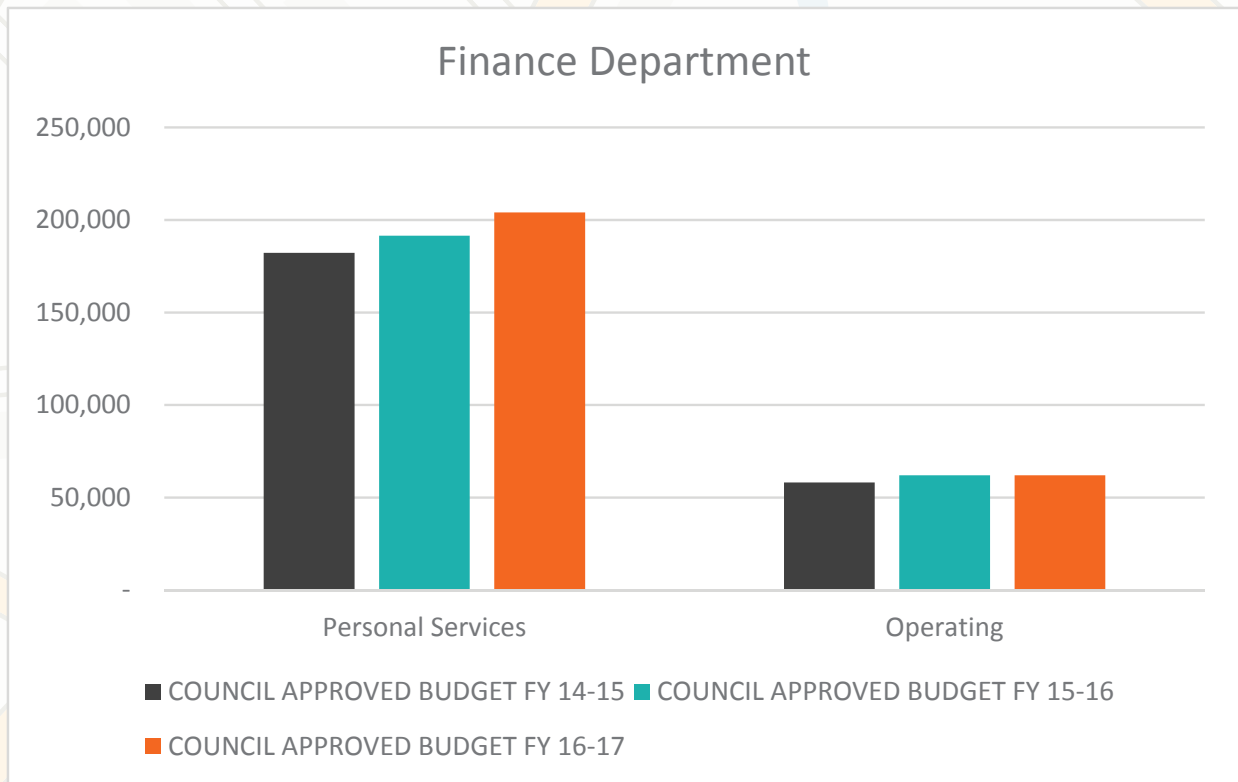
- Payroll Documents are scanned up to the current month and will continue to scan and update accordingly.
- A complete revamp of the storage room is complete, where we have disposed of old items and assessed the boxes in Iron Mountain.
- Added a new Printer with the capabilities to print on both sides for paper reduction.
- Town purchased a new Server that allows for more storage space for our scanned documents.
- Have maintained a rating of Aa3 with Moody's Investors Service since 2008.

"HAVE MAINTAINED A RATING OF AA3 WITH MOODY'S INVESTORS SERVICE SINCE 2008."



FINANCE DEPARTMENT PERSONNEL SUMMARY TREND ANALYSIS

	F/Y 14-15	F/Y 15-16	F/Y 16-17
Finance Director	1	1	1
Accountant /Asst. to Finance Director	1	1	1





BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
513 - FINANCE DEPT						
Personal Services						
513110	Finance Director	68,499	70,211	71,997	75,934	79,242
513120	Salary - General Employee	46,585	47,757	48,951	50,419	54,203
513140	Overtime	1,000	1,000	1,000	2,000	2,000
513210	FICA	8,589	8,804	9,250	9,666	10,209
513220	Retirement	21,981	23,358	23,942	25,018	27,276
513230	Life, Health & Dental Insurance	18,708	20,573	26,592	27,982	30,593
513240	Workers Compensation	423	434	456	476	503
513250	Unemployment	-	-	-	-	-
	Total Personal Services	165,785	172,137	182,188	191,495	204,026
Operating Expenses						
513310	Professional Services	5,400	5,400	6,700	6,700	6,700
513320	Accounting & Auditing	40,000	40,000	40,000	40,000	40,000
513400	Travel & Per Diem	2,500	2,500	2,500	4,200	4,200
513410	Communication Services	2,000	1,500	1,500	1,500	1,500
513420	Freight & Postage Services	-	500	500	500	500
513464	Repairs & Maintenance	-	-	-	-	-
513510	Office Supplies	1,000	1,000	1,000	1,000	1,000
513520	Operating Supplies	4,000	4,000	4,000	4,000	4,000
513540	Books, Pub, Subscrip, Memberships	1,000	1,000	1,000	2,000	2,000
513640	Machinery & Equipment	1,000	1,000	1,000	2,100	2,100
	Total Operating Expenses	56,900	56,900	58,200	62,000	62,000
TOTAL FINANCE DEPARTMENT - 513		222,685	229,037	240,388	253,495	266,026

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
513 - FINANCE DEPT			
Personal Services			
513110	Finance Director	Finance Director Salary	79,242
513120	Salary - General Employee	Accountant & Asst. to Finance Director	54,203
513140	Overtime	Payment for time worked in excess of 40 hours per week	2,000
513210	FICA	7.65% of Salary	10,209
513220	Retirement	Town Pension Plan	27,276
513230	Life, Health & Dental Insurance	Full cost of employee premium and half of family premium	30,593
513240	Workers Compensation	Code 8010 (gross salary multiplied by current rate of .00377)	503
513250	Unemployment		-
Total Personal Services			204,026
Operating Expenses			
513310	Professional Services	Payroll Services	6,700
513320	Accounting & Auditing	Audit (\$35,000) and Single Audit	40,000
513400	Travel & Per Diem	Travel costs, per diem, meals, conferences, and travel expenses	4,200
513410	Communication Services	Cell Phone, Wireless Card, FedEx,	1,500
513420	Freight & Postage Services	Postage, and courier charges	500
513464	Repairs & Maint - Equipment		-
513510	Office Supplies	Copy paper and file folders	1,000
513520	Operating Supplies	Printer Supplies and updates for accounting software and technical support	4,000
513540	Books, Pub, Subscrip, Memberships	Seminars & Training, FGFOA, GFOA, SFGFO&CCA	2,000
513640	Machinery & Equipment	As needed for upgrades	2,100
Total Operating Expenses			62,000
TOTAL FINANCE DEPARTMENT - 513			266,026



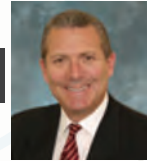


Golden
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LEGAL / TOWN ATTORNEY

LEGAL / TOWN ATTORNEY



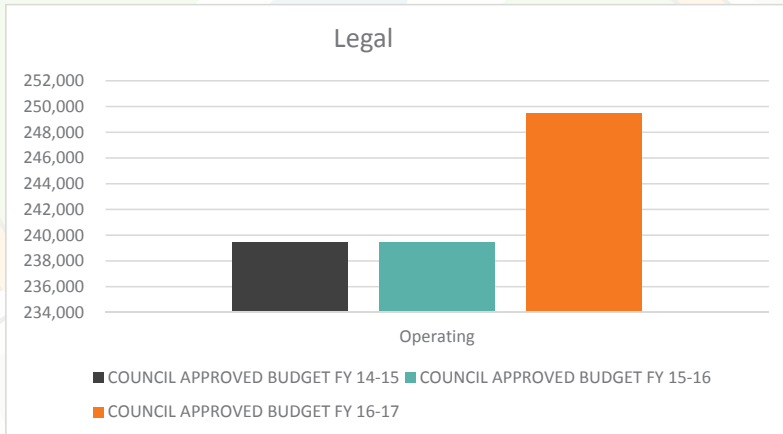
Function

The Town Attorney provides legal support and opinions to the Town Council, Town Manager, Department Directors and advisory boards, on all legal issues affecting the Town. The Office of the Town Attorney may assist the Town Clerk with the drafting of resolutions and ordinances. The Town Attorney is responsible for drafting and reviewing agreements, contracts and other legal documents. The Town Attorney may defend and prosecute cases involving the Town.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they relate to the Town Council's Goals and Objectives

- Provide the Town Council and Town staff with legal advice and support on all necessary legal matters affecting the Town
- Ensure adequate legal oversight associated with the Implementation and Construction of the Town's Capital Improvement Program
- Prepare and/or review resolutions, ordinances and contracts



- Represent the Town in litigation matters

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2015/2016

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
514 - LEGAL						
	Operating Expenses					
514310	Town Attorney	200,000	200,000	200,000	200,000	210,000
514311	Special Council - Code Enforcement	8,500	8,500	8,500	8,500	8,500
514312	Special Council	30,000	30,000	30,000	30,000	30,000
514330	Legal Cost	1,000	1,000	1,000	1,000	1,000
	Total Operating Expenses	239,500	239,500	239,500	239,500	249,500
TOTAL LEGAL DEPARTMENT - 514		239,500	239,500	239,500	239,500	249,500

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
514 - LEGAL			
	Operating Expenses		
514310	Town Attorney	Attorney Billable Hours @ \$200/hour	210,000
514311	Special Council - Code Enforcement	Special Master for Code Violations	8,500
514312	Special Council	New cases and miscellaneous legal matters outside 514310	30,000
514330	Legal Cost	Covers costs of deposition rooms, stenographers, arbitration, and mediation	1,000
	Total Operating Expenses		
TOTAL LEGAL DEPARTMENT - 514			249,500



Golden BEACH



GENERAL GOVERNMENT



GENERAL GOVERNMENT



Function

The General Government Budget provides for Town-wide services and provides for a variety of items of a general nature not applicable to any one specific department or office such as contract and professional services.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they relate to the Town Council's Goals and Objectives.

- Provide for the daily management of Town Projects.
- Ensure proper Representation during the State Legislative Process
- Ensure a healthy reserve for unforeseen expenditures and unforeseen events.
- Provides for general utility costs
- Provide and Ensure a secure computer network for the Town
- Provide for continued Maintenance of Town Facilities
- Provide for Bridge Replacement and any Capital need

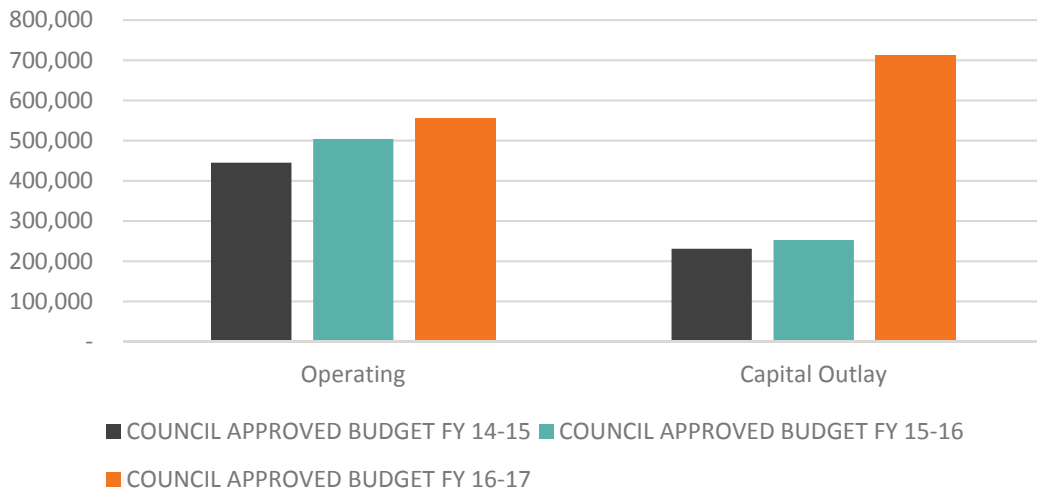
Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Town-wide mosquito control campaign to prevent the possible spread of the Zika virus in Town
- Updated existing structures and purchased new equipment for Tweddle Park
- Renovated and rebuilt the Town's tennis courts
- Monthly Employee Recognition Events
- CITT Audit Findings (mitigated damages to the Town's funding)
- Organized and archived the Records Room
- Converted old documents to electronic format
- Coordinated external storage with Iron Mountain
- Maintain Resident data base
- Continued use of the Telvue system for improved broadcasting of the Town's local access TV channel
- Changed the Town's local access TV channel from Channel 35 to Channel 89



General Government



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/ 2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL PROPOSED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
519 - GENERAL GOVERNMENT						
Operating Expenses						
519310	Professional Services	38,000	62,000	51,356	62,411	65,532
519340	Contract Services	5,000	5,000	5,000	5,000	5,250
519341	Contract Services - Exterminator	20,000	20,000	17,500	17,500	18,375
519343	Contract Services - Computers	41,422	41,422	31,000	31,000	32,550
519344	Contract Services - Landscaping	43,719	55,000	10,000	30,000	31,500
519410	Communication Services	33,000	30,000	30,000	35,000	36,750
519420	Freight & Postage Services	-	3,000	6,000	8,500	8,925
519430	Utilities - Electric	25,000	25,000	25,000	25,000	26,250
519432	Utilities - Water	-	-	-	-	-
519440	Rentals & Leases	5,000	5,000	5,000	5,000	5,250
519450	Insurance	175,000	175,000	175,000	175,000	183,750
519462	Repair & Maintenance - Buildings	19,600	19,600	20,000	20,000	21,000
519464	Repair, Replacement & Maintenance	10,000	10,000	10,000	10,000	10,500
519468	Beautification	20,000	20,000	20,000	35,000	36,750
519469	Minor Tools & Equipment	200	200	200	200	210
519484	Town of GB Website	4,000	4,000	4,000	9,800	10,290
519490	13003 Donations	3,000	3,000	3,000	5,000	5,000
519490	Other Current Charges & Obligations	-	-	-	-	-
519520	Operating Supplies	-	-	-	-	-
519550	Continuing Education	10,000	35,000	35,000	35,000	36,750
519630	Town Facilities Renovations	5,576	21,000	21,000	21,000	22,050
519581	Contingency	250,000	260,519	207,000	226,650	213,909
519931	Contingency - Bldg. Dept.	-	-	-	-	-
519581	Capital Project Fund	-	-	-	-	500,000
519630100	Town Bridge Funds	-	-	-	-	-
519632410	Transfer to Stormwater	-	-	-	-	-
519933	Transfer to Debt Service	-	-	-	-	-
Total Operating Expenses		708,516	794,741	676,056	757,061	1,270,591
TOTAL GENERAL GOVERNMENT - 519		708,516	794,741	676,056	757,061	1,270,591

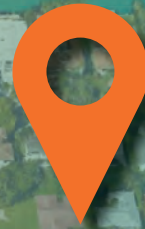
BUDGET SUPPORT INFORMATION APPROVED FY 2016/ 2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
519 - GENERAL GOVERNMENT			
Operating Expenses			
519310	Professional Services	Legislative Services and Professional Services for dredging	65,532
519340	Contract Services	General Needs	5,250
519341	Contract Services - Exterminator	Extermination; Termite; Mosquito Control	18,375
519343	Contract Services - Computers	Increase Costs Due to Increase in Tec.and Lisc. Requirements) (IDC est. \$37,250)	32,550
519344	Contract Services - Landscaping	Non-Park and Non-A-1-A	31,500
519410	Communication Services	Phone - New ABB Internet Service	36,750
519420	Freight & Postage Services	Postage	8,925
519430	Utilities - Electric	FPL costs	26,250
519432	Utilities - Water		-
519440	Rentals & Leases	Copier in Town Hall, postage machine and the water cooler	5,250
519450	Insurance	Florida League of Cities (FMIT)	183,750
519462	Repair & Maintenance - Buildings	AC Maintenance, and other service Building Related	21,000
519464	Repairs & Maint - Equip	Server System License Maintenance for Town Facilities	10,500
519468	Beautification	Committee Projects	36,750
519469	Minor Tools & Equipment	Miscellaneous small tools	210
519484	Town of GB Website	Web page maintenance	10,290
519490	Donations (project code #13-003)	Donation requests will be brought to Town Council as received	5,000
519490	Other Current Charges & Obligations		-
519520	Operating Supplies		-
519550	Continuing Education	Reimbursement for employee continuing education at an accredited school	36,750
519925	Town Facilities Renovations	Minor Town facilities renovations	22,050
519581	Contingency	Dedicated for Capital Project Related Expenses (\$50,000 Restricted for Beach Pavilion Related Expenses)	213,909
519931	Contingent - Bldg. Dept.		-
519581	Capital Project Fund	Dedicated to Fund Capital Projects	500,000
519630100	Town Bridge Funds		-
519932410	Transfer to Stormwater		-
519933	Transfer to Debt Service		-
Total Operating Expenses			1,270,591





Golden
BEACH



DEPARTMENT OF POLICE



DEPARTMENT OF POLICE

Chief of Police Rudy Herbello

Executive Asst. Sheila Pirrone

Lieutenant Yovany Diaz

Grants / Records
Custodian

Accreditation
Judith Jerome

Sergeant L. Perez

Sgt. L. Santinello

Part Time Officers

Ofc. T. Benedict
Ofc. R. Knight
Ofc. E. Fernandez
Ofc. M. Mills
Ofc. R. Perez

Reserve Officers

Ofc. C. Jones
Ofc. J. Skinner
Ofc. W. Lopez

Marine Patrol

J. Fernandez

Dive Unit

Team Member

Inventory Room

Day Shift Patrol

Ofc. J. Camacho
Ofc. E. Carrasco

FTS / FTO Program Team Member

Computers

Payroll / Fleet

Beach Attendant

D. Camacho
R. Mundle

Ocean Rescue

J. Fialkowski
J. Taylor
C. Turniseed

Afternoon Shift Patrol

Ofc. D. Avila
Ofc. R. Weiner
Ofc. O. Santana

Night Shift Patrol

Ofc. J. Bautista
Ofc. C. Lambert
Ofc. J. Soca (K-9)

Com. Service Aide / Guard House

T. Patterson
B. Jackson
J. Garfias
J. Scott

Off Duty Coordinator

Honor Guard

Code Enforcement

Community Service

Motor Unit

Internal Affairs/ Greivance

Forfeitures

Training

Recruitment / Selection / Hiring

IRS Task Force

Det. David Carrazana

Investigations Unit

Det. D. Rosenberg

DEA Task Force

Det. Pedro Villa (K-9)

SFML Task Force

Det. Oscar Suarez
Det. Gary Dooling

Evidence Room

Sgt. L. Perez

"On behalf of the men and women of the Golden Beach Police Department, I want to welcome you to our beautiful, tropical and diverse community. I am proud to work with a team of highly capable civilian, sworn and volunteer members who are dedicated to our number one goal of keeping our community safe.

The Town of Golden Beach Police Department is accredited agency of the Commission for Florida Law Enforcement Accreditation, Inc. Accreditation standards are rigorous and they impact upon all aspects of policing including management, administration, operations and investigations. These standards represent the best and most current police policies and practices that are accepted by law enforcement agencies across the country.

The department's mission, together with the communities of Golden Beach, is to make our town a place where all people can live, work, and visit safely without fear. We are committed to the philosophy of community and neighborhood policing as we build partnerships and coalitions not only with our residents but also with adjacent businesses, corporate, and residential communities to identify and recommend solutions to problems with the goal of improving the quality of life in our community."



Function

The Department of Police is a multi-service community oriented police agency. The Department is committed to community involvement with concentrating placed on the prevention of crime. The Chief of Police manages the day-to-day operation of the department, with the support and assistance of the Lieutenant, Sergeants, and Acting Sergeants.

The Police Department is responsible for enforcing Federal, State, County and local laws. The Police Department responds to requests for service within the community and outside of Golden Beach. Community Policing Services include: patrol services and local programs for the prevention of crime, conducting preliminary and follow up investigations, conducting traffic control activities and maintaining internal controls to insure fair, efficient and effective professional police services.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they relate to the Town Council's Goals and Objectives

- Maintain high quality and cost effective policing services commensurate with funding levels which

may be adversely affected by mandated state legislative tax cuts.

- Ensure adequate levels of police staffing during events and activities
- Continue to review and make recommendations on enhanced and reorganized police department regulations to the Town Manager.

- Implementation of all Collective Bargaining Agreement Provisions.
- Monthly reporting of police performance measures to the Town Manager.
- Continued participation by the GBPД in organized crime task forces.
- Annual re-accomplishment of emergency contact information for all residents.
- Issuance of hurricane vegetation warnings.
- Continue supervisory training for all supervisory personnel.
- To maintain accreditation with the Florida Commission for the Accreditation of Law Enforcement.
- Enhancement of County radio system to upgrade police radios and frequencies to increase communication range and quality.



New Initiatives for F/Y 2016-2017

The following initiatives were developed for Fiscal Year 2016/2017 and are relevant to the office's objectives, providing the necessary guidelines that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- The purchase of a new CAD system for report writing
- The gradual replacement of the Town's present fleet of police cars
- Provide developmental career training classes for the officers as well as FDLE mandated training classes
- Continue the pro-active approach with the CFA accreditation and re-evaluate the classification of "Assistant Accreditation Manager" to a possible full-time position
- Purchase of a Wave Runner for Ocean Rescue

Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- **Promotions for Police Officers and/or Civilians:** On January 2016, Assistant Police Chief Rudy Herbello was promoted to Chief of Police. Sergeant

Yovany Diaz was promoted to Lieutenant in order to assist the administration with the daily operation of the department.

On October 2015, Contractual employee, Detective David Carrazana was promoted to full time officers and Mrs. Judith Jerome was hired as an Assistant to the Accreditation Manager in order to support the Staff in the accreditation process.

- **Part-time, Reserve Officer Program and/or Recruits:** A total of two Part-Time Officers have been hired, one which is an experience Miami-Dade Correctional Officer (Liz Fernandez) and the other is an experience retired Broward Sheriff Officer (Robert Perez). This program has saved the Town thousands of dollars in over-time costs to the Town's Police Department since the program has been in effect. Note: A total of eight applicants were disqualified for various reasons.
- **Mobil Command Vehicle:** The Golden Beach Police Department was able to obtain a Mobil Command Post from the Sweetwater Police Department. This vehicle will serve as the Command Center for D.U.I Operations, dignitary protection, criminal investigations, perimeters, special projects, etc. From inside this vehicle the Command Staff will be able to properly coordinate, organize, supervise and control any effort by field units during an unforeseen event, crime scene or any other investigation(s).
- **Police Dog "K-9":** The Golden Beach Police Department via L.E.T.F funds purchased a K-9 dog for routine patrol assignment, such as building, car and suspect searches. The K-9 dog will also be able to search for hidden narcotics inside different compartments.

**"2016 / 2017:
THE GRADUAL
REPLACEMENT
OF THE
TOWN'S
PRESENT
FLEET OF
POLICE CARS."**

- **Specialized Training:**

- o **Upper Management Training:** On May 2016, Chief Rudy Herbello attended the Governor's Hurricane Preparedness training in Orlando and Lt Yovany Diaz attended the Florida Executive Development training course sponsored by the U.S Department of Justice, Federal Bureau of Investigation.
- o **Police Dive Team:** Detective Rosenberg attended an underwater recovery and crime scene training course where he became the first Golden Beach Police Department underwater crime scene detective.
- o **Field Training Officer:** Officer James Camacho and Julio Fernandez attended the Field Training Officer course and are now certified F.T.O's.
- o **C.P.R/A.E.D Training:** All Sworn Personnel received C.P.R and A.E.D Training.
- o **A.S.P Training:** Police officers received ASP Tactical Training at the Surfside Police Department.
- o **Firearm Annual Qualification:** Department-wide annual firearms qualification and tactical training was conducted on at the Medley Firearms Range.
- o **Motor Squad Unit:** Officers Edsel Carrasco, Danny Avila and Joseph Bautista attended the Police Motorcycle training sponsored by Doral Police Department and successfully completed the course. They are presently patrolling the streets of Golden Beach.
- o **Marine Patrol Training:** Officer Julio Fernandez attended and graduated from the Marine Patrol training course sponsored by IPTM at Polk County.
- o **Field Force Training:** The entire police department attended the annual Mobil Field Force training conducted by the Miami-Dade Police Department, which is scenario based training with different formations and maneuvers born from situational experience.

- o **Radar/Lazer Training School:** Officer Julio Soca attended the Radar/Laser training and is now a certified radar/laser officer.

- o **K-9 school:** Officer Julio Soca is presently attending the Miami Police Department K-9 dog Training School.

- **Community Policing Initiatives:**

- o With the assistance of the U.S. Coast Guard the Golden Beach Police Department has provided (4) four boating safety courses to the Town residents.

- o Sgt. Leila Perez along with members of the Golden Beach Police Motor Squad, Dive Team and K-9 attended Career Day at OJUS Elementary.

- o Sgt. Leo Santinello organized the Drug Take Back initiative in Town.

- o On December 09, 2015, Mayor Glenn Singer along with Sgt. Leila Perez and I attended Career Day at the Scheck Hillel Community School. We provided an informative educational community oriented meet and greet regarding all aspect of business related to the Town of Golden Beach and its Police Department.

- o Motorcycle officers and members of the Honor Guard Detail attended numerous Town's events

- o Several Town police officers volunteered their time at the Aventura Mall for the yearly P.O.A.T. law enforcement charity drive.

- o Several members from the police department participated in the annual charity Tour de Force Bicycle Ride.

- **New Equipment:**

- o **New Laptops Computers Received:** The Town purchased twenty (20) new laptops computers for the Police Department and installed the OSSI records management system (RMS) software package on these new units. The package was

purchased through an agreement with the City of Sunny Isles Beach which has already been using the RMS package for several years. This same OSSI RMS package is also used by North Miami Beach and Coral Gables Police Departments. In addition to the electronic report capability, the system also enables officers to perform NCIC, FCIC, and Driver Auto and Vehicle Information Data (DAVID) checks.

- o An LED message sign board and trailer was purchased.
- o A GPS remote control and App-Powered Camera control drone, was purchased through L.E.T.F.
- o Three Riot Gear Equipment Bags were purchased for mobilization and field force formation training.
- o Bullet Proof Vest was also acquired through L.E.T.F to be given to all sworn personnel.
- o Two Segways were purchased were purchased through L.E.T.F as a support vehicle to patrol the Town.

• **Police Initiatives:**

- o As part of a continue effort to better the operation of the department and to comply with mandates from the State or C.F.A, (3) three were drafter and seven (7) more have been revised.
- o Throughout the year, members from our department assisted neighboring police departments county-wide and attended many multi-agency D.U.I. Check Point within different municipalities.

- o A total of two (2) Mutual Aid Agreements with different police agencies were completed by the Chief's Office and approved by the Town of Golden Beach Council Members.
- o Detective Rosenberg attended the quarterly Investigator's meeting at the Surfside Police Department.
- o Along with Lt. Yovany Diaz and the Town Manager, we attended the IACP in Chicago.
- o The Golden Beach Police Department conducted a multi-agency D.U.I. Check Point at the Pavilion, netting

“A.S.P TRAINING: POLICE OFFICERS RECEIVED ASP TACTICAL TRAINING AT THE SURFSIDE POLICE DEPARTMENT.”



several arrests. A total of 56 officers from 12 different law enforcement agencies participated in the event.

- o The Golden Beach Police Department has participated in several MAGTAF multi-agencies operation targeting wanted persons and gang members.
- o The entire police department was trained with the newly implemented Miami-Dade County Wide Electronic Arrest Form program.

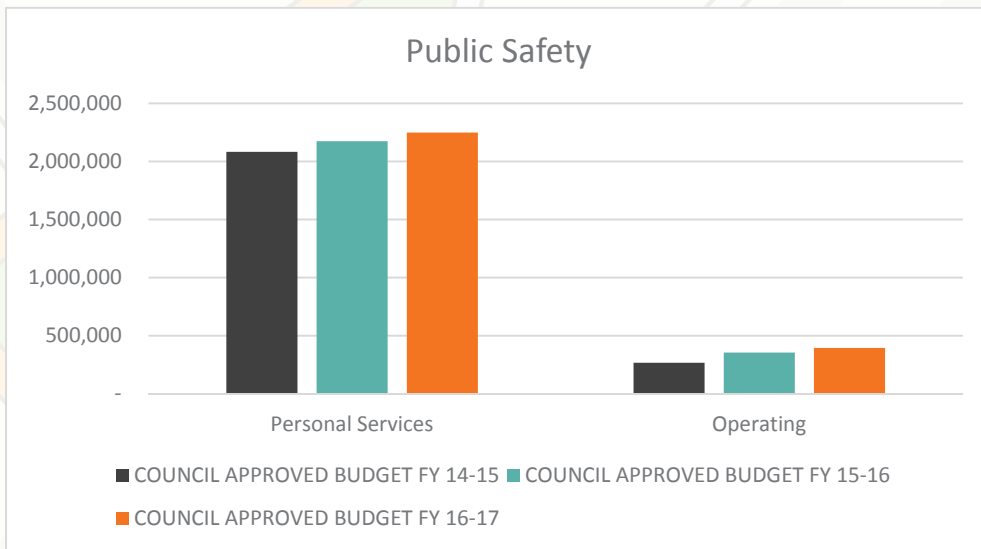
- **Audits;**

- o FDLE conducted NCIC/FCIC audits and no deficiencies were found.
- o As required by CFA standards a total of three audits to the Evidence Room have been conducted and no deficiencies have been found.
- o As required by CFA standards a total of three audits to the Property Room have been conducted and no deficiencies have been found.
- o A DHSMV computer terminal audit was also completed.
- o A total of six quarterly audits have been completed on the uniform citations inventory, as per DHSMV, without any deficiencies.

- **Accomplishments**

- o Officers Joseph Bautista and Julio Fernandez were nominated by the Miami-Dade County Chief of Police Association, as "Officers of the Year" by winning the "Life Saving Award".
- o Officers Julio Fernandez, Joseph Bautista and Julio Soca were selected "Officer of the Quarter" respectively for the year 2015.
- o Officer Julio Soca is presently attending his last semester at Union University. Upon completion, Officer Soca will be getting a Bachelor Degree.
- o The Golden Beach Police Department went through a Mock Assessment in preparation for the upcoming CFA Assessment, schedule for August 2-4, 2016. Assessors recommended few policy changes.
- o *Internal Affairs Complaints;* No internal affairs complaints were filed.
- o *Grievances;* No grievances were filed.





POLICE DEPARTMENT PERSONNEL SUMMARY TREND ANALYSIS

	F/Y 14-15	F/Y 15-16	F/Y 16-17
Chief of Police	0	1	1
Assistant Chief of Police	1	0	0
Administrative Commander	0	0	0
Operations Commander	0	0	0
Lieutenant	1	1	1
Sergeant	3	2	2
Patrol Officer Full-Time	9	8	8
Patrol Officer Part-Time	7	9	9
Investigations Unit	1	1	1
K-9 Officer	1	2	2
Marine Patrol Officer	0	1	1
Motorcycle Division	2	2	2
SIU Officers (All FT with 1 as a K-9)	4	4	4
Code Enforcement	1	1	1
Executive Assistant/Police Records	1	1	1
Ocean Rescue Full-Time	1	1	1
Ocean Rescue Part-Time	2	2	2
Beach Attendant	2	3	3
Accreditation Manager	0	1	1
Community Service Aides (CSAs)	4	3	5

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/ 2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
521 - POLICE DEPARTMENT						
Personal Services						
521110	Police Chief	102,500	105,063	100,000	103,000	108,742
521111	Retirement - 401(k)	17,630	18,071	17,500	18,025	-
521120	Salary - General Employees	41,019	42,043	45,095	46,448	71,836
521113	Salary - Administrative Division	55,350	75,645	83,998	105,575	77,666
521100	Salary - Operational Division	79,950	81,949	75,000	77,250	75,000
521121	Salary - Sergeant	104,850	106,619	204,869	212,916	212,916
521125	Salaries - Officers	729,856	852,536	650,707	695,321	705,364
5211251	Part-Time Officers	102,336	115,128	94,981	70,633	92,145
521126	Salaries - Code Enforcement	-	-	-	-	-
521130	Community Service Aids (CSA)	-	111,969	128,466	118,130	121,674
521140	Salaries - Overtime	42,000	30,000	30,000	30,000	30,000
521141	Salaries - Overtime (Strike force)	-	-	-	-	-
521152	Crime Suppression Detail	-	-	-	-	-
521153	Salaries - State Incentive	10,500	10,500	17,100	17,100	17,100
521154	Salaries - Education Comp	3,500	3,500	12,600	12,600	12,600
521156	Longevity	4,000	4,000	4,000	4,000	8,500
521157	Uniform Allowance	15,200	15,200	15,200	15,200	15,200
521210	FICA Taxes	92,996	111,037	105,806	109,369	100,832
521220	Retirement Contribution	219,913	223,229	239,426	236,092	267,437
521230	Life, Health & Dental Insurance	152,856	217,187	205,686	248,939	282,038
521240	Worker's Compensation	39,739	47,896	45,261	46,688	42,340
521250	Unemployment Compensation	12,000	7,200	7,200	7,200	7,200
Total Personal Services		1,826,195	2,178,772	2,082,895	2,174,486	2,248,590

BUDGET SUPPORT INFORMATION APPROVED FY 2015/2016

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
521 - POLICE DEPARTMENT						
Operating Expenses						
521316	Professional Services	10,000	10,000	15,000	15,000	15,000
521340	Contract Services	165,000	82,500	42,500	50,000	50,000
521341	Strike Force Contract Services	-	-	-	-	-
521345	K-9 Expense	6,000	6,000	6,000	3,000	3,500
521400	Travel & Per Diem	2,100	2,100	2,100	2,100	5,000
521410	Communication Services	15,000	14,500	15,000	15,000	15,000
521420	Freight & Postage Services	-	500	500	-	200
521430	Utilities-Electric	3,000	3,000	3,000	3,000	3,000
521432	Utilities-Water	1,500	1,500	1,500	1,650	1,650
521440	Rentals & Leases	8,000	15,000	15,000	15,000	18,000
521462	Repairs & Maint - Bldg.	1,000	1,000	1,000	2,300	18,000
521463	Repairs & Maint - Vehicles	20,000	20,000	20,000	39,000	40,000
521464	Repairs & Maint - Equip	7,800	7,800	7,800	7,800	7,800
521469	Minor Tools & Equip	1,000	1,000	1,000	1,000	1,000
521470	Printing	600	600	600	600	600
521480	Public Relations/Events/Ads	7,000	7,000	7,000	7,000	7,000
521492	Legal Advertising	-	-	-	-	-
521510	Office Supplies	2,000	2,000	2,000	2,000	2,000
521520	Operating Supplies	8,000	8,000	8,000	8,000	8,000
521521	Gas & Oil	75,000	75,000	75,000	75,000	75,000
521521100	Marine Patrol Fuel	5,000	5,000	5,000	8,500	8,500
521525	Uniforms	8,000	8,000	8,000	10,000	10,000
521540	Books, Pubs, Subs, Memberships	1,200	1,200	1,200	3,200	3,200
521550	Police Training	10,000	10,000	10,000	16,000	18,000
521640	Machinery & Equipment	20,000	20,000	20,000	70,200	85,000
521911	Transfer to Debt Service	-	-	-	-	-
	Total Operating Expenses	377,200	301,700	267,200	355,350	395,450
TOTAL POLICE DEPARTMENT - 521		2,203,395	2,480,472	2,350,095	2,529,836	2,644,040

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
521 - POLICE DEPARTMENT						
Operating Expenses						
521316	Professional Services	10,000	10,000	15,000	15,000	15,000
521340	Contract Services	165,000	82,500	42,500	50,000	50,000
521341	Strike Force Contract Services	-	-	-	-	-
521345	K-9 Expense	6,000	6,000	6,000	3,000	3,500
521400	Travel & Per Diem	2,100	2,100	2,100	2,100	5,000
521410	Communication Services	15,000	14,500	15,000	15,000	15,000
521420	Freight & Postage Services	-	500	500	-	200
521430	Utilities-Electric	3,000	3,000	3,000	3,000	3,000
521432	Utilities-Water	1,500	1,500	1,500	1,650	1,650
521440	Rentals & Leases	8,000	15,000	15,000	15,000	18,000
521462	Repairs & Maint - Bldg.	1,000	1,000	1,000	2,300	18,000
521463	Repairs & Maint - Vehicles	20,000	20,000	20,000	39,000	40,000
521464	Repairs & Maint - Equip	7,800	7,800	7,800	7,800	7,800
521469	Minor Tools & Equip	1,000	1,000	1,000	1,000	1,000
521470	Printing	600	600	600	600	600
521480	Public Relations/Events/Ads	7,000	7,000	7,000	7,000	7,000
521492	Legal Advertising	-	-	-	-	-
521510	Office Supplies	2,000	2,000	2,000	2,000	2,000
521520	Operating Supplies	8,000	8,000	8,000	8,000	8,000
521521	Gas & Oil	75,000	75,000	75,000	75,000	75,000
521521100	Marine Patrol Fuel	5,000	5,000	5,000	8,500	8,500
521525	Uniforms	8,000	8,000	8,000	10,000	10,000
521540	Books, Pubs, Subs, Memberships	1,200	1,200	1,200	3,200	3,200
521550	Police Training	10,000	10,000	10,000	16,000	18,000
521640	Machinery & Equipment	20,000	20,000	20,000	70,200	85,000
521911	Transfer to Debt Service	-	-	-	-	-
Total Operating Expenses		377,200	301,700	267,200	355,350	395,450
TOTAL POLICE DEPARTMENT - 521		2,203,395	2,480,472	2,350,095	2,529,836	2,644,040

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
521 - POLICE DEPARTMENT			
Operating Expenses			
521316	Professional Services	Psychological & medical testing, background & internal investigations, and polygraphs	15,000
521340	Contract Services	Navarro Security; GPS Service; Copy Machine (Maint/copies)	50,000
521341	Strike Force Contract Services		-
521345	K-9 Expense	K-9 medical & dental; food & supplies; vehicle insurance; membership for USPCA	3,500
521400	Travel & Per Diem	Employees attending conferences and other trainings in accordance with travel forms	5,000
521410	Communication Services	Wireless Phone Service and wireless cards	15,000
521420	Freight & Postage Services	Courier services & postage	200
521430	Utilities - Electric	Substation & Police Station	3,000
521432	Utilities - Water	Substation & Police Station	1,650
521440	Rentals & Leases	Toshiba Copier	18,000
521462	Repairs & Maint - Bldg	Misc. repairs at substation and Police Station	18,000
521463	Repairs & Maint - Vehicles	Repair and maintenance of all police vehicles and the marine patrol boat	40,000
521464	Repairs & Maint - Equipment	Equipment repair at substation, phones, radios, office equipment, and transponders	7,800
521469	Minor Tools & Equipment	Transmitter, cones, flex cuff, etc.	1,000
521470	Printing	Police Department forms and documents	600
521480	Public Relations/Events/Ads	Officer of the Quarter; Dade County Chiefs annual event	7,000
521492	Legal Advertising		-
521510	Office Supplies	Paper, pens, etc.	2,000
521520	Operating Supplies	Medical supplies, drinking water, coffee	8,000
521521	Gas & Oil	Increased due to cost increase	75,000
521521100	Marine Patrol Fuel & Oil	New line item for better tracking of expenses	8,500
521525	Uniforms	Uniforms, new name embroidery, name badges, etc.	10,000
521540	Books, Pubs, Subs, Memberships	Reference books, IACP; FCOP; DCCP	3,200
521550	Police Training	Training classes for officers and staff	18,000
521640	Machinery & Equipment	To Purchase and or Lease Police Vehicles	85,000
521911	Transfer to Debt Service		-
Total Operating Expenses			395,450
TOTAL LAW ENFORCEMENT - 521			2,644,040





Golden
BEACH



DEPARTMENT OF BUILDING & ZONING



DEPARTMENT OF BUILDING AND ZONING



Building Official & Inspector Dan Nieda



Building Director Linda Epperson



Chief Plumbing Insp.
John Lindgren



Chief Electrical Insp.
Don Jhonson

Chief Mechanical Insp.
Jan Pierre Perez



Structural Plan Examiner
Jaime Eisen

Building Permits
Clerk Vacant



Code Compliance
Mike Diaz

"The Building & Zoning Department is dedicated to promote the life safety, health and welfare for all the residents and visitors within our community by ensuring that construction projects comply with the intent of the State, County and local Zoning codes. Our department is responsible for the administration and compliance of the International & the Florida State Building Codes and the National Electrical Code as adopted by the Town and our Miami-Dade County Commissioners.

In recognition of the continuing need for developing improved safety standards we are constantly evolving our construction review methods and procedures. We understand the importance of communication in assisting our customers in achieving their goals and objectives.

As a department we will always endeavor to demonstrate honesty, integrity and fairness in all aspects of our responsibilities and we will constantly strive for excellence in our ethical conduct in the performance of our duties."

Function

The Building and Zoning Department is headed by the Building Official, who serves to enforce the Florida Building Code in the municipality and is certified to perform his/her duties by the State of Florida and Miami-Dade County. The position is supported by the Building Director, who oversees administrative functions of the department and supervises the permitting clerk. The Department provides the residents of the Town, architects, engineers, developers, and contractors with a friendly courteous and expeditious turnaround of information and permit requests.



This process is accomplished through the dissemination of information by responding by e-mail requests, telephone messages, and appointments, walk-through permitting, community meetings, Town Council meetings, Special Magistrate Hearings, and various other forms of communication.

The Building Division is charged with the review, processing, issuance, and inspections of building permits for the Town of Golden Beach. The focus of this division is to provide for orderly processing of permits, the assurance that inspections are being performed in a timely and safe manner, and that construction complies with the provisions of all applicable codes.

The Zoning Division is charged with the oversight of all inquiries pertaining to zoning, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, debris removal permits, land development regulations and code compliance activity.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they related to the Town Council's Goals and Objectives.

- Provide continued construction regulation services to the community maintaining the service levels established by the professional organizations such as the International City/County Management Association (ICMA), and the American Planning Association (APA).
- Ensure adequate inspections and oversight associated with the Implementation and Construction of the Town's Capital Improvement Program, to ensure that the health and safety of our residents is not compromised
- Continue to utilize LASERFICHE to effectively illustrate and convey information to the Town Council, employees, members of the general public and residents.
- Increase the quality of service to residents and construction trade representatives by increasing staff training and by utilizing contracted professional services to augment the in-house departmental staff.

New Initiatives for F/Y 2016-2017

The following initiatives were developed for Fiscal Year 2016/2017 and are relevant to the office's objectives, providing the necessary guidelines that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Implement online recording of Orders to the County Clerk's recording office.
- Elimination of the phone inspection line requiring all inspections to be requested through the website or by the inspection email account creating a more reliable system.
- Input into the Energov Permitting software general ledger revenue accounts to facilitate an accurate posting of revenues by the accounting dept.
- Adjustment and refinement of the the Temporary Certificate of Occupancy (TCO) process.

Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

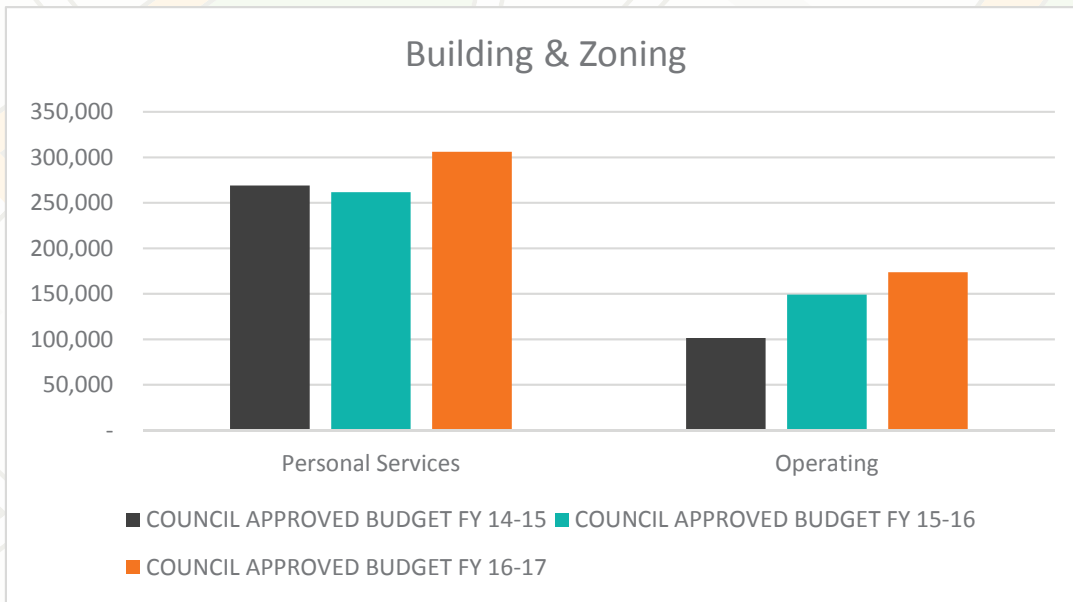
- 497 applications have been processed for permits through the department in this fiscal year.

- New home construction this fiscal year generated 8 new permits to date with a construction value of \$24,540,875 with square footage living areas totaling 64,500 feet or more
- Revenues for the department, in total, are in excess of \$863,000
- Permanent Certificates of Occupancy have been issued for 8 homes and 11 Temporary Certificates of Occupancy have been issued.
- 8 new homes have been added to the property tax roll.
- Permits issued: 702; 243 Bldg., 95 Elect, 105 Plumb, 41 Public Works, 20 Landscaping, 23 Shop Drawings, 34 Mechanical, 11 Equipt Storage, 110 Contractor Registrations, 17 Real Estate Signs, and 3 Transient Living permits.
- Updated and streamlined building forms for public access.
- Processed zoning Variance Requests for both the Building Advisory Board and Council, inclusive of resolution preparation, and public notification, offsetting legal fee expenses.
- Prepared Building Advisory Board Agenda and minutes for distribution to Board Members
- Reviewed current zoning code for Ordinances for changes.
- Sent out yearly notifications to property owners with renters for Transient Living renewal.
- Administrative support backup for other departments and special projects.



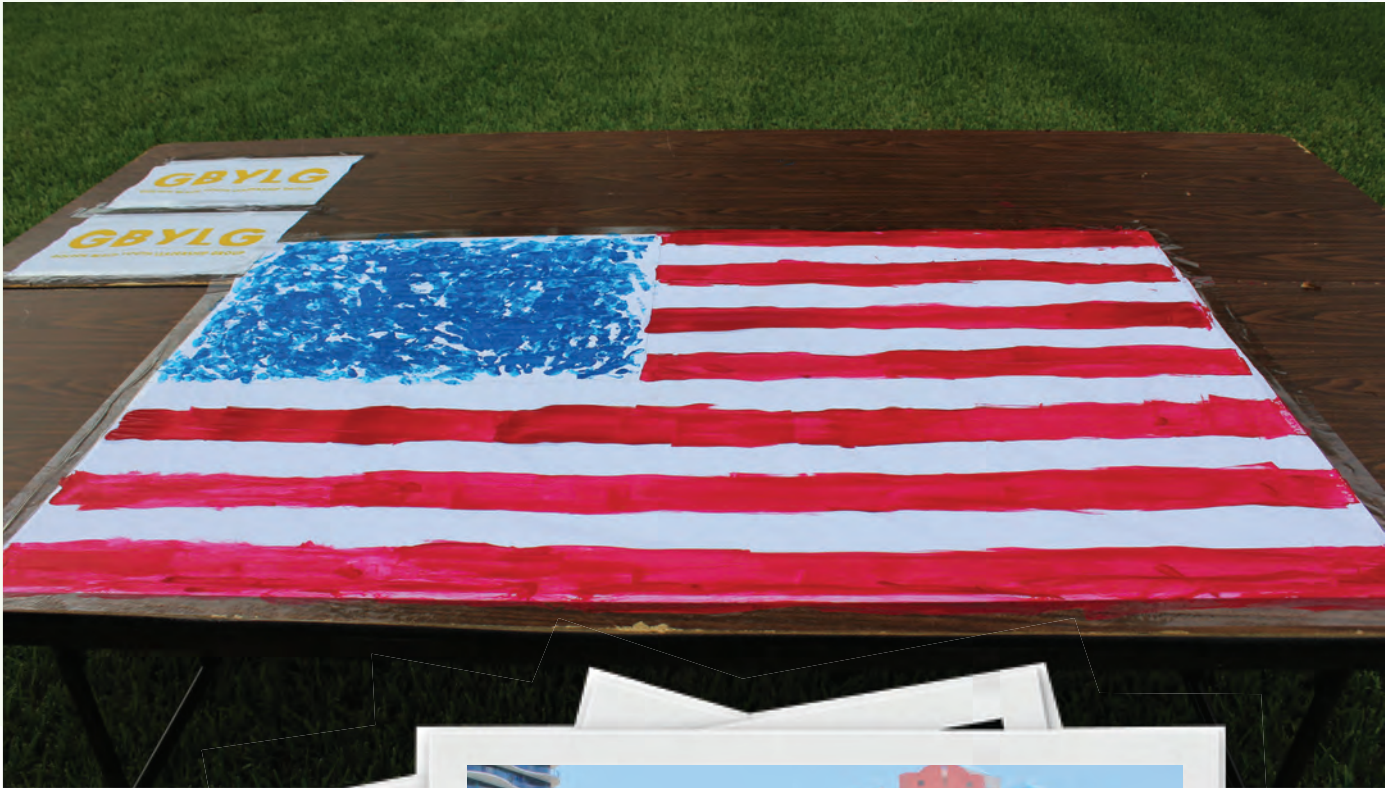
- The Code Enforcement Division issued a total of 238 Civil Violations of which 125 are in closed status, 36 are in open status, 70 are Partial complied as fees have not been paid and 7 Warnings.
 - Code Compliance revenues for fiscal year 2016: Revenues \$147,100 vs budget of \$90,000.
 - In progress audit on code violation file folders: Partial compliance notifications are being sent out/ Ongoing process the audit is completed.
 - Coordinate curb cuts and replacement curbs for new construction compliance.
 - Coordinate TECO gas service for properties needing gas line installations.
 - 6 Certificates of Occupancy issued for new homes
 - 11 Temporary Certificates of Occupancy issued for new homes
 - 3 Certificates of Completion issued for Additions and Renovations
 - Prepared Variance 3 petition recommendations for Council review
 - BRAB recommendations for 31 applicants and met each in pre-application review
 - Completed successful 5 year audits for ISO Building Dept. Operations and FEMA.
 - Issued 252 Building Permits to date
 - Performed 579 building inspections to date
 - Facilitate pre- submittal zoning reviews with BRAB applicants
- Ongoing projects:
- Condense permit files and plans; sending plans out to Laserfiche for scanning
 - Boxing permit files for storage at the Iron mountain facility.
 - Updating of Code Enforcement files.





BUILDING AND ZONING DEPARTMENT PERSONNEL SUMMARY TREND ANALYSIS

	F/Y 14-15	F/Y 15-16	F/Y 16-17
Building Official	1	1	1
Building Director	1	1	1
Building Inspector	1	1	1
Chief Plumbing Inspector	1	1	1
Chief Mechanical Inspector	1	1	1
Chief Electrical Inspector	1	1	1
Structural Plans Examiner	1	1	1
Landscape Architect	0	1	1
Permit Clerk	1	1	1
Code Enforcement Clerk	0	1	1



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2015/2016

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
524 - BUILDING DEPARTMENT						
Personal Services						
524110	Building Official	51,270	52,552	53,866	54,129	55,753
524120	Salary - General Employees	95,421	97,807	100,253	95,781	109,185
524125	Salary - Code Compliance	35,875	35,875	35,875	32,950	44,000
524140	Salaries - Overtime	2,500	2,500	2,500	2,500	2,500
524210	FICA Taxes	13,626	13,899	14,535	13,989	15,984
524220	Retirement Contribution	25,078	26,469	26,953	25,489	31,311
524230	Life, Health & Dental Insurance	25,863	28,843	32,435	34,301	37,523
524240	Worker's Compensation	2,474	2,532	2,657	2,640	9,856
Total Personal Services		252,107	260,477	269,074	261,779	306,112

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

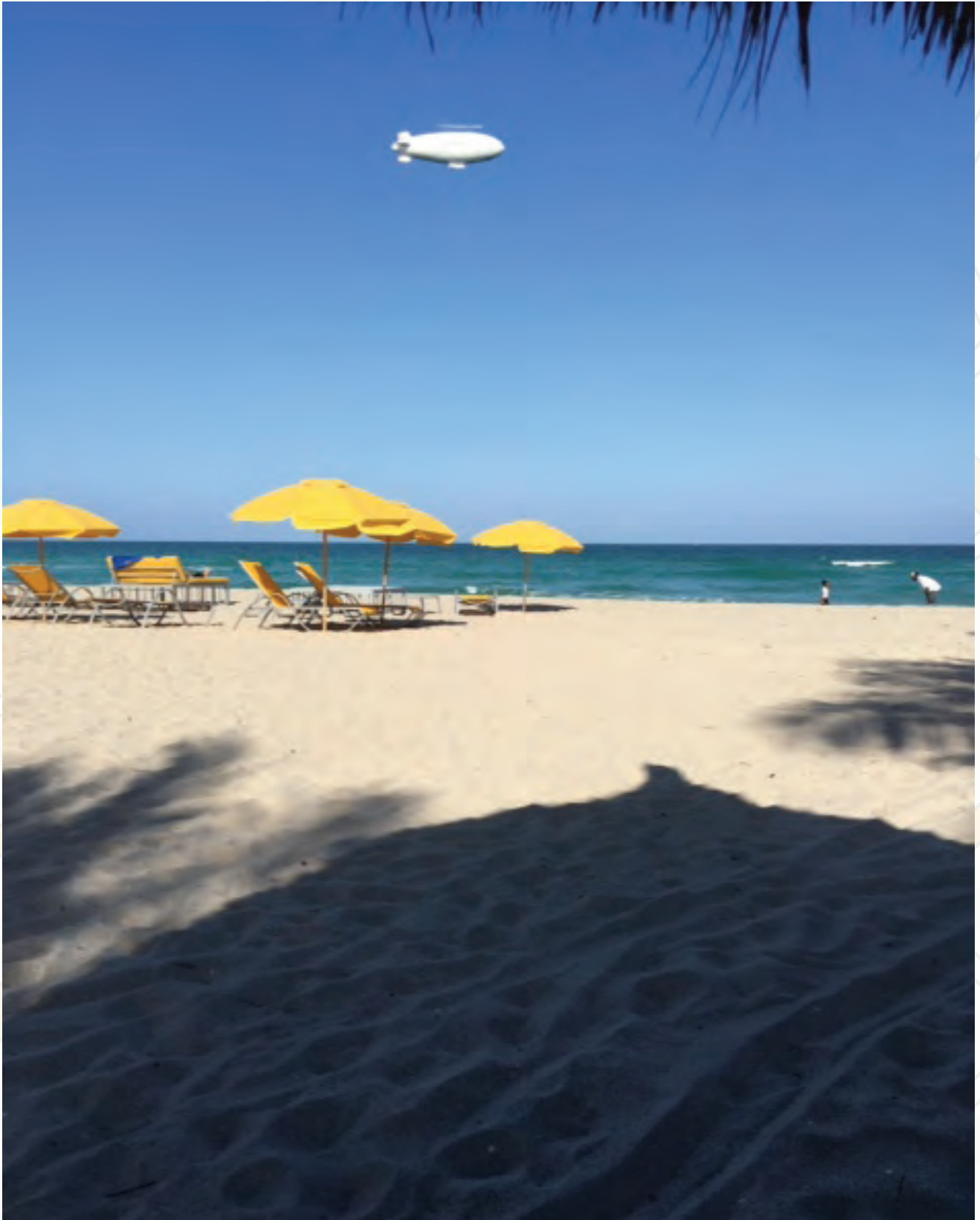
ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
524 - BUILDING DEPARTMENT			
Personal Services			
524110	Building Official	Building Official Salary	55,753
524120	Salary - General Employees	Building Director (\$75 monthly incentive for network maintenance); Permit Clerk	109,185
524125	Salary - Code Compliance	Code Enforcement Officer	44,000
524140	Salaries - Overtime	Special Projects	2,500
524210	FICA Taxes	7.65% of compensation	15,984
524220	Retirement Contribution	Town Pension Plan	31,311
524230	Life, Health & Dental Insurance	Full cost of employee premium and half of family premium	37,523
524240	Worker's Compensation	Estimate based on category rates x payroll	9,856
Total Personnel Services			306,112

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
524 - BUILDING DEPARTMENT						
	Operating Expenses					
524316	Contract Services- Landscape Review				16,000	20,000
524340	Contract Services - Computer	2,000	2,000	2,000	20,000	20,600
524341	Contract Services - Planner	8,000	8,000	8,000	11,000	11,330
524345	Building Inspector	16,640	16,640	16,640	17,000	17,510
524345100	Structural Plans Examiner	10,000	10,000	10,000	10,000	10,300
524346	Consulting/Engineering Svcs	5,000	5,000	5,000	5,000	5,150
524347	Plumbing Inspector	12,610	12,610	12,610	15,000	15,450
524348	Mechanical Inspector	10,670	10,670	10,670	15,000	15,450
524349	Electrical Inspector	20,000	20,000	20,000	25,000	25,750
524400	Travel & Per Diem	2,000	2,000	2,000	2,000	2,060
524410	Communication Services	1,000	800	800	1,000	1,030
524420	Freight & Postage Services		200	200	200	206
524464	Repairs & Maint - Equipment	-	-	-	-	-
524470	Printing & Binding	8,000	7,000	7,000	7,000	7,210
524510	Office Supplies	1,000	1,000	1,000	1,500	1,545
524520	Operating Supplies	4,500	4,500	4,500	4,500	4,635
524540	Books, Pubs, Subs, Memberships	1,000	1,000	1,000	1,000	1,030
524640	Machinery & Equipment	-	-	-	14,000	14,420
524931	Contingency - Bldg. Dept.	-	-	-	-	-
	Total Operating Expenses	102,420	101,420	101,420	149,200	173,676
TOTAL BUILDING DEPARTMENT- 524		354,527	361,897	370,494	410,979	479,788

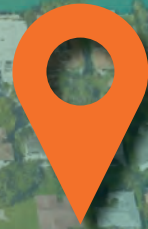
BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
524 - BUILDING DEPARTMENT			
Operating Expenses			
524316-14-005	Contract Services-Landscape Review	Landscape Architect (O'Leary)	20,000
524340	Contract Services	EnerGov Maintenance fee, Printer Service, Sweeping Services	20,600
524341	Contract Services-Planner	Michael Miller code review	11,330
524345	Building Inspector	Structural Inspector \$45/hr for a minimum 5 hours	17,510
524346	Consulting/Engineering Svcs	Project Manager for Large projects	10,300
524346100	Structural Plans Examiner	Added position due to change in Building Official	5,150
524347	Plumbing Inspector	Minimum \$650 monthly for 75% of permit fees collected	15,450
524348	Mechanical Inspector	Minimum \$750 monthly or 75% of permit fees collected (rarely makes minimum)	15,450
524349	Electrical Inspector	Minimum \$650 monthly for 75% of permit fees collected	25,750
524400	Travel & Per Diem	Travel expenses for seminars	2,060
524410	Communication Services	Phone Service for Bldg. Manager, Bldg. Official & Code Officer	1,030
524420	Freight & Postage Services	Postage variance, Special Master Courier Service FedEx	206
524464	Repairs & Maint- Equip		-
524470	Printing & Binding	Imaging and Microfilming	7,210
524510	Office Supplies	Paper, pens, etc.	1,545
524520	Operating Supplies	Software; coffee, water, Zee medical, etc.	4,635
524540	Books, Pubs, Subs, Memberships	Memberships with ACI; ASE; and FSEI and class registration fees	1,030
524640	Machinery & Equipment	Machinery & Equipment	14,420
524931	Contingency - Bldg Dept		-
Total Operating Expenses			173,676
TOTAL BUILDING DEPARTMENT- 524			479,788



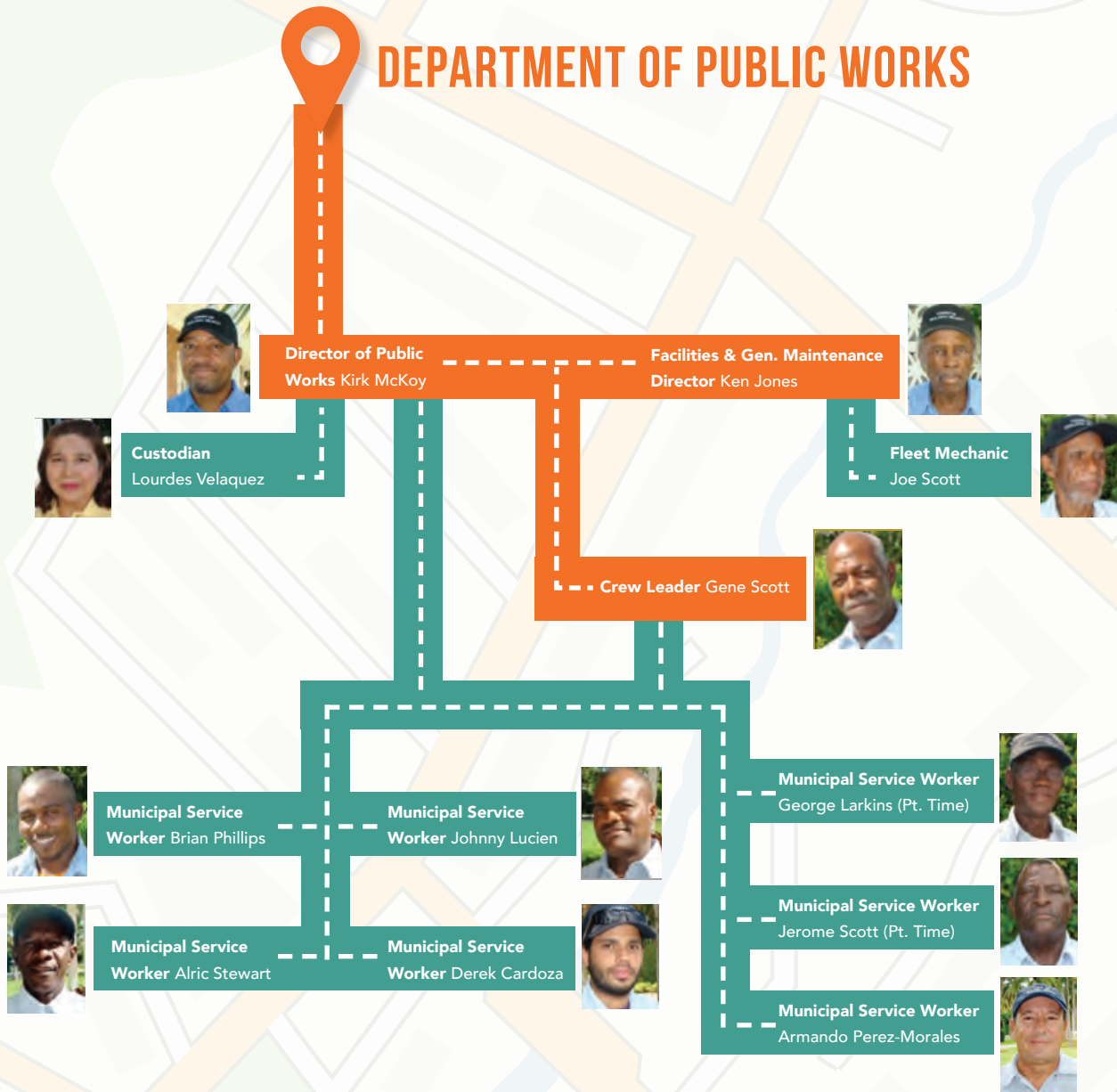


Golden
BEACH



DEPARTMENT OF PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS



"The Public Works Department consists of ten employees who are tasked with the daily upkeep of the Town. The department has completed several projects throughout the Town. With the continuous full support of the Town Manager and my fellow co-workers, our department will continue to thrive to reach the excellence our Town requires. We will work harder, and with teamwork we will achieve all our working goals. From your Public Works Director, thank you for all your support throughout the years."

Function

The Public Works Department is responsible for planning, building, managing and the maintenance of proper levels of infrastructure. The Department is also responsible for water quality, wastewater treatment, solid waste services, and beautification projects to support the community's well-being and growth.

The Department is responsible for the safe, reliable, competitive, cost-effective and environmentally friendly operations of all divisions. The Public Works Department functions under the direction of the Public Works Director.



Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they related to the Town Council's Goals and Objectives.

- Maintain public grounds and buildings (such as that of the Town's Beach Pavilion and designated park areas).
- Ensure adequate cleaning of Public-Right-Of-Way
- Perform adequate safety oversight
- Review existing infrastructure and make recommendations to the Town Manager as to possible future capital improvement needs.
- Clear roads and rights-of-way following storm events.
- Daily Maintenance and upkeep of the Town's facilities, including the Town's roads, beach, parks, and tennis courts.

- Quick and uninterrupted removal of garbage and trash from residences throughout Town on designated trash removal days.
- Monitor and comply with local, state and national environmental laws.

New Initiatives for F/Y 2016-2017

The following initiatives were developed for Fiscal Year 2016/2017 and are relevant to the office's objectives, providing the necessary guidelines that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Developmental trainings and workshops for all public works employees
- Once a month cleaning of all garbage cans for residents and in the parks
- Monthly all-staff meeting with Town Manager

- One assigned pick-up truck for the person that is working on the weekend
- Provide 7 days a week litter removal to the Town's common areas
- Provide weekly beach clean-ups
- Pulling out and bringing back in all recycling cans from residents homes on recycling pick-up days
- Set up and clean up after kids clean up on the beach
- Check all dog stations
- Painted the curves around the sub station
- Supply water-soda and chips on the beach Sat.-Sun- and Mon. on the Memorial Day weekend
- Weed eat west side of A1A
- Clean the town with the street sweeper on a weekly basis
- Acquired two new garbage trucks
- Repaint all playground equipment
- Assisted in upgrading of new tennis courts
- Repainted all basketball benches
- Repainted both parks furniture and water fountains
- Repair broken water fall by singers park
- Acquired a new pickup truck to aid with every day work load
- Assisted in eradicating mosquitos on a weekly basis because of the zika virus
- Installation of drainage system around tennis court to avoid courts flooding
- Assisted in installing new electrical wiring and timer for tennis courts
- Assisted with flooding issues throughout town by keeping drains clean daily

Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Built a new office in the Public Works Department
- Covered the lights in the median on A1A (pink) in observance of Breast Cancer Awareness month
- Had new tires installed on both garbage trucks and both f-150 pick-up trucks
- Purchased two new garbage trucks
- Set up and clean up after all Town events
- Set-up and clean-up after all end of the month employee luncheons
- Set up and clean up after boat safety class
- Set up and clean up after license check at the beach

Public Works Department Ongoing Projects

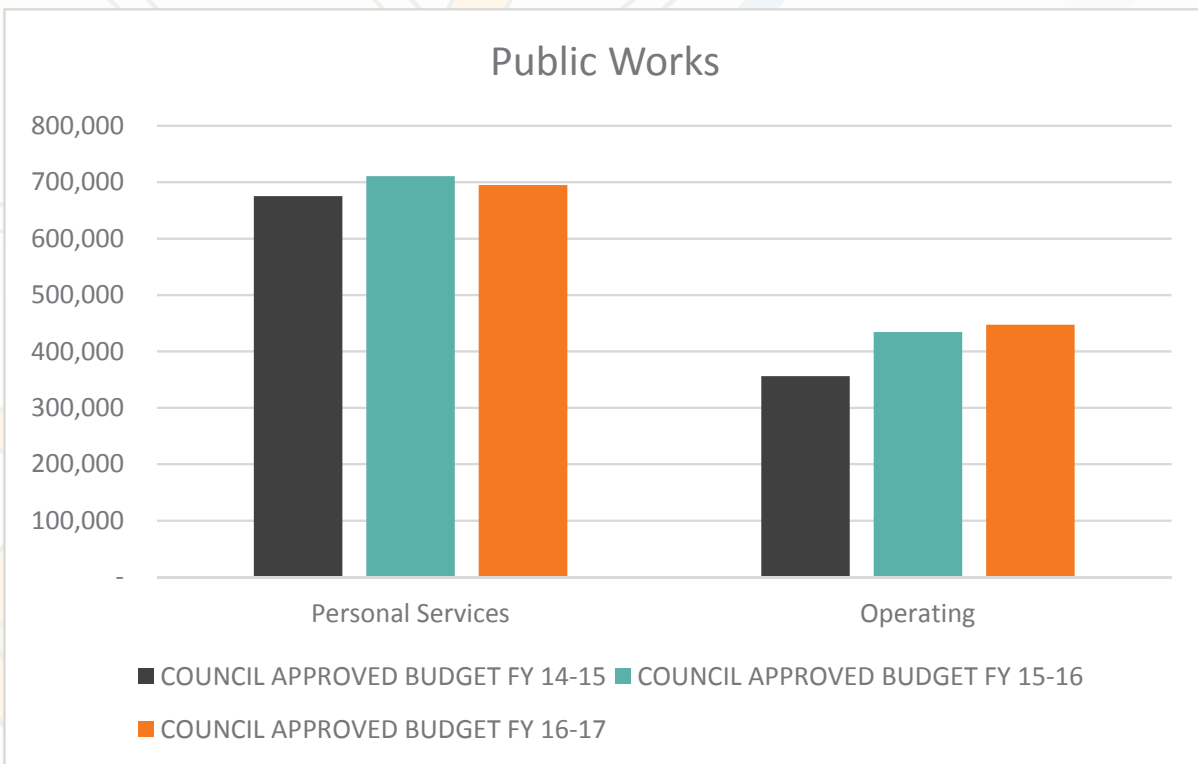
- Rake the beach sand Monday, Wednesday, and Friday if weather permits.
- Clean bathrooms at the Pavilion daily.
- Straighten all sitting chairs daily.
- Clean walkway daily.
- Rake and blow Beach Pavilion parking lot.
- Clean up area along the seawall on the west end of the Strand.
- Wash and clean all garbage trucks.
- Clean and deodorize inside the rear of all garbage trucks.
- Send pick-up truck out to be washed twice a month.
- Service and repair police vehicles.
- Service and repair public works vehicles.
- Garbage pickup every Monday and Thursday. If Monday is a legal holiday, garbage will be picked up on Tuesday.
- Trash pickup every Tuesday and Friday.
- Recycling pickup every Wednesday.
- Inspect drains weekly.
- Start the two pumps every two months.
- Water grass and trees.
- Paint all curbs on the highway
- Repaint all faded light poles throughout Town
- Change all broken and old no trespassing signs on the ocean

**“PROVIDE
7 DAYS A
WEEK LITTER
REMOVAL TO
THE TOWN’S
COMMON
AREAS.”**



PUBLIC WORKS DEPARTMENT PERSONNEL SUMMARY TREND ANALYSIS

	F/Y 14-15	F/Y 15-16	F/Y 16-17
Public Works Director/Asst. Director	0/1	1/0	1/0
Maintenance Director	1	1	1
Fleet Mechanic	1	1	1
Crew Leader	1	1	1
Municipal Service Worker (FT)	4	4	4
Municipal Service Worker (PT)	2	2	2







BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
539 - PUBLIC WORKS						
Personal Services						
539110	Public Works Director	58,345	59,803	48,803	38,000	57,247
5391121	Asst. Public Works Director	-	-	49,438	52,194	38,000
539112	Facilities & General Maintenance Director	-	-	-	-	-
539120	Salary - General Employees	304,147	311,747	284,861	314,974	319,655
539140	Salaries - Overtime	20,000	20,000	20,000	20,000	20,000
539156	Longevity	3,500	3,500	3,500	3,500	4,000
539210	FICA Taxes	27,054	27,730	29,307	30,995	28,833
539220	Retirement Contribution	69,235	73,567	75,854	72,810	69,157
539230	Life, Health & Dental Insurance	92,584	103,523	116,642	127,895	111,980
539240	Worker's Compensation	42,971	44,045	47,156	50,416	46,166
Total Personal Services		617,836	643,915	675,561	710,784	695,038

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
539 - PUBLIC WORKS			
Personal Services			
539110	Public Works Director	Salary	57,247
5391121	Asst. Public Works Director	Salary	38,000
539112	Facilities & General Maintenance Director		-
539120	Salary - General Employees	Employee salaries and Incentive Pay for CDL driver's licenses (\$25 a pay period) 5% crew leader incentive	319,655
539140	Salaries - Overtime	Time worked in excess of 40 hours	20,000
539156	Longevity	Employees with 10 yrs. \$500; 15 yrs. \$800; 20 yrs. 1,000; 21 yrs. plus \$1,000 each year	4,000
539210	FICA Taxes	7.65% of compensation	28,833
539220	Retirement Contribution	Estimate per actuary	69,157
539230	Life, Health & Dental Insurance	Full cost of employee premium and half of family premium	111,980
539240	Worker's Compensation	Estimate based on category rates x payroll	46,166
Total Personal Services			695,038

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
539 - PUBLIC WORKS						
	Operating Expenses					
539340	Contract Services	19,000	43,000	57,000	57,000	58,710
539400	Travel & Per Diem	4,000	4,000	4,000	4,000	4,120
539410	Communication Services	1,000	1,000	1,000	1,000	1,030
539420	Freight & Postage Services	-	-	-	-	-
539430	Utilities - Electric	52,000	52,000	52,000	52,000	53,560
539432	Utilities - Water	77,000	77,000	77,000	70,000	72,100
539434	Utilities - Waste Disposal	70,000	70,000	65,000	65,000	66,950
539437	Utilities - Recycling	27,000	27,000	27,000	27,000	27,810
539440	Rentals & Leases	10,000	10,000	10,000	10,000	10,300
539462	Repairs & Maint - Bldg.	2,500	2,500	2,500	3,200	3,296
539463	Repairs & Maint - Vehicles	15,000	15,000	15,000	25,000	25,750
539464	Repairs & Maint - Equipment	2,000	2,000	2,000	2,000	2,060
539467	Landscaping & Maintenance	40,000	30,000	10,000	10,000	10,300
539470	Printing & Binding	1,000	1,000	1,000	1,000	1,030
539510	Office Supplies	300	300	300	300	309
539520	Operating Supplies	12,000	12,000	12,000	12,000	12,360
539521	Gas & Oil	20,000	20,000	20,000	20,000	20,600
539540	Books, Pubs, Subs, Memberships	300	300	300	-	-
539640	Machinery & Equipment	-	-	-	75,000	77,250
	Total Operating Expenses	353,100	367,100	356,100	434,500	447,535
TOTAL PUBLIC WORKS - 539		970,936	1,011,015	1,031,661	1,145,284	1,142,573

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
539 - PUBLIC WORKS			
Operating Expenses			
539340	Contract Services	Uniform Service cleaning (G & K Services)	58,710
539400	Travel & Per Diem	Auto allowance for Public Works Director and Facilities & General Maintenance Director; Seminars (APWA)	4,120
539410	Communication Services	AT&T Wireless phone expenses of Public Works Director and Facilities & General Maintenance Director	1,030
539420	Freight & Postage Services		-
539430	Utilities - Electric	Street Lights, Pump Stations, Sprinklers, etc	53,560
539432	Utilities - Water	Sprinklers	72,100
539434	Utilities - Waste Disposal	Solid waste disposal fees	66,950
539437	Utilities - Recycling	Recycling charges from Allied Waste Services	27,810
539440	Rentals & Leases	Leases and Misc. Rentals	10,300
539462	Repairs & Maint - Bldg	Repairs To Town Facilities	3,296
539463	Repairs & Maint - Vehicles	Garbage Truck, Trash Truck, Tractor & Public Works Trucks, Fleet Maintenance & Gem Cart	25,750
539464	Repairs & Maint - Equip	Lawnmowers, sprinkler repair, maintenance of gardening equipment	2,060
539467	Landscaping & Maintenance	Plants, sod, etc.	10,300
539470	Printing & Binding	Door Hangers	1,030
539510	Office Supplies	Paper, pens, etc.	309
539520	Operating Supplies	Medical, cleaning supplies, maintenance supplies, minor tools & equip., safety shoes, safety vests, goggles, keys, landscaping tools, fire extinguishers, etc.	12,360
539521	Fuel & Oil	Public Works Fleet	20,600
539540	Books, Pubs, Subs, Memberships		-
539640	Machinery & Equipment	Garbage Trucks Lease	77,250
Total Operating Expenses			447,535
TOTAL PUBLIC WORKS - 539			1,142,573





Golden
BEACH

DEPARTMENT OF ROADS & STREETS





DEPARTMENT OF ROADS AND STREETS

Facilities/General Maintenance Director Ken Jones



**Roads & Streets Leader,
Municipal Service Worker Joe Scott**



Function

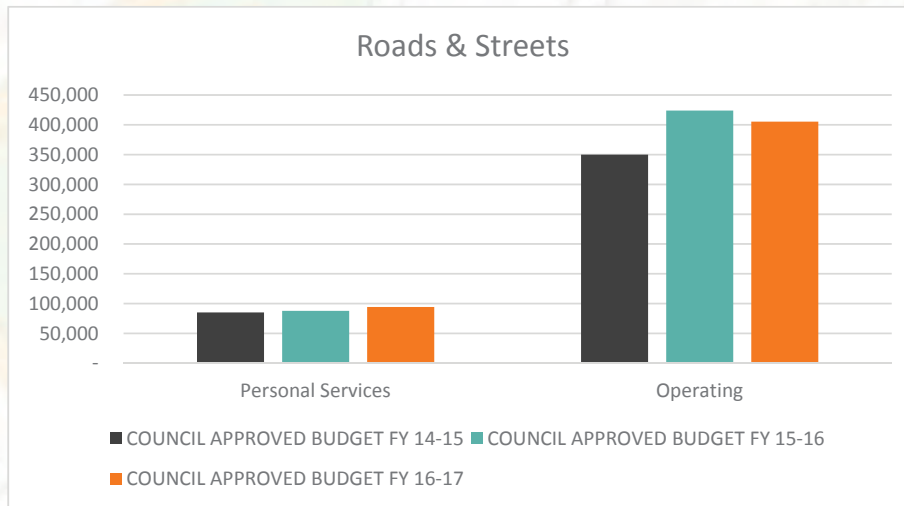
Within the Public Works Department is the Roads and Streets Division, which functions under the direction of the Facilities and General Maintenance Director. This division is responsible for the repair and maintenance of the Town's streets.

BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/ 2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
541 - ROAD AND STREET FACILITIES						
Operating Expenses						
541112	Facilities & General Maintenance Director	52,525	53,838	55,185	56,841	60,736
541210	FICA Taxes	3,920	4,018	4,222	4,348	4,511
541220	Retirement Contribution	10,032	10,657	10,927	11,254	12,415
541230	Life, Health & Dental Insurance	7,490	8,361	9,401	9,772	10,673
541240	Worker's Compensation	4,960	5,084	5,342	5,502	5,879
Total Personal Services		78,927	81,958	85,077	87,717	94,214

BUDGET SUPPORT INFORMATION APPROVED FY 2016/ 2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
541 - ROAD AND STREET FACILITIES			
Personal Services			
541112	Facilities & General Maintenance Director	Salary	60,736
541210	FICA Taxes	7.65% of salary	4,511
541220	Retirement Contribution	Town Pension Plan	12,415
541230	Life, Health & Dental Insurance	Full cost of employee premium and half of family premium	10,673
541240	Worker's Compensation	Estimate based on category rates x payroll	5,879
Total Personal Services			94,214



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
Operating Expenses						
541340	Contract Services	-	-	-	-	-
541344	Contract Svcs - Median Maintenance	104,000	104,000	262,012	270,000	270,000
541430	Utilities - Electric	24,000	24,000	24,000	24,000	24,720
541432	Utilities - Water	20,000	20,000	20,000	20,000	20,600
541461	Repair & Maintenance - Lights & Poles	-	-	-	-	-
541463	Repair & Maintenance - Vehicles	-	-	-	-	-
541465	Repair & Maintenance - Streets	44,074	44,074	44,074	110,000	90,000
541466	Repair & Maintenance - Fountains	-	-	-	-	-
541467	Landscape & Maintenance	-	-	-	-	-
541640	Machinery & Equipment	-	-	-	-	-
	Total Operating Expenses	88,074	88,074	88,074	154,000	405,320
TOTAL ROADS & STREETS - 541		167,001	170,032	173,151	241,717	499,534

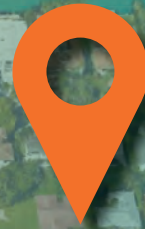


BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
Operating Expenses			
541340	Contract Services		-
541344	Contract Svcs - Median Maintenance	Median Maintenance, Fertilization	270,000
541430	Utilities - Electric	Power to the street sprinkler timers	24,720
541432	Utilities - Water	Water use greenway and medians	20,600
541461	Repair & Maintenance - Lights & Poles		-
541463	Repair & Maintenance -Vehicles		-
541465	Repair & Maintenance - Streets	Overlay streets & striping; Street Sweeping (50% budgeted in 524340)	90,000
541466	Repair & Maintenance - Fountains		-
541467	Landscape & Maintenance		-
541640	Machinery & Equipment		-
Total Operating Expenses			405,320
TOTAL ROADS & STREETS - 541			499,534



Golden
BEACH



DEPARTMENT OF PARKS & RECREATION



DEPARTMENT OF PARKS AND RECREATION

Function

The Parks and Recreation Department is responsible for the management of all Golden Beach parks, and aesthetically enhance the quality of life for residents and visitors of the Town of Golden Beach.

The Department is also responsible for the coordination of all program and activities at the parks and around Town.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they related to the Town Council's Goals and Objectives.

- Supervise, alongside the Town's Recreation Committee, any and all Town events (such as Bagels on the Beach, Memorial Day Event, Veteran's Day Event, Halloween Event, etc.).
- Cross train certain staff members on specific tasks of each facility to increase employee coverage should absences occur.
- Plan, organize and administer programs throughout the year, such as youth activities, adult activities, senior citizen activities, and community support events.
- Ensure compliance with applicable safety standards and take immediate remedial action to provide optimal recreational opportunities.

New Initiatives for F/Y 2016-2017

The following initiatives were developed for Fiscal Year 2016/2017 and are relevant to the office's objectives, providing the necessary guidelines that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Developmental trainings and workshops for all public works employees
- Once a month cleaning of all garbage cans for residents and in the parks
- Monthly all-staff meeting with Town Manager
- One assigned pick-up truck for the person that is working on the weekend
- Provide 7 days a week litter removal to the Town's common areas
- Provide weekly beach clean-ups
- The beach will be staffed from 10 a.m. to 7 p.m. year-round, with two beach attendants scheduled to work every

weekend in addition to one police officer scheduled to work the beach area on long weekends.

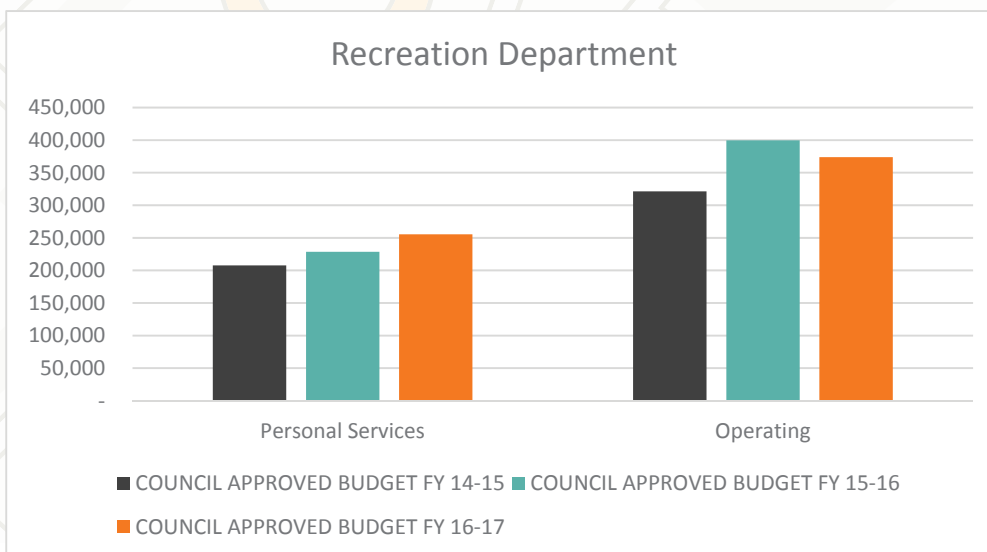
Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Complete renovation of the Town's tennis courts
- Held the Tweddle Park and tennis courts reopening ceremony and a tree dedication service on July 28th, 2016 – designating that day as the Town's official Arbor Day.
- Hiring of one additional beach attendant.
- Received designation as a Tree City U.S.A., receiving tree technical assistance thanks to a grant from the Florida Forest Service to Citizens for

a Better South Florida, a nonprofit environmental organization.

- Set up a Town Tree Committee comprised of Town Staff
- Refurbished old equipment at Tweddle Park, added additional equipment for use by the Town's residents, and planted a number of shade trees to provide for a comfortable environment when visiting park.
- Relocated and refurbished the Town's dog park for the enjoyment of residents and their furry friends.
- Installation of new turf at the beach pavilion, providing for added aesthetic appeal.
- General renovations were completed at the beach pavilion, with the addition of amenities.
- North Park saw enhancements by way of landscaping and infrastructure.
- Provided food and beverages every other weekend at the beach pavilion during the months of August and September, as an end of Summer beginning of Fall



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
572 - RECREATION DEPARTMENT						
Personal Services						
572120	FT Lifeguard	39,675	40,668	41,685	42,936	44,224
572136	PT Lifeguard	58,416	45,198	46,328	47,718	49,150
572125100	Beach Attendants	73,341	74,722	82,412	83,437	86,981
572210	FICA Taxes	10,249	10,394	13,038	13,318	13,797
572140	Salaries-Overtime	2,000	2,000	2,000	2,000	2,000
572220	Retirement Contribution	7,578	8,052	8,254	14,154	20,913
572230	Life, Health & Dental Insurance	7,435	8,277	9,318	19,176	32,503
572240	Worker's Compensation	5,113	4,514	4,764	5,756	5,933
	Total Personal Services	203,807	193,825	207,799	228,495	255,501
Operating Expenses						
572430	Utilities - Electric	5,000	5,000	5,000	12,000	12,360
572432	Utilities - Water	17,000	17,000	17,000	25,000	25,750
572462	Repairs & Maint-Bldg.	2,000	2,000	2,000	10,000	10,300
572464	Repairs & Maint-Equip	2,000	2,000	2,000	9,300	24,600
572480	Pub Relations/Events/Ad	60,000	60,000	75,000	100,000	50,000
572481	Teens Committee/Movie Nights	-	-	-	-	-
572490	Other Current Charges & Obligations	-	-	-	-	-
572520	Operating Supplies	2,500	2,500	2,500	2,500	2,575
572344	Park Maintenance	84,000	84,000	192,853	216,000	222,480
572640	Machinery & Equipment	5,000	5,000	25,000	25,000	25,750
	Total Operating Expenses	177,500	177,500	321,353	399,800	373,815
TOTAL RECREATION DEPARTMENT - 572		381,307	371,325	529,152	628,295	629,316

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
Personal Services			
572120	Salaries - General Employees	Full time lifeguard	44,224
572136	Salaries - Part-Time Employees	Weekend lifeguard	49,150
572125100	Beach Attendant	Two full time beach attendants	86,981
572210	FICA Taxes	7.65% of compensation	13,797
572140	Salaries - Overtime	Special Events	2,000
572220	Retirement Contribution	Estimate by actuary	20,913
572230	Life, Health & Dental Insurance	Full cost of employee premium and half of family premium	32,503
572240	Worker's Compensation	Estimate based on category rates x payroll	5,933
Total Personal Services			255,501
Operating Expenses			
572430	Utilities - Electric	Park and Beach Pavilion	12,360
572432	Utilities - Water	Park, beach pavilion, & park sprinklers; increased due to additional sprinklers	25,750
572462	Repairs & Maint - Bldg	Repair and maintenance of Tweedle Park and beach pavilion	10,300
572464	Repairs & Maint - Equipment	Park & Beach repairs	24,600
572480	Pub Relations/Events/Ad	Recreation Committee Events	50,000
572481	Teens Committee		-
572490	Other Current Charges & Obligations		-
572520	Operating Supplies	Medical & sanitary supplies, replacement of recreation equipment, and paper for flyers	2,575
572344	Park Maintenance	Resurfacing of playground/Park maintenance beach pavilion	222,480
572640	Machinery & Equipment	Trash cans, dog litter equipment, and the cover for play area at Tweedle Park	25,750
Total Operating Expenses			373,815
TOTAL RECREATION DEPARTMENT - 572			629,316





Golden
BEACH

DEPARTMENT OF SPECIAL EVENTS



DEPARTMENT OF SPECIAL EVENTS



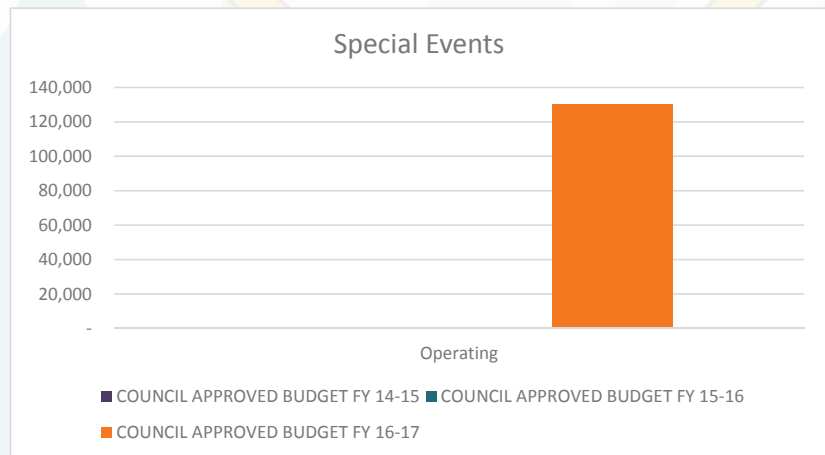
Function

The Special Events Department is responsible for the management of all Golden Beach events, to allow the Town to keep track of all of the related expenditures.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they relate to the Town Council's Goals and Objectives.

- Provide an easily trackable means of deciphering how much each of the Town's events actually costs.
- Ensure adequate support, supplies and personnel are being provided to staff all events.
- Provide for an enjoyable experience for all who attend Town events.
- Review where more funds are needed and where funds need to be scaled back.



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

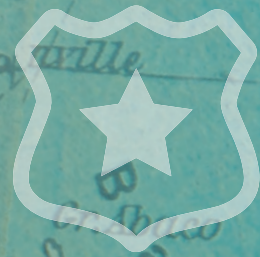
ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
574 - SPECIAL EVENTS						
574480	Special Event- Halloween 05-408					30,000
574480	Special Event-New Year's Party 00-411					65,000
574480	Special Event-Valentine's Day 00-414					10,000
574480	Special Event-Pot Luck 00-405					8,000
574480	Special Event-Memorial Day 04-406					5,000
574480	Special Event-Veteran's Day 00-409					5,000
574480	Special Event-4th of July Day 08-996					2,500
574480	Special Event-St. Patrick's Day 10-002					-
574480	Special Event-Town Anniv. 14-001					5,000
	Total Operating Expenses					130,500

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
574 - SPECIAL EVENTS			
574480	Special Event- Halloween 05-408		30,000
574480	Special Event-New Year's Party 00-411		65,000
574480	Special Event-Valentine's Day 00-414		10,000
574480	Special Event-Pot Luck 00-405		8,000
574480	Special Event-Memorial Day 04-406		5,000
574480	Special Event-Veteran's Day 00-409		5,000
574480	Special Event-4th of July Day 08-996		2,500
574480	Special Event-St. Patrick's Day 10-002		-
574480	Special Event-Town Anniv. 14-001		5,000
		TOTAL SPECIAL EVENTS DEPARTMENT - 574	130,500



Golden BEACH



LAW ENFORCEMENT TRUST FUND

LAW ENFORCEMENT TRUST FUND

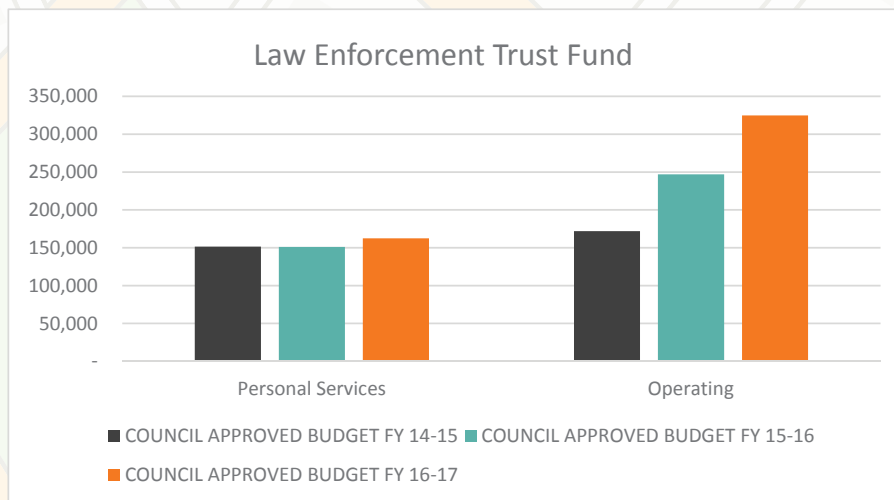
Function

Law Enforcement Trust Fund manages all forfeiture assets from the Police Department. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. Under the FCFA, proceeds of forfeited funds in an agency's law enforcement trust fund may be used for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or other law enforcement purposes, but may not be used for normal operating expenses, Section 932.7055, Florida Statutes, 2006.

Significant Prior Accomplishments

The following accomplishments were attained during Fiscal Year 2015/2016 and are relevant to the office's objectives, providing the performance measurements that will be utilized by this office to assess the effectiveness and quality of the services it provides.

- Funding for a \$5,000 contribution to teach for America.



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
MISCELLANEOUS FUNDS						
120 - LAW ENFORCEMENT TRUST FUND						
OPERATING EXPENSES						
521100	Supervisor Salaries	18,450	-	-	-	-
521125	Specialty Unit Salaries	193,267	95,532	97,916	96,489	104,348
521140	Over Time	75,000	75,000	15,000	15,000	15,000
521210	FICA	14,424	7,061	7,491	7,381	7,983
521230	Life, Health & Dental Insurance	25,916	25,143	27,812	28,886	31,614
521240	Workers Comp	6,354	3,111	3,300	3,252	3,517
521310	GF521 - Contract Salaries	-	-	-	-	-
	Total Personnel Expenses	333,411	205,847	151,519	151,008	162,462
521140	GF521-OT Reimbursement	-	-	-	-	-
521640	Machinery & Equipment	-	140,000	-	984	1,000
521316	Professional Services	-	15,000	10,000	5,000	5,000
521463	Vehicle Maintenance	15,000	-	-	-	-
521520	Operating Supplies	2,000	10,000	2,000	2,000	2,000
521634	Comprehensive Access Control	-	60,000	100,000	-	-
521581	Inter-Fund Transfer	60,000	60,000	60,000	60,000	60,000
	Restricted Reserves	-	-	-	179,008	256,720
	Total Operating Expenses	77,000	285,000	172,000	246,992	324,720
TOTAL LAW ENFORCEMENT TRUST FUND - 120		410,411	490,847	323,519	398,000	487,182

BUDGET SUPPORT INFORMATION APPROVED FY 2015/2016

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
120 - LAW ENFORCEMENT FUND			
OPERATING EXPENSES			
521100	Supervisor Salaries		-
521125	Specialty Unit Salaries	Police Officers for Specialty Units (includes all associated liabilities)	104,348
521414	Overtime	one and a half times the hourly rate	15,000
521210	FICA	7.65% of Salary	7,983
521230	Life, Health & Dental Insurance	Health, Vision, Dental, Short Term, Long Term and other insurances	31,614
521240	Workers Comp	Code 7720	3,517
521310	Contract Salaries		-
Total Personnel Expenses			162,462
521140	GF-OT Reimbursement		-
521640	Machinery & Equipment	Public Safety Ocean Rescue and Dive Boat	1,000
521316	Professional Svcs	Training	5,000
521463	Vehicle Maintenance	Repairs and Operating costs as needed	-
521520	Operating Supplies	Service Fee from State Board of Administration	2,000
521634	Comprehensive Access Control	Master database of all residents to guardhouse and beach	-
521581	Inter-Fund Transfer	Due to General Fund	60,000
521582	Restricted Reserves	By Council Action	256,720
Total Operating Expenses			324,720
TOTAL LAW ENFORCEMENT - 120			487,182



Golden
BEACH

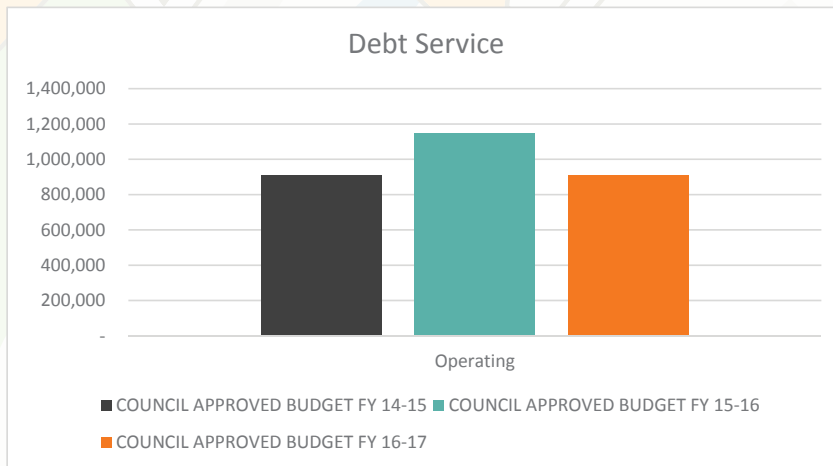
DEBT SERVICE FUND

DEBT SERVICE FUND

Function

The Debt Service Fund tracks the Town's long-term debt, including all Capital Improvement Projects, the Retirement Plan for Employees of the Town and the Town's Police Officer's Retirement Fund.

- **Long-term debt of the governmental activities of the Town of Golden Beach is comprised of the following:**
 - o Capital lease of two garbage trucks at 3.90% interest payable in annual installments of \$30,402.29 each through December 2019.
 - o Special Assessment General Obligation Bonds Series 2008; due in annual installments through January 2038; interest payable semi-annually on the 1st of each January and July with rates ranging from 3% - 5%.
 - o **PAID OFF:** Capital Refunding Revenue Note, Series 2012B; due in quarterly installments at 2% interest through October 2015.
 - **PAID OFF:** Northern Trust Capital Refunding Revenue Note Series 2015. Paid down \$235,730 in Fiscal Year 2014-2015. Remaining balance of \$235,730 is due to paid off in Fiscal Year 2015-2016.



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
210 - DEBT SERVICE FUND						
Operating Expenses						
519716	SA II Bond Principal Pmt	-	-	-	-	-
519719	Northern Trust 2 Lots on AIA	100,000	100,000	-	235,730	-
5197231	Interest - Lots on A1A	13,400	13,400	-	5,068	-
519725	Interest SA II Bond	-	-	-	-	-
519717	Police Rentals/Lesseees	-	-	-	-	-
519730	General Obligation Bond Payment	906,231	906,286	906,351	906,941	908,556
	General Obligation Bond Contg.	-	-	-	-	-
	Total Operating Expenses	1,019,631	1,019,686	906,351	1,147,739	908,556
TOTAL DEBT SERVICE - 210		1,019,631	1,019,686	906,351	1,147,739	908,556

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
210 - DEBT SERVICE FUND			
OPERATING EXPENSES			
519716	SA II Bond Principle Pmt		-
519719	Northern Trust 2 Lots on AIA		-
5197231	Interest - Lots on A1A		-
519725	Interest SA II Bond		-
519717	Police Rentals/Lesseees		-
519730	General Obligation Bond Payment	Debt Service for the \$14.5 General Obligation Bond	908,556
	Total Operating Expenses		908,556
TOTAL DEBT SERVICE - 210			908,556





Golden
BEACH



CAPITAL IMPROVEMENT PROJECT FUND



CAPITAL IMPROVEMENT PROJECT FUND

Function

This section provides for a brief overview of the capital improvement projects that are scheduled to take place during Fiscal Year 2015-2016 as well as a breakdown of those Capital Improvement Projects that are funded through the Capital Improvement Project Fund.

The relationship between the Operating Budget and Capital Improvement Budget is a closely linked one. The Capital Improvement Budget is different from the Operating Budget in that it is a multi-year financial plan for the acquisition, expansion or rehabilitation of infrastructure or capital assets. Capital Improvement Projects typically take place over two or more years requiring continuing appropriations beyond a single fiscal year, but only those projects scheduled during the first year of the plan are financed and adopted as part of the Town's Annual Operating Budget.

The Capital Project Fund is established for those Capital Improvement Projects that are funded through transactions such as debt issuance, bond anticipation notes, special assessments, grant proceeds, and transfers from the General Fund. More specifically, the Capital Improvement Project Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The fund uses the modified accrual basis of accounting

Objectives

The following objectives were developed to provide a description of the accomplishments for this department as they relate to the Town Council's Goals and Objectives.

During the last eight years the Town has invested combined capital expenditures estimated at \$42,548,136. Now that the work has been completed, the Town's role is to maintain all of these new improvements.

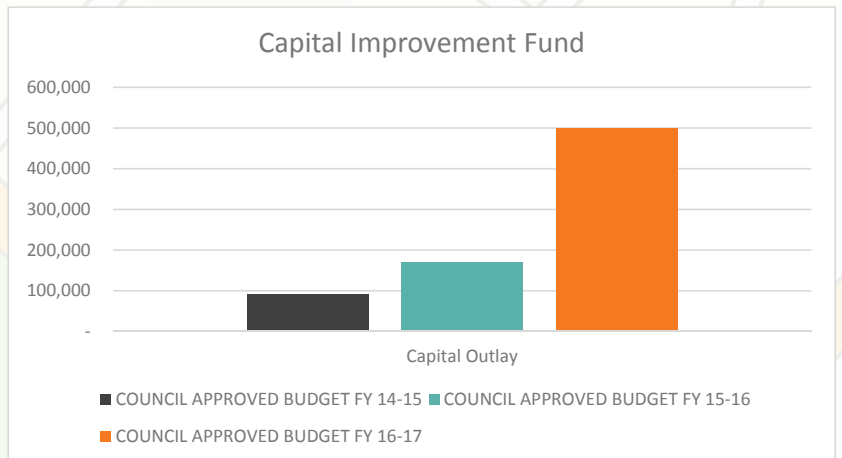
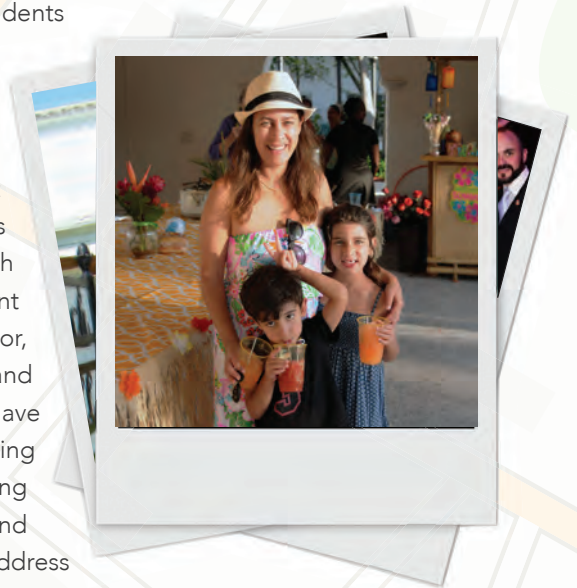
Each year the Town Council formulates and formally adopt Goals, Objectives and Policies that must meet State Level of Service Guidelines and are intended to guide all further planning, improvements and developments. The Golden Beach Capital Improvement Plan is based on these formally adopted Goals, Objectives and Policies.

As we look forward to our new goals and projects, it's important to acknowledge the progress the Town's CIP plan/program has achieved in Fiscal Year 2015-2016.

- The Town also started working with the State to put together a responsible and appropriate approach as it relates to canal maintenance. Under the leadership of the Mayor and Town Council, spearheaded by Vice Mayor Amy Rojas in particular, the Town has been working with the State in determining the appropriate course of action in identifying additional funding sources to meet our growing need to perform maintenance dredging in our waterways.
- Undertook the Study and testing of our Waterways in the development of a Canal Maintenance Program. Depth levels were taken throughout the Town six Canals to design our approach to maintain a navigable depth.
- Enhancements of Tweddle Park, Dog Park, and Tennis Courts
- Creation of a new police gym
- Enhanced the Town's Beach Pavilion by adding a new Lawn Area and Lounged Area(s) for the enjoyment by our residents
- The Town is currently in talks with Florida Power & Light to update street lighting, to ensure that all light poles are up and functional while adding additional lights.
- The Town plans to continue to work on these projects in the 2016-2017 Fiscal Year. It will also focus on the following projects/programs as part of our five year Capital Plan:
 - Amenities Enhancements to the Town's Beach Pavilion and Renovation of existing facilities at the Beach. Proper Site Planning and Development for Beach Pavilion Site.
 - Commence Canal Maintenance Program;

working with Miami-Dade County Department of Public Works for (Site Specific) Pilot Project

- Develop Comprehensive Street Lighting Program For the Town
- Work on the development of a civic center master plan. A comprehensive approach is being undertaken to determine the allocation of space as it relates to relocating Town Hall and increasing the overall Town park open spaces by adding additional facilities. We understand the need to provide more amenities, while working with residents to achieve this project.
- The Town is showing its support to Local authorities pertaining to a beach sand renourishment project. The Mayor, Town Council and residents have expressed a growing concern in identifying the means and methods to address coastal erosion.



TOWN OF GOLDEN BEACH CAPITAL BUDGET APPROVED FY 2016 / 2017

Capital Improvement Plan Revenue Summary

	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Anticipated Funds	FINAL REVENUE APPROVAL
SRF Loan Stormwater	0	0	1,216,296	0	0	0	0	0	0	0	1,216,296	1,216,296
State Stormwater Grant	0	557,411	542,589	0	0	0	0	0	0	0	1,100,000	1,100,000
State Water Grant	0	200,000	0	0	0	0	0	0	0	0	200,000	200,000
Miami-Dade C.O. Bond	0	0	160,000	0	0	0	0	0	0	0	160,000	160,000
State FDOT JPA	0	0	690,000	0	0	0	0	0	0	0	690,000	690,000
2008 General Obligation Bond	14,305,683	0	0	0	0	0	0	0	0	0	14,305,683	14,305,683
2008 General Obligation Bond-Underwriters Fee	194,317	0	0	0	0	0	0	0	0	0	194,317	194,317
FEMA Grant 1st Award	0	621,726	1,602,447	2,894,265	851,362	0	0	0	0	0	5,969,800	5,969,800
FEMA Grant 2nd Award (Seawall)	0	0	0	0	0	523,303	125,023	0	0	0	648,326	648,326
FEMA Administrative Reimbursement	0	0	0	0	0	83,310	0	0	0	0	83,310	83,310
FPL Added Work Reimb.	0	0	0	0	118,567	199,035	0	0	0	0	317,602	317,602
FDOT LAP AGREEMENT	0	0	0	0	1,317,226	1,802,129	2,820,395	0	0	0	5,939,750	5,939,750
LETF PROJECT FUNDS	0	0	0	0	753,797	0	0	0	0	0	753,797	753,797
Miami-Dade County PTP (Bridges)	0	0	300,000	0	0	0	0	0	0	0	300,000	300,000
Stormwater Settlement	0	0	0	0	375,000	0	0	0	0	0	375,000	375,000
Prior Year Deduction(s) from fund	0	0	839,951	2,336,287	98,651	1,000,000	0	0	0	0	3,274,889	3,274,889
Bridge Loan Northern Trust	0	0	0	0	1,500,000	29,735	0	0	0	0	2,500,000	2,500,000
State Inland Grant	0	0	0	0	1,620,000	0	0	91,700	170,000	0	29,735	29,735
General Fund Balance Allocation (CIP)	0	0	0	0	0	0	0	0	170,000	500,000	2,381,700	2,381,700
General Fund Balance Allocation (Bridges)	0	0	0	0	0	1,500,000	1,024,385	0	0	0	2,524,385	2,524,385

42,964,590

Revenues

TOWN OF GOLDEN BEACH CAPITAL BUDGET APPROVED FY 2016 / 2017

Capital Improvement Plan Projects Summary	Actual Costs FY 07-08	Actual Costs FY 08-09	Actual Costs FY 09-10	Actual Costs FY 10-11	Actual Costs FY 11-12	Actual Costs FY 12-13	Actual Costs FY 13-14	Actual Costs 14-15	FY Approved Budget FY 15-16	Proposed Budget FY 16-17	CIP TOTAL	Final Project Close Out
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Administrative / Operating Costs-Project 02-006												
General Fund- Admin Reimbursement	16,587	64,199	35,132	40,943	56,801	6,811	19,800	0	70,000	35,000	354,549	1,450,310
Bond Counsel	51,750	0	0	0	0	0	0	0	0	0	51,750	0
Disclosure Counsel	191,396	0	0	0	0	0	0	0	0	0	191,396	0
Owners Representative	64,208	88,991	87,600	73,000	59,325	0	0	0	0	0	373,396	0
Financial Consultants	18,596	0	0	0	0	0	0	0	0	0	18,596	0
Survey	0	52,551	46,409	18,053	1,580	0	0	0	0	0	118,593	0
Public Relations	0	0	0	17,500	21,402	3,500	0	0	0	0	45,502	0
Operating Supplies	12,123	65,591	16,681	1,176	2,887	0	0	0	0	0	98,458	0
Contingency	0	197,669	0	0	0	0	0	0	0	0	197,669	0
Town Wide Street Lighting 10-010												
Engineering Fees	0	0	0	23,275	5,042	0	0	0	20,000	120,000	168,317	416,827
Owners Representative	0	0	0	0	7,748	6,924	2,038	1,800	0	60,000	78,510	0
Construction	0	0	0	0	0	0	0	0	0	170,000	170,000	0
Contingency	0	0	0	0	0	0	0	0	0	0	0	0
Civic Center Master Plan and Town Hall Program Project 1E-006												
Engineering Fees												72,796
Permit Fees												453,500
Construction												380,000
Furniture, Fixtures and Equipment												4,000
Contingency												220,000
												641,500
Canal Maintenance Project 14-004												
Engineering Fees												40,000
Permit Fees												140,000
Construction												85,000
Contingency												0
												1,500,000
												30,000

TOWN OF GOLDEN BEACH CAPITAL BUDGET APPROVED FY 2016 / 2017

Capital Improvement Plan Projects-Summary	Actual Costs FY 07-08	Actual Costs FY 08-09	Actual Costs FY 09-10	Actual Costs FY 10-11	Actual Costs FY 11-12	Actual Costs FY 12-13	Actual Costs FY 13-14	Actual Costs FY 14-15	Approved Budget FY 15-16	Proposed Budget FY 16-17	CIP TOTAL
Center Island Bridge Replacement Program											
Professional Services	0	5,450	162	4,531	2,513	172	5,000	0	0	0	12,328
Engineering Fees	0	299,000	6,571	27,335	3,867	19,158	0	0	0	0	53,075
Owners Representative	0	0	0	0	23,474	20,256	0	0	0	0	376,636
CEI	0	0	0	0	14,600	36,500	14,600	0	0	0	65,700
Permit Fees	0	23,275	0	13,510	84,591	211,876	0	0	0	0	296,467
Construction	0	0	0	0	654,629	1,523,832	1,425,252	0	0	0	3,603,713
Contingency	0	0	0	0	556	266,403	983,041	0	0	0	1,250,000
Loan Principal & Interest	0	0	0	0	0	0	0	0	0	0	0
North Island Bridge Replacement Program											
Administrative	0	5,450	162	4,531	2,513	122	5,000	0	0	0	12,328
Professional Services	0	299,000	6,571	27,335	3,867	19,158	0	0	0	0	53,075
Engineering Fees	0	0	0	0	23,474	20,256	0	0	0	0	376,636
Owners Representative	0	0	0	0	14,600	36,500	14,600	0	0	0	65,700
CEI	0	0	0	0	84,591	211,876	0	0	0	0	296,467
Permit Fees	0	23,275	0	13,510	654,629	1,523,832	1,425,252	0	0	0	3,603,713
Construction	0	0	0	0	556	266,403	983,041	0	0	0	1,250,000
Contingency	0	0	0	0	0	0	0	0	0	0	0
Loan Principal & Interest	0	0	0	0	0	0	0	0	0	0	0
Beach Pavilion-Project 13-005											
Engineering Fees	0	0	0	0	0	0	10,341	2,300	0	0	12,641
Owners Representative	0	0	0	0	0	0	1,900	0	0	0	1,900
Construction	0	0	0	0	0	0	29,599	35,159	0	0	64,758
Contingency	0	0	0	0	0	0	6,000	0	0	0	6,000
TOTAL	0	0	0	110,000	60,000	100,000	100,000	13,400	310,000	146,800	146,800
Golden Beach Drive Streetscape-Project 08-001											
Engineering Fees	0	87,035	285,263	304,516	186,673	12,480	0	0	0	0	875,967
Owners Rep	0	0	0	6,250	24,750	0	0	0	0	0	35,000
Professional Services	0	4,800	3,480	0	4,200	0	0	0	0	0	12,480
Landscaping	0	355,288	3,480	25,884	21,276	450	0	0	0	0	405,978
Operating Supplies	0	0	0	0	68	0	0	0	0	0	68
Construction	0	92,000	12,606	1,052,235	440,345	0	0	0	0	0	1,505,186
GEO Technical	0	0	0	0	0	0	0	0	0	0	92,000
Survey	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	6,430	157,070	133,576	27,888	550	32,345	0	0	0	325,464
Town Wide Underground Utilities Project 08-002											
Engineering Fees	0	6,430	157,070	133,576	27,888	550	32,345	0	0	0	93,051
Owners Representative	0	0	0	39,700	32,345	0	0	0	0	0	1,453,521
AT&T Cost Shares	0	920,252	261,913	162,517	333,447	159,040	0	0	0	0	1,032,637
Atlantic Broadband Cost Shares	0	9,000	368,633	115,500	7,651	0	0	0	0	0	180,901
Construction (ISCC)	0	574,862	1,369,877	807,594	133,392	153,737	0	0	0	0	2,679,665
Construction (Non-SEC)	0	0	0	200,446	0	0	0	0	0	0	354,283
Service To Homes	0	0	24,070	62,286	125,720	0	0	0	0	0	212,376

TOWN OF GOLDEN BEACH CAPITAL BUDGET APPROVED FY 2016 / 2017

Capital Projects Plan Un-Funded Projects Summary

Long-Term Un-Funded Capital Wish List

Sound Wall Beach Pavilion		29,800
Engineering Fees	0	
Permit Fees	0	
Construction	25,000	
Contingency	4,800	
		29,800
Wall at Masshi Avenue		140,500
Engineering Fees	12,000	
Permit Fees	0	
Construction	100,000	
Contingency	28,500	
		140,500
Mill and Resurface Golden Beach Drive		290,000
Engineering Fees	10,000	
Permit Fees	0	
Construction	250,000	
Contingency	30,000	
		290,000
Total Un-Funded Expenses		460,300
	Long Term Projects	



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
330 - CAPITAL IMPROVEMENT PROJECTS						
Operating Expenses						
Administrative/Operating Costs - Project 02-006						
519342	General Fund - Admin Reimbursement	70,000	70,000	70,000	70,000	35,000
519314	Owners Representative	-	-	-	-	-
519520	Operating Supplies	-	-	-	-	-
519310	Bond Counsel	-	-	-	-	-
519315	Financial Consultants	-	-	-	-	-
519310	Disclosure Counsel	-	-	-	-	-
519316	Survey	-	-	-	-	-
519930	Contingency	260,062	-	-	-	-
Civic Center Master Plan-13-006						
519313	Engineering Fees	-	8,000	12,000	30,000	20,000
519314	Owners Representative	-	-	9,700	10,000	10,000
519634	Construction	-	-	-	-	-
519640	Machinery & Equipment	-	-	-	-	-
519630	Contingency	-	-	-	-	-
Town Wide Street Lighting-Project 10-010						
519313	Engineering Fees	-	20,000	-	20,000	120,000
519314	Owners Representative	-	-	-	-	60,000
519634	Construction	-	-	-	-	170,000
519640	Machinery & Equipment	-	-	-	-	-
519630	Contingency	-	-	-	-	-
Canal Maintenance Dreading- Project 14-004						
519313	Engineering Fees	-	-	-	40,000	60,000
519314	Owners Representative	-	-	-	-	25,000
519634	Construction	-	-	-	-	-
519630	Contingency	-	-	-	-	-
Total Operating Expenses		330,062	335,000	91,700	170,000	500,000

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
330 - CAPITAL IMPROVEMENT PROJECTS			
OPERATING EXPENSES			
Administrative / Operating Costs-Project 02-006			
519342	General Fund - Admin Reimbursement	Compensation for the Town Managers Salary, Pension, 457-Contribution, Town Fuel Card, Car Wash, other Administrative Costs associated with Administration of the CIP.	35,000
519314	Owners Representative		-
519520	Operating Supplies		-
519310	Bond Council		-
519315	Financial Consultants		-
519310	Disclosure Council		-
519316	Survey		-
519930	Contingency		-
Civic Center Master Plan-13-006			
519313	Engineering Fees	Engineering	20,000
519314	Owners Representative	Project Manager	10,000
519634	Construction		-
519640	Machinery & Equipment		-
519630	Contingency		-
Town Wide Street Lighting-Project 10-010			
519313	Engineering Fees	Engineering	-
519314	Owners Representative	Project Manager	120,000
519634	Construction	Construction in Progress	60,000
519640	Machinery & Equipment	Lights	170,000
519630	Contingency		-
Canal Maintenance Dredging Project - 14-004			
519313	Engineering Fees	Engineering	60,000
519314	Owners Representative	Project Manager	25,000
519634	Construction		-
519630	Contingency		-
Total Operating Expenses			500,000



Golden BEACH

STORMWATER UTILITY FUND





STORMWATER UTILITY FUND

Function

The Stormwater Utility Fund is a proprietary fund used to account for those operations that are financed and operated in a manner similar to private business enterprises. The Stormwater Utility is supported by user fees, which are to be used only for the management, maintenance and improvement of the Town's Stormwater system.

The money collected by Golden Beach from the Stormwater utility fee goes into a separate Stormwater Utility Fund for maintenance of existing catch basins, Stormwater drains and canal system.

Objectives

The following objectives were developed to provide a description of the anticipated accomplishments for this department as they relate to the Town Council's Goals and Objectives.

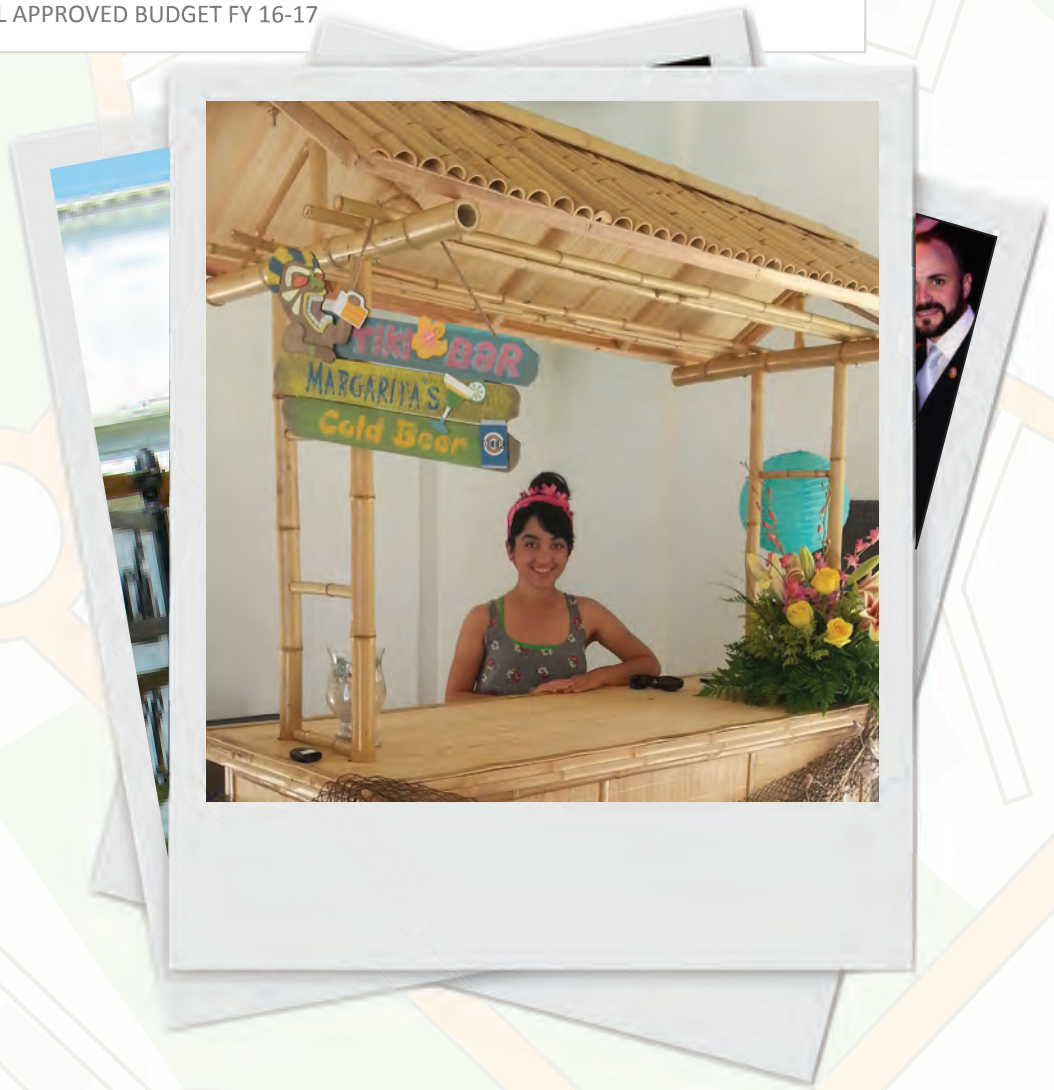
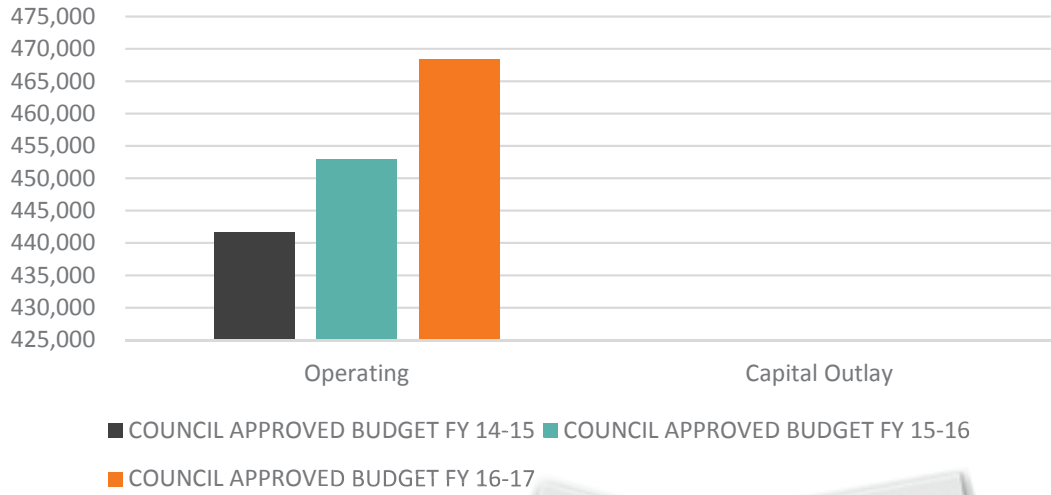
As a relatively low-lying town situated between the Intracoastal Waterway and the Atlantic Ocean, Golden Beach has been significantly prone to tidal flooding. In addition, its existing Stormwater infrastructure is old, limited and undersized compared to modern collection and disposal systems. These two factors combine to make standing, brackish water a commonplace occurrence even in normal rainfalls and creates flooding in more severe weather conditions.

Our Stormwater System, completed in 2012, is designed to effectively control flooding

problems due to rainfall runoff as well as flooding due to tidal surges. It calls for constructing systems of inlets and culverts to collect and direct Stormwater runoff to pumping stations, which in turn will discharge Stormwater into the Intracoastal Waterway. As a result of negotiations with Federal, state and local requirements, the system also addresses pre-treatment of Stormwater drainage to reduce pollutants before outflow to the Intracoastal. In lieu of a well system, which is difficult to remove and repair, sediment boxes have been and will continue to be installed. These boxes are designed to collect Stormwater, capture sediments, and allow clean waters to discharge.

The current Stormwater Utility Fee is \$50 per Equivalent Residential Unit (ERU).

Stormwater Fund



BUDGET EXPENDITURES WORKSHEETS APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	COUNCIL APPROVED BUDGET FY 12-13	COUNCIL APPROVED BUDGET FY 13-14	COUNCIL APPROVED BUDGET FY 14-15	COUNCIL APPROVED BUDGET FY 15-16	COUNCIL APPROVED BUDGET FY 16-17
410 - STORMWATER UTILITY FUND						
Operating Expenses						
538313	Engineering Fees	10,600	-	-	-	7,500
538313-08-999	Engineering Fees - Phase 2-6	-	-	-	-	-
538313-05-003	Engineering Fees Phase 1	-	-	-	-	-
538314	Professional Services	6,000	-	-	-	-
538316	Survey	-	-	-	-	-
538330	Legal Costs	-	-	-	-	-
538342	Administration & Planning	-	-	-	-	-
538343	Administration Fees - NMB W & S	-	-	-	-	8,000
538460	Repairs & Maintenance	20,000	20,000	-	-	7,500
538496	NPDES Stormwater Permit	5,000	-	-	-	-
538590	Depreciation Expenses	56,127	56,127	56,127	56,127	56,127
538520	Operating Supplies	-	-	-	-	-
538537	Stormwater Administrative Charges	244,000	200,000	200,000	200,000	200,000
538634-08-999	Stormwater Construction	-	-	-	-	-
538634-10-003	Added Valley Gutter Work Town Wide	-	-	-	-	-
538634	Seawall at Bridges	864,434	-	-	-	-
538719	Principle Pmt Stormwater Project	165,759	150,430	150,430	150,430	135,002
538726	Interest Pmt Stormwater Project	3,629	11,530	11,530	11,530	26,958
538930	Contingency	-	-	-	-	-
538910	Stormwater Reserves	-	-	-	-	-
538911	Intergovernmental Transfers/SW to GF	-	-	23,579	34,888	27,306
Total Operating Expenses		1,375,549	438,087	441,666	452,975	468,393

BUDGET SUPPORT INFORMATION APPROVED FY 2016/2017

ACCOUNT NO.	ACCOUNT DESCRIPTION	DESCRIPTION OF ITEM AND JUSTIFICATION	APPROVED AMOUNT
410 - STORMWATER UTILITY FUND			
OPERATING EXPENSES			
538313	Engineering Fees	Engineering	7,500
538313-08999	Engineering Fees - Phase 2-6		-
538313-05-003	Engineering Fees - Phase 1		-
538314	Professional Services		-
538316	Survey		-
538330	Legal Costs		-
538342	Administration & Planning		-
538343	Administration Fees - NMB W & S	Processing Fee	8,000
538460	Repairs & Maintenance	Outfall and Drain Cleanings (Semi-Annual)Annual Maint & New 3yr exercise of system	7,500
538496	NPDES Stormwater Permit		-
538590	Depreciation Expenses	Based on Year End Audit	56,127
538520	Operating Supplies		-
538537	Stormwater Administrative Charges	General Fund Administrative Fee	200,000
538634	Stormwater Construction		-
538634-08-999	Added Valley Gutter Work Townwide		-
538634	Seawall At Bridges		-
538719	Principle Pmt Stormwater Project	SRF Loan	135,002
538726	Interest Pmt Stormwater Project	SRF Loan	26,958
538930	Contingency		-
538910	Fund Balance In Reserve		-
538911	Intergovernmental Transfer-SW to GF	Due to the General Fund repayment plan (\$ Owed - \$ this line= balance)	27,306
Total Operating Expenses			468,393
STORMWATER UTILITY FUND - 410			468,393



An aerial photograph of a coastal region, likely in Queensland, Australia, showing a large bay with several islands and a prominent beach. The image is overlaid with a semi-transparent map overlay. An orange location pin is placed on the map, pointing to the Golden Beach area. The text 'Golden BEACH' is written in a white, elegant script font, with 'BEACH' in a bold, white, sans-serif font. Below the title, the words 'GLOSSARY OF KEY TERMS' are written in a white, bold, sans-serif font.

Golden
BEACH

GLOSSARY OF KEY TERMS



GLOSSARY OF KEY TERMS

Accrual Basis of Accounting: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes (Property Tax): Taxes paid on the fair market value of land, building and business inventory and equipment. Used to fund general operations and debt service. Also see "Millage Rate".

Appropriation: Money allocated by the Town Council for a specific purpose.

Assessed Valuation: The just or fair market value of land, buildings, and business inventory and equipment as determined on an annual basis by the Property Appraiser in accordance with State law.

Bond Funds (General Obligation): Proceeds from the sale of bonds for use in capital improvements project construction.

Budget: A balanced fiscal plan of programs, services, and construction projects funded within available revenues, bounded within a specific period of time, usually twelve months. A balanced budget is a fiscal plan in which the sum of estimated net revenues and appropriated fund balances is equal to appropriations. Florida State Statute 166.241 (2) requires that the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriations for expenditures and reserves.

Debt Service: Scheduled payment of principal and interest on outstanding bonds.

EMMA: Electronic Municipal Market Access. The program the Town employs to file financial disclosures for bond holders as required by the Municipal Securities Rulemaking Board (MSRB).

Fiscal Year: The fiscal year for the Town of Golden Beach begins on October 1st and ends on September 30th.

Fund: A group of appropriations treated as an entity to meet legal requirements.

Fund Balance: The equity or net worth of a general or trust fund resulting from the residual or excess earnings over expenditures from the operations of the agency. These funds, similar to retained earnings of proprietary funds, may be appropriated directly to operating expenditures in order to support the fund.

GFOA: Government Finance Officers Association is the professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906. Members are dedicated to the sound management of governmental financial resources.

Homestead Exemption: Every U.S. citizen or legal resident that has legal or equitable title to real property in the State of Florida and who resides thereon and in good faith makes it their permanent home as of January 1st, is entitled to this exemption of \$25,000 on the assessed value of a home.

Local Government ½ Cent Sales Tax: The value of ½ cent of the State sales tax, which is returned to the county of collection and shared by the county and its constituent cities on the basis of population.

Millage Rate: One mill equals \$1.00 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value, establishing a reserve for early payment, delinquencies and equalization.

MSRB: The Municipal Securities Rulemaking Board requires that the Town file through EMMA the financial disclosures for bond holders.

Operating Budget: A balanced fiscal plan for providing governmental programs and services for a single fiscal year.

Operating Expenditures: All costs associated with the general operation of a given department. These costs include Professional Services, Repair/Maintenance Supplies, Office Supplies, Memberships, etc.

Prior Year Encumbrances: Outstanding obligations to purchase goods and/or services which existed at fiscal year-end, reserved in fund balance or retained earnings of all applicable funds, and re-appropriated at the beginning of the consecutive fiscal year.

Property Taxes: Taxes paid on the assessed or “just” value of land, buildings, business inventory or equipment.

Revenue: Income derived from taxes, fees, and charges. In the broader sense, “revenue” refers to all government income, regardless of source, used to fund services.

Rolled-Back Millage Rate: That millage rate which will provide the same property tax levy as was levied during the previous fiscal year, exclusive of levies on new construction, additions to structures, deletions and property added due to geographic boundary changes.

State Revenue Sharing: Funds distributed by formula to local governments with few or no limits on the purposes for which funds may be used.

“FUND: A GROUP OF APPROPRIATIONS TREATED AS AN ENTITY TO MEET LEGAL REQUIREMENTS..”



A stylized map of Golden Beach, Florida, featuring a color gradient from orange on the left to green on the right. The map shows a network of roads and property boundaries. The text "WWW.GOLDENBEACH.US" is centered in white.

WWW.GOLDENBEACH.US