

TOWN OF GOLDEN BEACH One Golden Beach Drive Golden Beach, FL 33160

Official Minutes for the May 15th, 2007 Regular Town Council Meeting called for 7:30 P.M.

A. MEETING CALLED TO ORDER

Meeting called to order by Mayor Singer at 7:37 PM

B. ROLL CALL

The Town Clerk called roll

Council Members Present: Mayor Singer, Vice Mayor Bernstein, Council Member Einstein, Council Member Lusskin, Council Member Rojas

Staff Present: Town Manager – Alexander Diaz, Town Attorney – Stephen Helfman, Finance Director – Maria Camacho, Police Chief – James Skinner, Building Official Dan Neida, Town Clerk – Elizabeth Sewell

C. PLEDGE ALLEGIANCE

The Chief of police led the Pledge of Allegiance

D. PRESENTATIONS / TOWN PROCLAMATIONS

Mayor Singer thanked the members of the Town Manager and Town Clerk's Search committees. The Mayor and Council presented the following committee members with appreciation plaques.

Town Manager Search Committee Members:

Robert Smoley, Esq., Chairman

Fred Choulnard

Ana Garcia

Beth Geduld

Dale Newberg

Town Clerk Search Committee Members:

Robert Smoley, Esq., Chairman

Councilmember Judy Lusskin

Sydell Herrick

A Presentation was made to Doris Cohen; former member of the Building Regulation Advisory Board for her years of dedicated service.

Recognition of Town Employee of the Month Raquel Castellon for the month of March Ken Jones for the month of April

Recognition of Town Officer of the Month Officer Leila Miles for the Month of March Officer Robert Picone for the Month of April

E. MOTION TO SET THE AGENDA

Item #P7 was removed from the agenda by Administration.

F. TOWN BOARD/COMMITTEE REPORTS

Beach Committee - Cancelled for May

Beautification Committee – Cancelled for May

Comprehensive Planning Board – Cancelled for May

Recreation Committee

Council Member Lusskin announced the Annual Pot Luck Dinner at Tweddle Park rescheduled for Sunday, May 20, 2007 beginning at 3:30 p.m. with activities for the children, and at 5:30 p.m. dinner starts. She also announced the Annual Memorial Day Celebrations scheduled for Sunday, May 27, 2007 at 2:00 p.m. to honor the veterans who have died for our country.

Security/Public Safety Committee - Cancelled for May

Youth Leadership Group - Rachel Friedman, the organizer of the fundraiser on behalf of the American Heart Association appealed to the council and public for support with the fundraiser.

Council Member Lusskin announced that Steve Kates was organizing a Kick Ball event for June 10, 2007 at North Park. She also announced that Julie Friedman had agreed to Co-Chair the Town's Youth Leadership Group.

G. GOOD AND WELFARE

Sid Levy – 577 Ocean Boulevard, spoke in opposition to Ordinance No. 520.07 (Subdivision of Land)

Steven Kates – 437 Golden Beach Drive, spoke regarding the Town's flooding problems.

Denise Gelblum – 110 South Island – had an issue regarding a seawall citation.

Phyllis Samowitz — 250 South Island, spoke regarding policies and procedures for parties and events at the Town's facilities. She proposed a resident event committee to assist administration with the enforcement of policies and procedures pertaining to parties and events. She suggested that this committee would act as a liaison between residents and the Town's Administration. She volunteered herself to serve on such a committee as mentioned above.

H. MAYOR'S REPORT

Seawall Issues

Mayor Singer stated that he was advised by the Town Attorney that he or the Council could not address this matter because it is before the Special Magistrate. He stated that concerned residents could speak with the Town Manager or Town Attorney after the council meeting.

Tallahassee Trip

Mayor Singer thanked the Council Members and staff that accompanied him on the Dade Days Trip to Tallahassee. He stated that the trip was very successful. He reported that the Town secured funds in the amount of \$250,000.00 to improve Town Hall and \$550,000.00 for the stormwater project. He also thanked the Town's Lobbyist for scheduling meetings with our Senators and Representatives to support our request for funding.

A1A and Massini Avenue Landscaping Project

Mayor Singer reported that the planting of the trees along the fence of the lots on A1A and Massini Avenue was completed. He hoped that the resident on Massini Avenue was pleased with the trees that were planted along that avenue.

Hurricane Preparedness

Mayor Singer stated that hurricane season was approaching and he was asking residents to be proactive as opposed to being reactive. He asked residents to start purchasing their hurricane supplies. He explained that Florida Power and Light and the Town's Public Works employees trimmed the trees and coconut trees in preparation for the storms.

Summer Time

Mayor Singer reminded everyone that school would be on recess and there will be more children on the Town's streets, therefore, residents should drive carefully and observe the speed limits within the town. He stated that he asked the Chief of Police to place a police car at the stop sign on Golden Beach Drive because he observed construction workers speeding and not even observing the stop sign.

Town of Golden Beach Newsletter

Mayor Singer advised the public that the town has a newsletter and he was asking anyone who has a business to consider advertising their business. The cost is \$200.00 per month for a business card size ad.

Building Code Changes

Mayor Singer stated that monthly code review workshops are schedule in regards to changing the code for the improvement of the town.

i. COUNCIL COMMENTS

Council Member Lusskin

- Reminded staff to place the mosquito inserts into the catch basins in preparation for mosquito season.
- Congratulated both Police Officers for being Officers of the Month for March and April.
- Asked the Police Chief to make sure that there is adequate beach patrol by the Police Department on the beach because she has had received a few telephone calls from resident that live on the beach.
- Spoke in regards to the flooding problem.
- Asked residents to observe the current water restrictions by the South:
 Florida Water Management District.

Council Member Einstein

- Commended Council Member Lusskin for her efforts in working with the Town of Golden Beach Youth Leadership Group.
- Advised that he had spoken to the engineers regarding the flooding problem on Golden Beach Drive. He stated that funding is needed to fix the problem in front of the park and he suggested taking the drainage to the Strand in order to alleviate the flooding problem on Golden Beach Drive. He stated that it is a priority of the Council to fix the flooding as quickly as possible.

Council Member Rojas

- Stated that she was in favor of a quick fix for the flooding problem on Golden Beach Drive such as flap valves.
- Asked what other measures can be taken to prohibit fishing on the beach other than posting signs.
- Asked about the street sweeping because she had not seen the street sweeper in town lately.
- Reported that she was pleased with the police presence on Golden Beach Drive.

Vice Mayor Bernstein

- Stated that he was In favor of finding a temporary solution to alleviate the flooding problem on Golden Beach Drive.
- Stated that the council was not unsympathetic to the seawall issue but The Town Attorney recommended that the Council could not discuss this matter because it was before the Special Magistrate.
- Stated that he was very impressed by the residents volunteering to serve on various committees.
- Stated that one of the reasons that he was on the Council was to protect the safety of the children.
- Wanted to discuss a summer schedule in regards to council meetings.

J. TOWN MANAGER REPORT

Police Substation

Hoped that the council and residents have noticed a marked improvement with security at the substation.

Code Review Workshop

Thanked Mr. Daniel Neida, Building Official for conducting the Code Review Workshop for him.

Hurricane Preparedness

In the upcoming week, there will be tabletop discussion with management staff regarding hurricane preparedness.

• Comprehensive Master Plan

There will be a meeting on Friday regarding the Town's Comprehensive Master Plan. The meeting is open to the public but the Manager asked council not to attend to avoid a conflict of interest.

Closed Circuit Camera RFP

The Town received two proposals in response to the CCTV RFP and they are being evaluated by the Security Consultant.

Open Spaces Master Plan

Present plan to Council regarding all open spaces in town within the next two (2) months.

Property Tax

The State of Florida Legislature is having a special session in June regarding the Property Tax issue, which will have a significant adverse impact on the Town's budget.

K. TOWN ATTORNEY REPORT

None

L. ORDINANCES – SECOND READING

1. Ordinance Amending the Town of Golden Beach Employees' Pension Plan to Comply with Provisions of the Agreement Between the Town and Florida State Lodge, Fraternal Order of Police October 1, 2004 to September 30, 2007. (Ordinance No. 519.07)

AN ORDINANCE OF THE TOWN OF GOLDEN BEACH, FLORIDA AMENDING THE TOWN OF GOLDEN BEACH EMPLOYEES' PENSION PLAN TO OF COMPLY WITH **PROVISIONS** THE BETWEEN THE TOWN AGREEMENT AND FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE OCTOBER 1, 2004 TO SEPTEMBER 30, 2007: PROVIDING FOR THE PURCHASE OF CREDITED SERVICE FOR PRIOR ENFORCEMENT AND MILITARY SERVICE AT THE OFFICER MEMBER'S EXPENSE: POLICE PROVIDING FOR THE REDUCTION OF NORMAL RETIREMENT FROM 25 YEARS TO 20 YEARS OF SERVICE AT AGE 52 FOR POLICE OFFICER MEMBERS; PROVIDING FOR AN INCREASE IN

POLICE OFFICER MEMBERS' MULTIPLIER FROM TWO AND THREE QUARTERS TO PERCENT FOR SERVICE AFTER OCTOBER 1, THREE YEAR PROVIDING FOR Α DEFERRED RETIREMENT OPTION PLAN FOR POLICE OFFICER MEMBERS: PROVIDING FOR AN INCREASE OF POLICE OFFICER MEMBERS' CONTRIBUTIONS FROM TWO-THREE TENTHS PERCENT TO SIX PERCENT; PROVIDING FOR AN INCURRED INCREASE IN THE SERVICE DISABILITY BENEFIT TO SEVENTY PERCENT OF THE POLICE OFFICER MEMBERS' EARNINGS IN EFFECT ON THE DATE OF THE DISABILITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 1 Ordinance No. 519.07

Recommendation: Motion to Adopt Ordinance No. 519.07

The Town Attorney explained that this ordinance was to implement the collective bargaining agreement that the Town has with its Police Officers. This agreement was previously approved by the Council.

Motion to approve Ordinance No. 519.07 by Vice Mayor Bernstein. Seconded by Council Member Einstein.

Roll call vote was as follows:

Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

M. ORDINANCES - FIRST READING

2. An Ordinance Related to the Creation of Section 66-71 "Subdivision of Land" (Ordinance No. 520.07)

AN ORDINANCE OF THE TOWN OF GOLDEN BEACH, FLORIDA, CREATING SECTION 66-71 "SUBDIVISION OF LAND" OF CHAPTER 66 "ZONING" OF THE TOWN OF GOLDEN BEACH CODE OF ORDINANCES TO ESTABLISH MINIMUM REQUIREMENTS FOR SUBDIVISION OF LAND; PROVIDING FOR VESTED RIGHTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 2 Ordinance No. 520.07

Recommendation: Motion to adopt Ordinance No. 520.07

The Town Attorney provided a historical explanation of this ordinance. He stated that there was discussion by council in November of 2006. At a more recent Council Meeting the discussion ensued again regarding this matter, and council provided further direction to staff to establish a minimum lot size requirement of 100 feet of frontage along a street, 150 feet of depth and 15,000 square feet of area. He further explained that this does not affect the smaller lots. There is also a vested rights provision in this ordinance.

Mayor Singer explained that the purpose of this ordinance is to preserve the uniqueness of Golden Beach.

Council Member Einstein asked if property owners would be able to apply for variances?

Town Attorney answered that this ordinance does not preclude property owners from applying for variances.

Attorney Sam Sorota representing three (3) residents that have applied for a Waiver of Plat spoke in opposition of this ordinance.

Larry Groll -284 South Island Drive, applicant for Wavier of Plat spoke in opposition of the foregoing ordinance.

June Krogoll – 422 Golden Beach Drive, spoke in opposition of this ordinance.

Mario Salvador - 421 Ocean Boulevard, developer spoke in opposition of the foregoing ordinance.

Motion to approve Ordinance No. 520.07 by Council Member Rojas Seconded by Vice Mayor Bernstein.

Roll call vote was as follows:

Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

N. QUASI JUDICIAL RESOLUTIONS

NONE PRESENTED FOR CONSIDERATION

O. CONSENT AGENDA

3. Minutes of April 9, 2007 Regular Town Council Meeting

Motion to approve by Council Member Lusskin. Seconded by Vice Mayor Bernstein.

Roll call vote was as follows: Mayor Singer – Aye; Vice Mayor Bernstein – Aye; Council Member Einstein – Yes; Council Member Lusskin – Aye; Council Member Rojas – Aye.

P. TOWN RESOLUTIONS

4. Support For the Interlocal Agreement for Distribution of Charter County Transit System Surtax Proceeds Levied by Miami-Dade County (RESOLUTION No. 1843.07)-- Sponsored by Town Manager

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BEACH. FLORIDA, GOLDEN **EXPRESSING** ITS SUPPORT FOR THE INTERLOCAL AGREEMENT FOR DISTRIBUTION OF CHARTER COUNTY TRANSIT SYSTEM SURTAX PROCEEDS LEVIED BY MIAMI-DADE COUNTY: AUTHORIZING THE MAYOR ON BEHALF OF THE TOWN OF GOLDEN BEACH TO EXECUTE AN INTERLOCAL AGREEMENT FOR DISTRIBUTION OF CHARTER COUNTY TRANSIT SYSTEM SURTAX PROCEEDS LEVIED BY MIAMI-DADE COUNTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT: AND PROVIDING AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 4

Resolution No. 1843.07

Recommendation: Motion to approve Resolution No. 1843.07

Town Manager provided a brief explanation of this Resolution. He stated that the Transit System Surtax proceeds are for transportation/transit projects in the Town.

Motion to approve Resolution No. 1843.07 by Vice Mayor Bernstein. Seconded by Council Member Lusskin.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

5. Authorizing the Use of the Miami-Dade College School of Justice Assessment Center to Administer the Golden Beach Police Sergeant Promotional Process (RESOLUTION No. 1844.07)-- Sponsored by Town Manager

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, APPROVING THE INTER-LOCAL AGREEMENT WITH DISTRICT BOARD OF TRUSTEES OF MIAMI DADE COLLEGE FOR USE OF THE COLLEGE'S SCHOOL ASSESSMENT JUSTICE CENTER OF GOLDEN BEACH POLICE ADMINISTER THE PROCESS: PROMOTIONAL SERGEANT'S AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE LAW ENFORCEMENT TRUST FUND PURPOSE; **PROVIDING** THIS FOR

IMPLEMENTATION; PROVIDING FOR AN

EFFECTIVE DATE.

Exhibit: Agenda Report No. 5

Resolution No. 1844.07

Recommendation: Motion to approve Resolution No. 1844.07

Police Chief explained that this was a provision of the Collective Bargaining Agreement that was negotiated between the Town and the Fraternal Order of Police Lodge 119, which calls for an Assessment Center for the evaluation and assessment of candidates for promotional rank of Sergeants.

The Town Manager stated that the Town would not use the Assessment Center unless there was a list of eligible candidates that exceeds the number of vacant positions in the Sergeant's rank.

Motion to approve Resolution No. 1844.07 by Council Member Lusskin. Seconded by Council Member Rojas.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

6. Approval of the Agreement between the Town and the Town Manager (RESOLUTION No. 1846.07)—Sponsored by Mayor Glenn Singer

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, RATIFYING THE APPOINTMENT OF ALEXANDER DIAZ AS TOWN MANAGER AND APPROVING THE EMPLOYMENT AGREEMENT ATTACHED TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 6 Resolution No. 1846.07

Recommendation: Motion to approve Resolution No. 1846.07

Mayor Singer explained that this resolution finalizes the contract between the Town of Golden Beach and the Town Manager.

Motion to approve Resolution No. 1846.07 by Council Member Lusskin. Seconded by Vice Mayor Bernstein.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

- 7. Item withdrawn by Town Manager
- 8. Approval of the Resolution Authorizing Final Payment to Metro Equipment (RESOLUTION No. 1848.07)- Sponsored by Town Manager

A RESOLUTION OF THE TOWN OF GOLDEN BEACH, FLORIDA, AUTHORIZING AND APPROVING THE CHANGE ORDERS AND FINAL PAYMENT FOR PORTIONS OF PHASE 3 AND 4 OF THE STORMWATER PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 8 Resolution No. 1848.07

Recommendation: Motion to approve Resolution No. 1848.07

The Town Manager explained that this item did not have to be brought back before the Council, but because it was approved under the previous administration and the work performed appeases the overall will of the community, he did not feel comfortable with not bringing this item back before the Council.

Vice Mayor Bernstein stated he was not satisfied with the work performed on the North Park.

Motion to approve Resolution No. 1848.07 by Council Member Einstein. Seconded by Council Member Lusskin.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

9. Approval of the Resolution Authorizing a Mutual Aid Agreement to Voluntarily Participate in South Florida Money Laundering Strike Force (Resolution 1849.07)- Sponsored by Town Manger

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, APPROVING THE SOUTH FLORIDA MONEY LAUNDERING STRIKE FORCE VOLUNTARY COOPERATION MUTUAL AID AGREEMENT BETWEEN THE TOWN AND THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

Exhibit:

Agenda Report No. 9 Resolution No. 1849.07

Recommendation: Motion to approve Resolution No. 1849.07

The Police Chief explained that previously The Town of Golden Beach had been a member of the Strike Force Operations. Approximately in 2001 The Town withdrew from the Strike Force Operations. He stated that at present the Town has the opportunity to rejoin the Strike Force.

Motion to approve Resolution No. 1849.07 by Council Member Lusskin. Seconded by Council Member Rojas.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

10. Approval of the Resolution Authorizing and Approving Payment to the North Miami Beach Optimist Little League, Inc. (Resolution No. 1850.07) – Sponsored by Administration

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, AUTHORIZING AND APPROVING THE PAYMENT OF \$1,500.00 TO THE NORTH MIAMI BEACH OPTIMIST LITTLE LEAGUE, INC.; PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 10

Resolution No. 1850.07

Recommendation: Motion to approve Resolution No. 1850.07

The Town Manager stated that the Council wanted a list of the children that participate in the North Miami Beach Little League.

Paul Bianco — 448 Golden Beach Drive, Representative of the North Miami Beach Little League, thanked the Mayor and Council for their Support. He explained there were approximately ten (10) children who participate in the League. However, four (4) residents of the Town are members on the League's Board of Directors.

Mayor Singer asked if there was a way to increase the amount of children that participate in the League? It could be announced in the Town's Monthly Newsletter.

Mr. Bianco answered that registration is in November.

Motion to approve Resolution No. 1850.07 by Council Member Lusskin. Seconded by Council Member Rojas.

Roll call vote was as follows: Mayor Singer - Aye; Vice Mayor Bernstein - Aye; Council Member Einstein - Aye; Council Member Lusskin - Aye; Council Member Rojas - Aye.

Q. DISCUSSION & DIRECTION TO TOWN MANAGER

1. Presentation by C3TS on progress of Town Capital Improvement Projects

Mr. Javier Salman one of the partners of C3TS made the presentation of the Capital Improvement Projects. The following projects are included in the Capital Improvement Plan. The cost for the completion of the stormwater project is approximately \$6 million dollars. The undergrounding of utilities, which has direct cost to the residents, varies by the actual square footage of the affected properties. The streetscape project shall include additional landscaping on Golden Beach Drive, highlighting the intersection of the Strand and Golden Beach Drive, five foot sidewalk with a landscaping strip on the west side of Golden Beach Drive. The A-1-A streetscape improvements included lighting and reinforced landscaping with Date Palms at South and North Town Limits and at the Strand intersection with the cost total of streetscape project approximately \$3 – million dollars.

Vice Mayor Bernstein asked for a special workshop to explain the different methods of acquiring the funding to implement the proposed Capital Improvement Projects.

Mayor Singer asked for Motion to extend the meeting for an additional fifteen (15) minutes. Motion was made by Council Member Lusskin. Seconded by Council Member Einstein. All voted in favor, the Motion was carried.

Council Member Rojas asked how many feet of property will property owners lose with the sidewalk project.

Mr. Salman answered that no property owner will be losing any property, because the sidewalk will be within the public right-of-way.

Council Member Rojas asked how many feet of the public-right-of-way will be utilized to install the sidewalk.

Mr. Salman answered that the sidewalk will be installed on the west side.

Mayor Singer stated that everyone agreed about the projects, but needed to decrease the cost. He asked the C3TS to formulate a plan to implement the project with a lower cost.

Mr. Salman representative of C3TS continued the presentation. He explained that project will include an addition to the existing Town Hall, and remodeling of the existing building. The total cost including the lots that were purchased on A-1-A is approximately \$2.8- million dollars.

Mayor Singer stated that he needed direction from the Council regarding what projects they wanted to do.

Council Member Lusskin stated that from the surveys that were sent to the residents she felt that residents were more in favor of completing the stormwater and undergrounding of utilities projects.

Vice Mayor Bernstein added to the stormwater and undergrounding , the streetscaping project.

Town Manager stated that Administration could facilitate a Strategic Plan meeting along with C3TS and members of the council on how to get the voters to support the projects

Mayor Singer made a Motion to extend the meeting until 11:30 and no later. Seconded by Council Member Lusskin. All voted in favor, the Motion was carried.

Council Member Einstein asked what was the actual cost to do the improvements to Town Hall.

Mr. Salman answered that it would cost \$1.7- million.

The Town Clerk was directed to notice a Public Meeting on Friday, May 25, 2007 at 3:00 p.m. in Town Hall Council Chambers to discuss how the Town is going to fund the Capital Improvement Projects, and a timeline on what they would like to achieve and when.

2. Next Regular Town Council Meeting

The Mayor and Council agreed to cancel the June Council Meeting. The July Town Council Meeting will be held on July 17, 2007.

R. ADJOURNMENT:

Motion made to adjourn by Mayor Singer. Seconded by Council Member Lusskin.

Consensus votes five Ayes 0 nays.

Meeting adjourned at 11:25 pm

Respectfully submitted,

Elizabeth Sevell

Elizabeth Sewell, CMC Town Clerk