

TOWN OF GOLDEN BEACH, FLORIDA

RESOLUTION NO. 1966.08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, APPROVING WORK AUTHORIZATION AGREEMENT FOR PROFESSIONAL CONSTRUCTION SURVEYING, LAYOUT, AND RECORD DRAWINGS BETWEEN THE TOWN AND CRAIG A. SMITH & ASSOCIATES; PROVIDING FOR IMPLEMENTATION OF AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, pursuant to Section 287.055, Florida Statutes, the TOWN previously requested qualifications from qualified architects which resulted in the selection of Craig A. Smith & Associates (“CONSULTANT”) to provide continuing professional services to the TOWN; and

**WHEREAS**, the TOWN wishes to engage CONSULTANT to provide construction surveying, layout, and record drawings in connection with the TOWN's Capital Improvement Plan, that is within the scope of services in the Professional Services Agreement by and between the TOWN and CONSULTANT entered into on October 17, 2000; and

**WHEREAS**, the TOWN finds that it is in the best interest of the TOWN to further engage CONSULTANT to perform the work outlined in the Agreement attached as Exhibit “A”; and

**WHEREAS**, the CONSULTANT is willing and able to perform such professional, services for the TOWN within the basic terms and conditions set forth in the Agreement attached as Exhibit “A”; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, AS FOLLOWS:

**Section 1. Recitals Adopted.** That each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

**Section 2. Agreement Approved.** That the Agreement, in substantially the form attached hereto, between the TOWN and CONSULTANT is hereby approved, and the Mayor is hereby authorized to execute the Agreement, on behalf of the Town, once approved as to form and legal sufficiency by the Town Attorney.

**Section 3. Implementation.** That the Mayor and Town Manager are hereby authorized to take any and all action necessary to implement this Resolution and the Agreement in accordance with the terms, conditions and purposes of this Resolution and the Agreement.

**Section 4. Effective Date.** That this Resolution shall be effective immediately upon adoption.

Sponsored by Town Administration.

The Motion to adopt the foregoing Resolution was offered by Councilmember Lusskin, seconded by Vice Mayor Rojas and on roll call the following vote ensued:

|                             |            |
|-----------------------------|------------|
| Mayor Glenn Singer          | <u>Aye</u> |
| Vice Mayor Amy Rojas        | <u>Aye</u> |
| Councilmember Ben Einstein  | <u>Aye</u> |
| Councilmember Judy Lusskin  | <u>Aye</u> |
| Councilmember Ken Bernstein | <u>Aye</u> |


**PASSED AND ADOPTED** by the Town Council of the Town of Golden Beach,  
Florida, this 18<sup>th</sup> day of November, 2008.

  
\_\_\_\_\_  
MAYOR GLENN SINGER

ATTEST:

  
\_\_\_\_\_  
ELIZABETH SEWELL  
TOWN CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
STEPHEN J. HELFMAN  
TOWN ATTORNEY

**CRAIG A. SMITH & ASSOCIATES**

PROPOSED SCOPE OF SERVICES AND PROPOSED FEE

FOR

PROFESSIONAL SURVEYING SERVICES

**CAPITAL IMPROVEMENT CONSTRUCTION SURVEYING**

**TOWN OF GOLDEN BEACH**

DATED: August 20, 2008  
REVISED: October 15, 2008  
REVISED: November 5, 2008



**CRAIG A. SMITH & ASSOCIATES**

**Engineers•Surveyors•Utility Locators•Grant Specialists**

7777 GLADES ROAD, SUITE 410, BOCA RATON, FL 33434

(561) 791-9280 FAX (561) 791-9818

EMAIL: [CASRPB@CRAIGASMITH.COM](mailto:CASRPB@CRAIGASMITH.COM)



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**CRAIG A. SMITH & ASSOCIATES**

**PROPOSED SCOPE OF SERVICES AND PROPOSED FEE**

**FOR**

**PROFESSIONAL SURVEYING SERVICES**

**PROJECT NAME: TOWN OF GOLDEN BEACH  
CAPITAL IMPROVEMENT CONSTRUCTION SURVEYING**

**PROPOSAL NUMBER: 08-0165-P2220**

**PROJECT DESCRIPTION: Construction surveying, layout and record drawings**

**PROJECT PLANS:** Civil drawings by C3TS (Corzo Castella Carballo Thompson  
Salman, P.A.) Project # 00734-01-006  
Civil drawings by Craig A. Smith & Associates, Project # 08-1465

**CLIENT: TOWN OF GOLDEN BEACH**

**Name:** Town of Golden Beach  
Alex Diaz, Town Manager

**Address:** One Golden Beach Drive  
Golden Beach, Florida 33160

**GENERAL:**

Craig A. Smith and Associates (CAS) proposes to accomplish the professional surveying services for the above project as outlined in this proposal. When the parties have agreed upon the details of the services to be provided, the fees to be paid for the services, and sign this proposal, this proposal will become a formal written agreement. CAS proposes to accomplish the services on a one time basis as follows:



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**SITE CONTROL WORK**

- S01      PRIMARY CONTROL REFERENCING FOR SURVEY CONTROL & ROADWAY CONSTRUCTION**  
Surveying to reference existing base map, on site physical survey control. The improvements planned for the town will destroy all established physical base map control within the right-of-ways of the streets. This control must be physically referenced and documented **BEFORE** construction begins as it is the base of all design plans and planned improvements. As per general note number 13 of C3TS project plans, monuments within the limits of construction shall be referenced and reset by survey party on project.
- \$12,490.00**

**SITE CONSTRUCTION**

**EARTHWORK**

- S19      STAKE LIMITS OF CONSTRUCTION FOR DEMOLITION**  
Stake west and east limits of proposed construction along Golden Beach Drive for demolition and removal of conflicting structures or vegetation.
- \$11,671.00**
- S20      STAKE ROADWAY HIGH and LOWS**  
Stake high and low design stations at offset to construction baseline for construction of proposed roadway.
- \$8,220.00**
- S21      STAKE AND GRADE ROADWAY AT 50-FOOT INTERVALS at 3-FOOT OFFSET TO BACK OF CURB FOR SUBGRADE**  
Provide graded lathe at offset to back of proposed curbing for sub grade cut/fill along Golden Beach Drive at 50 foot stations, includes street intersections along Golden Beach Drive and speed table locations.
- \$19,480.00**



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**PAVING**

**S22 STAKE AND GRADE F-TYPE CURBING AT 50-FOOT INTERVALS  
ALONG GOLDEN BEACH DRIVE AT INTERSECTING STREETS AT  
SPEED TABLES**

Provide graded lathe at offset to back of curb with finished top of curb grade along Golden Beach Drive not to exceed 50 foot intervals, includes street intersections along Golden Beach Drive and speed table locations. Includes radius point staking at individual driveways along west side of Golden Beach Drive and end of curb points along east side of Golden Beach Drive, includes header curb banding at paver block intersections.

**\$25,974.00**

**S23 STAKE AND GRADE CONSTRUCTION CENTERLINE GRADES  
(BLUETOPS) WITH TOP OF ROCK DESIGN GRADE**

Provide graded bluetop hubs along centerline of Golden Beach Drive relative to constructed F-type curb to establish crown of road grade.

**\$9,120.00**

**S24 STAKE SIDEWALKS**

Stake back of sidewalk with finished grade at 50 foot intervals and at points of intersection relative to design.

**\$12,936.00**

**S25 TOP OF ROADROCK RECORD ASBUILT**

Field as built and plan preparation for top of finished road rock at centerline of roadway and lip of installed F-curb along Golden Beach Drive only.  
(Based on 2 submittals only)

**\$12,340.00**

**DRAINAGE**

**S30 STAKE DRAINAGE STRUCTURES**

Stake center of proposed drainage structures with offsets and elevations, includes yard drains.

**\$18,673.00**



**FEE TOTAL**

The fee for items listed above will be **TWO HUNDRED THIRTY THOUSAND AND 00/100 DOLLARS (\$230,000.00)**. Any service not specifically included in the Final Agreement will be considered as an Additional Service. CAS will accomplish Additional Services upon proper written authorization from the CLIENT. The fees for Additional Services are at the following hourly rates or at a mutually agreed upon Lump Sum Fee:

**HOURLY FEE SCHEDULE**

|   |          |
|---|----------|
| Principals .....                                      | \$200.00 |
| Vice President of Surveying (P.S.M.).....             | \$160.00 |
| Senior Professional Surveyor and Mapper (P.S.M.)..... | \$115.00 |
| Professional Surveyor and Mapper (P.S.M.) .....       | \$100.00 |
| Survey Coordination Manager .....                     | \$ 80.00 |
| Survey Technician.....                                | \$ 80.00 |
| Clerical.....   | \$ 50.00 |
| Survey Crew, Vehicle, Equipment.....                  | \$135.00 |
| Survey Crew, Vehicle, Equipment Overtime Rate .....   | \$145.00 |
| Survey Crew (pile, staking) .....                     | \$160.00 |

**REIMBURSABLE EXPENSES**

**Reproductions**

|                                |              |
|--------------------------------|--------------|
| Blueline Prices.....           | \$ 2.00/sht. |
| Mylar .....                    | \$15.00/sht. |
| FedEx or Courier Service ..... | Cost + 10%   |

CAS proposes to invoice monthly based upon percentage of the job completed, with payment expected within thirty (30) days of receipt of the invoice. Please notify CAS within ten (10) days of receipt of invoice should the invoice be unacceptable. Any invoice for which we are not notified shall be deemed acceptable for purposes of payment. If CLIENT fails to pay any invoice within forty-five (45) days after receipt of the invoice,



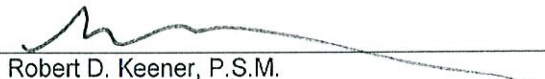


services will be suspended until CAS has been paid in full and the amounts due will be increased at the rate of 1.5 percent per month from said forty-fifth (45<sup>th</sup>) day. **CLIENT** agrees to pay CAS all reasonable costs, charges, expenses, attorney fees and court costs expended or incurred to enforce any provisions hereof.


If you are in agreement with the above scope of services and the terms, please sign in the authorization space provided below and return one (1) executed copy of this proposal to our Boca Raton office so that we can proceed. Should you have any questions or need additional information, please do not hesitate to call.

**AGREED TO AND ACCEPTED BY:**

**CRAIG A. SMITH & ASSOCIATES**

  
Robert D. Keener, P.S.M.  
Vice President

**TOWN OF GOLDEN BEACH**

  
Signature

Glenn Singer  
Name of Authorized Representative

Mayor  
Title

12/01/08  
Date