

TOWN OF GOLDEN BEACH, FLORIDA

RESOLUTION NO. 2001.09

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, APPROVING WORK ORDER FOR PROFESSIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION OF A1A / OCEAN BOULEVARD IMPROVEMENTS BETWEEN THE TOWN AND CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A.; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 287.055, Florida Statutes, the Town of Golden Beach ("Town") requested qualifications from qualified architects in response to Request for Qualifications for Engineering and Project Planning Services Issued: February 15, 2006, No. 2006-01 (the "RFQ"); and

WHEREAS, the Town selected Corzo, Castella, Carballo, Thompson, Salman, P.A. ("Consultant") to provide engineering and project planning services; and

WHEREAS, the Town Council finds that it is in the best interest of the Town to further engage Consultant to perform work within the scope of services sought by the Town in the RFQ; and

WHEREAS, the Town Council wishes to utilize the professional services of the Consultant to provide continued engineering and construction administration services to the Town on the pending Capital Improvement Program Project, specifically with respect to the A1A / Ocean Boulevard Improvements (the "Project").

WHEREAS, the Town finds that it is in the best interest of the Town to utilize Consultant for the purpose of performing the professional services described in the Work Order for Professional Services (the "Work Order") attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GOLDEN BEACH, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Work Order Approved. That the Work Order, in substantially the form attached hereto, between the Town and Consultant, is hereby approved, and the Mayor is hereby authorized to execute the Work Order, on behalf of the Town, once approved as to form and legal sufficiency by the Town Attorney.

Section 3. Implementation. That the Mayor and Town Manager are hereby authorized to take any and all action necessary to implement this Resolution and the Work Order in accordance with the terms, conditions and purposes of this Resolution and the Work Order.

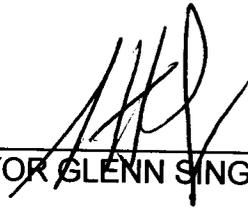
Section 4. Effective Date. That this Resolution shall be effective immediately upon adoption.

Sponsored by Town Administration.

The Motion to adopt the foregoing Resolution was offered by Councilmember Rojas, seconded by Councilmember Einstein and on roll call the following vote ensued:

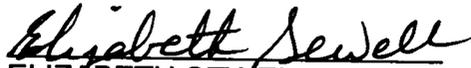
Mayor Glenn Singer	<u>Aye</u>
Vice Mayor Judy Lusskin	<u>Aye</u>
Councilmember Ben Einstein	<u>Aye</u>
Councilmember Amy Rojas	<u>Aye</u>
Councilmember Ken Bernstein	<u>Aye</u>

PASSED AND ADOPTED by the Town Council of the Town of Golden Beach,
Florida, this 19th day of May, 2009.



MAYOR GLENN SINGER

ATTEST:



ELIZABETH SEWELL
TOWN CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:



STEPHEN J. HELFMAN
TOWN ATTORNEY



Engineers
Architects
Planners

WORK ORDER FOR PROFESSIONAL SERVICES

TO: Town of Golden Beach
1 Golden Beach Drive
Golden Beach, Florida 33160

Date: 05/07/09
File: 00734-00

ATTENTION: Mr. Alexander Diaz, Town Manager

PROJECT NAME: AIA Ocean Boulevard Improvements
Construction Administration & Inspection
Town of Golden Beach, Florida

SCOPE OF SERVICES:

Bidding and Negotiation Phase:

The AIA/Ocean Boulevard Improvements plans will be bid together with the FDOT sidewalk plans as a single project under an FDOT LAP Agreement, with the Town administering the project. During this phase to bid the combined project, we will provide bid documents, respond to bidders' questions and attend pre-bid conference. Prepare addenda to Bid Documents, if required, to clarify the requirements of the Bid Documents. Tabulate and evaluate bids received, check references of the responsible lowest bidder and make recommendation for award.

Construction Phase:

As noted above, the combined AIA/Ocean Boulevard Improvement Project will be bid out and awarded to a single Engineering General Contractor of the pre-qualified group. During the construction phase, we will provide the following services:

1. Obtain and review all documents needed in executing the contract between the Town and the Contractor.
2. Attend pre-construction conference, and prepare minutes.
3. Coordination with FPL, BellSouth, and Comcast contractors installing the underground systems.
4. Attend weekly project meetings and prepare minutes.
5. Answer contractor RFI's and issue clarifications as needed.
6. Perform Construction Engineering Inspections.
7. Review and approve / disapprove shop drawings.
8. Review the Contractor's Applications for Payment and submit payment recommendation to the Town for payment.
9. Review and process Field Order/Change Order requests.
10. Perform project closeout with Contractor including final inspection, punch list, final Application for Payment review, and submit Certificate of Completion.

These services are based on a construction period not to exceed 8 months from Notice to Proceed to Substantial Completion.

TERMS AND CONDITIONS:

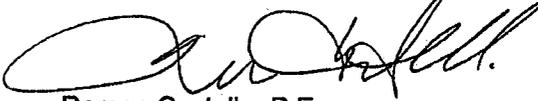
Our fees for the above services shall be as per the following lump sum fee schedule:

Bidding and Negotiation Phase.....	\$ 7,690	44
Construction Phase	\$67,810	61,760 (2)

We are ready to begin working on this assignment upon your authorization to proceed. If acceptable to you, we will accept a signed copy of this form as your written authorization to proceed with the assignment.

Thank you.

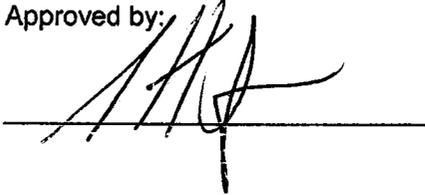
Corzo Castella Carballo Thompson Salman, P.A.



Ramon Castella, P.E.
Vice-President

RC/er

Town of Golden Beach
Approved by:



05/19/09
Date: _____

FEE WORKSHEET

DATE: May 7, 2009

PROJECT: AIA/Ocean Boulevard Improvements
Construction Administration & Inspection

Bidding & Negotiation Phase:

Task	Prin.	PE	EI	Sr. Tech.	Tech.	Clerical
Prepare Bid Package	2	4	4	4		6
Pre-bid Meeting	2	4	2			2
Contractor Inquiries and Addendum	2	2	4	2	6	2
Review Bid Proposals	2	4	2			
Bid Tabulation	2	2	8	2		
Recommendation for Award	2	2	2			2
Bid Phase Sub-Total Hours	12	18	22	8	6	12
Billing Rate	145	95	75	65	55	45
Labor Cost	\$1,740	\$1,710	\$1,650	\$520	\$330	\$540
Labor Sub-Total						\$6,490

Bid Printing 12 sets x \$100= \$1,200

Total \$7,690

Construction Phase: (Assumes maximum 8 month construction period)

Task	Prin	PE/RA/GM	EI/AI	Insp.	Clerical
Pre-construction Conference	4	4		4	2
Shop Drawing Review	2	8	16		4
Weekly Meetings	8	80	20		36
Contractor RFI and Clarifications	4	40	30		8
Contractor Payment Requisitions	4	16	8		12
Contractor Change Order & Requests	4	12	12		4
Inspection		24	24	396	16
Final Inspection & Close-out	4	16	12	60	6
Construction Phase Sub-Total Hours	30	200	122	460	88
Billing Rate	145	95	75	55	45
Labor Cost	\$4,350	\$19,000	\$9,150	\$25,300	\$3,960
Labor Sub-Total					\$61,760

Lands/Irrigtn/Elect Sub-Consultant \$4,500 + \$100 expenses \$4,600

Field Materials & Reproduction \$1,250

Total \$67,610 ✓