



**TOWN OF GOLDEN BEACH**  
**One Golden Beach Drive**  
**Golden Beach, FL. 33160**

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**NOTICE TO CONTRACTORS: MANDATORY REQUIREMENTS FOR  
CONSTRUCTION SITE CLEANLINESS AND CONSTRUCTION SITE SAFETY**

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**Company Name:** \_\_\_\_\_

**Town Registration number (CR #):** \_\_\_\_\_

**Qualifier Name:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

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1. Construction work start time in Town is 8:00 am. No work is to start or the gates to be open prior to 8:00 am. All construction work at sites are to stop by 6:00 pm, Monday through Friday. No construction work is allowed on weekends and legal holidays that are set by the Town.
2. All construction sites must be secured with a perimeter chain link fence containing a black or green wind screen (all wind screen material must be tight and secured daily-no torn or sagging wind screen will be tolerated), construction entry gates must be locked and the dumpster must be covered by close of business each day. **Daily maintenance is required.**
3. No heavy equipment or trailers are permitted to be stored, overnight or on the weekends, at the construction site without first obtaining a special exception permit, which requires the payment of fee, from the Town.
4. **Blocking of the Town's roadways will not be tolerated. Parking along the curbs of the Town's roadways is not allowed. Each contractor must monitor and supply ample parking for their employees and visitors travelling to the site. Scheduling of concrete pours and all phases of construction that may require trucks and or heavy equipment vehicles to be stationed on the Town's road ways must supply a certified flagman to direct traffic or make arrangements for an office duty officer from the Town, in addition sites on Ocean Boulevard will require a Florida Department of Transportation lane closure permit.**
5. During the course of construction or demolition work being done on any premises, it shall not be permitted for any person to cause, permit or allow the emissions of particulate matter from any source whatsoever, including, but not limited to, incidents caused by vehicular movement, transportation of materials, construction, alteration, demolition or wrecking of buildings or structures, or the stockpiling of sand or dirt, without taking reasonable precautions to prevent such emissions or to preclude fugitive particulates that may trespass on neighboring properties during dry and windy weather. In the case of stockpiled particulate materials, such materials shall be stabilized by adequate coverings, by wetting or by chemical application to the satisfaction of the Town's Officials.

6. Construction sites and neighboring properties are to be maintained in a clean condition at all times and any papers, litter, dirt, dust and/or construction materials are to be disposed of and/or secured at the end of each day's work by placement in the trash container provided at the construction site. All trash containers must be covered nightly and on weekends as required by our code. Daily maintenance is required.
7. Gravel entry areas into the construction site are to be maintained as to eliminate standing water and runoff into the roadway. All water discharge must adhere to NPDES standards.
8. High grass and weeds are to be cut and maintained as to not create a public nuisance. Daily maintenance is required.
9. All areas surrounding construction sites, especially the Town's roadways, which are affected by dust, dirt and debris from the construction site. Each site shall be swept clean of such dust, dirt and debris a minimum of two times per day; at least one of which must be at the conclusion of work for that day. Daily maintenance is required.
10. All construction debris not placed in a dumpster shall be removed from the construction site within twenty-four (24) hours.
11. Pools under construction shall be kept clean of any debris and water buildup until such time as the pool is properly filtered. All standing water in pools under construction or not in use must be properly treated to eliminate algae, insects, etc.
12. It is not be permitted for any person to store any material in an unsecured area, which is deemed unsafe, or a danger to those accessing the site. It is not be permitted to store any construction materials in any manner whereby the material or a portion of the materials is stored outside the legal boundaries of the site. Reasonable exceptions to this subsection, for a reasonable period of time, may be considered on a case-by-case basis by obtaining permission by the Town Manager.
13. All exposed rebar shall be capped as required by OSHA. For Any exposed uncapped rebar a violation of life safety will be issued to the property.
14. **Sidewalk, Curb and Gutter Repair/ Replacement- all zones:** The qualifier or applicant are in agreement that any damages caused to the Town's infrastructure by the contractor or the owner's employees or agents, shall be repaired and/or replaced at the expense of the contractor and/or owner as directed by the Town of Golden Beach.
15. **Survey Discrepancies- only applicable to the 600 block on Golden Beach Drive:** We have received inaccurate surveys generating from properties located at the north end of Golden Beach Drive in the area of the 600 Block; an incorrect monument marker had been used for construction of certain properties that caused property line discrepancies. The Town of Golden Beach is advising to use the correct monument marker south of the corner property location 600 Golden Beach Drive; Miami-Dade County Benchmark #E-203 .
16. **Construction Site Retention Wall Requirement for major re-construction and New Construction- all zones:** Effective November 18, 2015, anyone applying for a new construction building permit must install and complete a retaining wall along the back and sides of the property upon or before installing the building foundation. Structural retaining walls will require a minimum 4 foot stem wall. When structural retention walls are used the retention walls must be erected to a minimum height of 4 feet in sections as the temporary construction fence is partly removed to allow for installation. Once stem walls have been installed, the temporary fence must be re-installed, the only exception being if a permanent

masonry wall has been erected closing off the property. Property must be secured prior to the inspection of the first floor slab. (Town Code Section 66-6 (i))

17. **Seawalls and Docks and Extension of Deck of Dock-** only applicable Zones 3 only- Intercoastal properties: Being duly sworn, deposes and says: That He/She is the Owner named in the permit application for construction or other related work to be performed on, or in connection with, the premises, as indicated above, and is in agreement that granting of a permit for construction on said premises, agrees to repair, or replace said seawall in question, to a conforming minimum 3.425 feet above NAVD-88 or to a maximum 4.425 feet NAVD-88 elevation and to replace/and or repair any deteriorated seawall or portion thereof, as required by the Town's Code of Ordinances, Article IV "Seawalls and Docks, The Miami Dade County DERM Division, State of Florida DEP Coastal Division, the Army Corp of Engineers (if applicable) and the current Florida Building Code.

For general historical information only, the May 8, 2018 amendment to this section, converted measurements from NGVD to NAVD resulting in revised seawall heights from a minimum 4 feet NGVD to a minimum 5 feet NGVD and from a maximum 5 feet NGVD to a maximum 6 feet NGVD.

18. **Violation** of this section **shall constitute grounds for the issuance of a stop work order** by the Town Manager, the Town Manager's designee, and/or the building official in accordance with the provisions of the Town's Code of Ordinances and the Florida Building Code. **A civil violation fine will be imposed upon the property** for each infraction committed in accordance with the Town's Code of Ordinances.

19. **Notice of Commencement-** Florida's Construction Lien Law (Chapter 713, Part One, Florida Statutes) requires the recording with the Clerk of the Courts a Notice of Commencement for real property improvements greater than \$2,500.00. However, it does not apply to the repair or replacement of an existing heating or air conditioning system less than \$7,500.00 in value. Please find attached form if applicable.

After the building permit is issued, that a certified copy of the recorded Notice of Commencement, with attached bonds if any, is posted at the construction site. You are required to schedule with the town within 7 days after the issuance of your permit, if applicable; the first inspection to verify (NOC inspection). Failure to show the inspector a certified copy of the recorded Notice will result in a disapproved inspection. You are also required to provide the town with a copy. It can be emailed (please reference the permit number) to [inspections@goldenbeach.us](mailto:inspections@goldenbeach.us) or it can be handed to the inspector at the time of the inspection.

20. **Covid- Action Plan and Reporting Requirements (Administrative Order 2020-038)-**

1. Companies need to take proactive measures to ensure their personnel do not report to work sick. Subcontractors should be encouraged to do the same. Field teams should maintain constant communication with their subcontractors and be vigilant for obviously sick persons in the field. Any employees reporting to work sick should be sent home.
2. Each construction site will need to file with the Town of Golden Beach an action plan on how they propose to implement the Corona Virus measures for the protection of their workers and the Town's residents. Your action plan needs to be submitted and approved by the Town's administration prior to the start of any construction activity.
3. Please submit your plan by email to [lepperson@goldenbeach.us](mailto:lepperson@goldenbeach.us) (see the Town of Golden Beach Construction Site Action Plan Covid-19 requirements for more information). A confirmation email will be sent to you confirming that we have received your plan and that it is in for review and approval. Once approved and site is ready, you will need to schedule a covid inspection sent an to email [inspections@goldenbeach.us](mailto:inspections@goldenbeach.us). Once you have passed the inspection you can then start with any construction activity.

Agreed to and Accepted by:

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature of the Qualifier for the Corporation

\_\_\_\_\_  
Print Qualifier's Name:

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public State of Florida (seal)