

# Hold Harmless & Change of Contractor

**Notice to Owner of Property:** Prior to the Building Department processing this Change of Contractor request, the property owner is required to send a letter to the contractor of record notifying him/her that they have been terminated from the job. The owner shall attach a copy of the letter along with proof of delivery (either via certified return receipt, courier, hand delivered, etc.) to this request.

ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

As legal owner of subject property, I request the cancellation of permit number (in full) \_\_\_\_\_, issued to (name of previous permit holder) \_\_\_\_\_ (mailing address) \_\_\_\_\_ on (date) \_\_\_\_/\_\_\_\_/\_\_\_\_ for the following reason:

\_\_\_\_\_

Date of last inspection \_\_\_\_/\_\_\_\_/\_\_\_\_

I no longer authorize the previous permit holder to proceed with the work covered by the permit. I hereby apply as owner-builder, or authorize (new contractor) \_\_\_\_\_ to apply for such permits to construct or complete the construction on subject property.

I agree to hold Town of Golden Beach, its agents and authorized personnel harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fee) resulting from the cancellation of the existing permit or the issuance of a new permit. I furthermore assume responsibility for the correction, if required, of work performed under the permit for which I am requesting cancellation. In the event there has been a change of ownership of the property, the new owner assumes the responsibility for notifying the previous owner of his or her intent to transfer the permit.

\_\_\_\_\_  
Owner's Signature / Date  
STATE OF FLORIDA / COUNTY OF \_\_\_\_\_ On  
this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,  
before me the Undersigned Notary Public of the State  
of Florida, personally appeared

\_\_\_\_\_  
(Name(s) of individual(s) who appeared before notary)  
And whose name(s) is/are subscribed to the within  
instrument, and He/she/they acknowledge that he/she/  
they executed it.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
Name of Notary Public: Print, Stamp, or Type as  
Commissioned

( ) Personally known to me or,  
( ) Produced identification \_\_\_\_\_  
(Type of ID Produced)

\_\_\_\_\_  
Contractor of Record's Signature / Date  
STATE OF FLORIDA / COUNTY OF \_\_\_\_\_ On  
this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,  
before me the Undersigned Notary Public of the State  
of Florida, personally appeared

\_\_\_\_\_  
(Name(s) of individual(s) who appeared before notary)  
And whose name(s) is/are subscribed to the within  
instrument, and He/she/they acknowledge that he/she/  
they executed it.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
Name of Notary Public: Print, Stamp, or Type as  
Commissioned

( ) Personally known to me or,  
( ) Produced identification \_\_\_\_\_  
(Type of ID Produced)

\_\_\_\_\_  
New Contractor/ Date  
STATE OF FLORIDA / COUNTY OF BROWARD On  
this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_,  
before me the Undersigned Notary Public of the State  
of Florida, personally appeared

\_\_\_\_\_  
(Name(s) of individual(s) who appeared before notary)  
And whose name(s) is/are subscribed to the within  
instrument, and He/she/they acknowledge that he/she/  
they executed it.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
Name of Notary Public: Print, Stamp, or Type  
as Commissioned

( ) Personally known to me or,  
( ) Produced identification \_\_\_\_\_  
(Type of ID Produced)

Accepted & Approved By:

Town of Golden Beach Building Dept.

\_\_\_\_\_  
Inspector's Signature

\_\_\_\_\_  
Name of Inspector/ Title

\_\_\_\_\_  
Date