



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160
Phone: (305) 932-0744 Facsimile: 933-3825
Building Department hours 8:30am-12:00pm and 1:30pm-3:30pm
Closed On Fridays at 12 Noon

DEMOLITION REQUIREMENTS

IMPORTANT NOTICE: In order to obtain a demolition permit, the following permits (numbers 1-4) below must be issued, and pass the final inspection, prior to applying for a demolition permit. Please number the submission documents accordingly with the appropriate number from list.

1. Sewer capping permit. A certified plumbing contractor must obtain a permit. **Required final inspection prior to demolition permit submission (attach final inspection ticket).**
2. Temporary Construction Site Fencing permit; 6' perimeter fencing with green/black wind screen. Fencing to be installed around the entire site. Zone 1 (East side of Ocean Boulevard) requires a graphic with wood entry gates. A cd with the required graphics can be requested in the building Department. **Required final inspection prior to demolition permit submission (attach final inspection ticket).**
3. Compliance with NPDES– Public works Permit for construction site erosion and sediment control- **Required final inspection prior to demolition permit submission (attach final inspection ticket).** (copy attached to this package- see pages 3-8)
4. Portable Toilet permit: **Required installation inspection prior to demolition permit submission (attach inspection ticket).** Please note this permit is only valid for a period of one hundred twenty (120) days. If you wish to keep the Portable Storage Unit for a longer period, you will have to come in prior to the end of the 120-day period and re-apply for the permit. Once you remove your portable storage unit, you must call the building department to schedule a “final” inspection. Once it’s verified that the unit has been removed, the permit will be closed.
5. Demolition of Structures (Section 50-11.06 - see pages 6-13 and 572.17 - see pages 14-19) - Refer to certain items, which are required to be submitted with the permit application. (copy attached)
6. Wet Demolition Acknowledgement: **WET DEMOLITION IS REQUIRED** (form attached - see page 20).
7. Vegetation Survey (Sec. 52-5(2)) & Tree Protection- Detail & Specifications (copy attached - see pages 21-23).
8. Town of Golden Beach Tree permit removal (Sec. 52-12) (copy attached - see pages 24-31)
9. Tree removal permit from DERM **RER a/k/a DERM (305) 372-6574**
10. Gas Company Notification- Disconnect letter **Teco Peoples Gas (305) 940-0139**
11. Electrical Service Removal- Disconnect letter **Florida Power & Light 1-800-226-5885**

12. Water Service Removal– Disconnect letter **N. Miami Beach Public Utilities 305) 948-2967**
13. Television cable- Disconnect letter **Atlantic Broadband (305) 861-8069**
14. Telephone –internet- Disconnect letter
15. Termite/Rodent Control Letter – exterminating company (Letter: Statement of Treatment for Rodents and Varmints)
16. The property Owner should notify the Underground Notification Bureau **SUNSHINE at 1-800-432-4770** prior to demolition, so all facilities can be accurately located.
17. Notarized affidavit for removal & disposal of on-site mechanical equipment by a licensed mechanical contractor.
18. Invoice for the Re-grading and Re-vegetation for the property.
19. Proof of ownership for property to be demolished.- Warranty Deed
20. Current signed and sealed survey (not less than 6 months old) - **2 copies required.**
21. Demolition plans and specification- **2 copies required.**
22. Building Permit Application along with up-front process fee is required at the time of permit application submittal: Fee base is 1% x demolition cost. Permit application requests will not be accepted without this fee. (form attached - see page 32)
23. Contractor Registration package- form up-to-date with copies of all licensing is required prior to the time of permit application submittal. Our dept. will not make copies of your licensing. (form attached - see pages 33-42)
24. Mandatory Requirements for Construction Sites form -Signed and Notarized; (form attached - see pages 34-37)
25. At the time of permit pick up the permit holder or agent will need three separate checks:
 - a. A check for payment of the permit fees.
 - b. A check for payment of the cash bond separate from all other checks, in the name of the contractor in the amount of \$5,000.00.
 - c. A check for payment of the cost to re-grade and re-vegetate the property, equal to 150% of that cost, to be paid by either the owner or contractor. These funds will not be returned until such time as a permit to build is issued.

PLEASE NOTE: A DEMOLITION PERMIT CAN ONLY BE ISSUED ONCE ALL THE INFORMATION HAS BEEN PROVIDED TO THE BUILDING DEPARTMENT.

If you need further information, please contact our Building Department at (305) 932-0744.



TOWN OF GOLDEN BEACH

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NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL

Introduction: The Town of Golden Beach participates, as a co-permittee with Miami-Dade County, in the National Pollution Discharge Elimination System (NPDES) program. The program is aimed at improving storm runoff water quality. The Town of Golden Beach must address specified activities and program compliance stated within the Annual Reports and permit conditions. The permit conditions require that the Chief Building Official and the Town of Golden Beach Building & Zoning Department enforce the following activities as part of Construction Site Erosion and Sediment Control:

1. Submission of Erosion & Sediment Control plan: Applicants for new construction projects or substantial improvements (i.e., additions, pools, etc.) shall submit as part of the mandatory permit submittal documents an erosion and sediment control plan for the development of the site. The qualifier for the permittee shall attest by his notarized signature that the erosion and sediment control plan will be maintained for the duration of the permitted construction activities (see below).
2. Best Management Practices (BMPs) for Erosion and Sediment Control: Two (2) mandatory erosion and sediment control best management practices shall be implemented at each development site. These are:
 - a. Temporary Gravel Construction Entrance & Exit (See attachment 4.03 and Plate 4.03a).
 - b. Storm Drain Inlet Protection (See attachment 4.08 and Plates 4.08a and 4.08g).

Note: The preceding two elements of the plan must be implemented at the development site, inspected and approved by the Chief Building Official or designated inspector prior to the acceptance of the first mandatory Florida Building Code inspection request.

3. Compliance with Erosion and Sediment Control Plan: Mandatory Florida Building Code inspections and inspections for erosion and sediment control shall be performed simultaneously with construction inspections. Failure to maintain erosion and sediment control measures during the entire construction phase will result in rejected inspection request and/or Code Enforcement action to be treated as a violation of the Town's Code of Ordinances by the Code Enforcement Officer.

I hereby agree to maintain the attached erosion and sediment control plan for the duration of the construction phase, at the property location: _____, Golden Beach, FL. 33160.

Agreed to and Accepted by:

General Contractor- Company Name

Signature of the Qualifier for the Corporation

Print Qualifier's Name:

License Number of Qualifier:

Sworn to and subscribed before me this _____ day of _____, 20_____

Notary Public State of Florida (seal)

4.03 TEMPORARY GRAVEL CONSTRUCTION ENTRANCE & EXIT **(ES BMP 1.01)**

Definition

A stone stabilized pad located at points of vehicular ingress and egress on a construction site.

Purpose

To stabilize entrances to the construction site and reduce the amount of sediment transported onto public roads by motor vehicles or runoff.

Conditions Where Practice Applies

Wherever traffic will be leaving a construction site and moving directly onto a public road or other paved area.

Planning Considerations

Construction entrances provide an area where mud can be removed from construction vehicle tires before they enter a public road. If the action of the vehicle traveling over the gravel pad is not sufficient to remove most of the mud, then the tires must be washed before the vehicle enters a public road. If washing is used, provisions must be made to intercept the wash water and trap the sediment before it is carried off-site. Construction entrances should be used in conjunction with the stabilization of construction roads to reduce the amount of mud picked up by construction vehicles.

Design Criteria

Aggregate Size

FDOT No. 1 Coarse Aggregate (1.5 - 3.5 inch stone)(4 - 9 cm) should be used. Wood chips may be used for single family residential construction, provided that they can be prevented from floating away in a storm.

Entrance Dimensions

The aggregate layer must be at least 6 inches (15 cm) thick. It must extend the full width of the vehicular ingress and egress area. The length of the entrance must be at least 50 feet (20 m). The entrance must widen at its connection to the roadway in order to accommodate the turning radius of large trucks. (See Plate 4.03a)

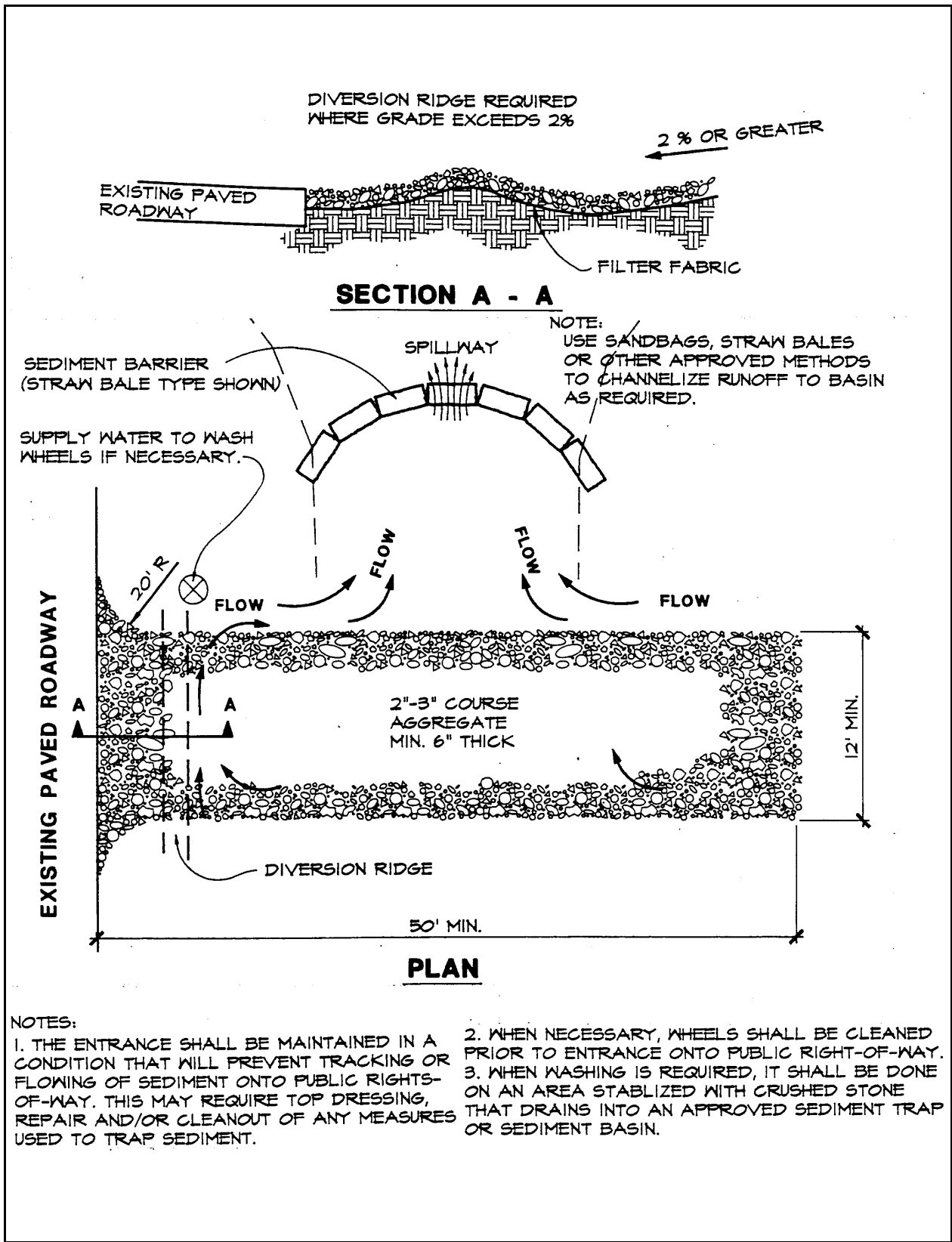


Plate 4.03a Temporary Gravel Construction Entrance

Source: Erosion Draw

4.08 STORM DRAIN INLET PROTECTION **(ES BMP 1.08)**

Definition

A sediment filter or an excavated impounding area around a storm drain drop inlet or curb inlet.

Purpose

To prevent sediment from entering storm water conveyance systems prior to permanent stabilization of the disturbed area.

Condition Where Practice Applies

Where storm drain inlets are to be made operational before permanent stabilization of the disturbed drainage area. Different types of structures are applicable to different conditions (see Plates 4.08a through 4.08h).

Planning Considerations

Storm sewers which are made operational before their drainage area is stabilized can convey large amounts of sediment to receiving waters. In case of extreme sediment loading, the storm sewer itself may clog and lose most of its capacity. To avoid these problems, it is necessary to prevent sediment from entering the system at the inlets.

This section contains several types of inlet filters and traps which have different applications dependent upon site conditions and type of inlet. Other innovative techniques for accomplishing the same purpose are encouraged, but only after specific plans and details are submitted to and approved by the stormwater permitting agency.

Note that these various inlet protection devices are for drainage areas of less than one acre (0.4 ha). Runoff from large disturbed areas should be routed through a TEMPORARY SEDIMENT TRAP - Section 4.25 (ES BMP 1.25).

Design Criteria

1. The drainage area shall be no greater than 1 acre (0.4 ha).
2. The inlet protection device shall be constructed to facilitate clean out and disposal of trapped sediment and to minimize interference with construction activities.
3. The inlet protection devices shall be constructed so that any resultant ponding or stormwater will not cause excessive inconvenience or damage to adjacent areas or structures.
4. Design criteria more specific to each particular inlet protection devices will be found on Plates 4.08a-h.

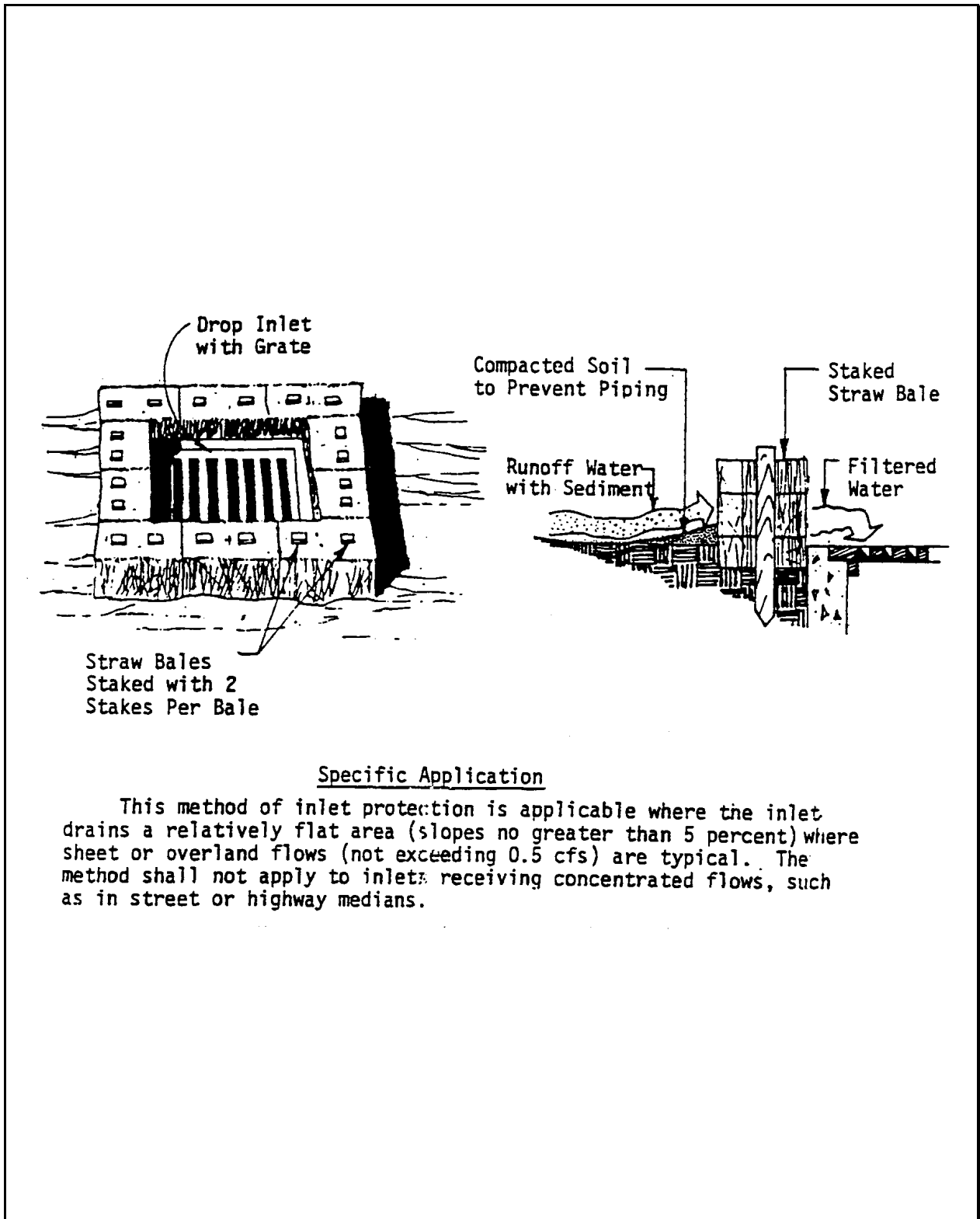


Plate 4.08a Straw Bale Drop Inlet Sediment Filter

Source: Michigan Soil Erosion and Sedimentation Control Guidebook

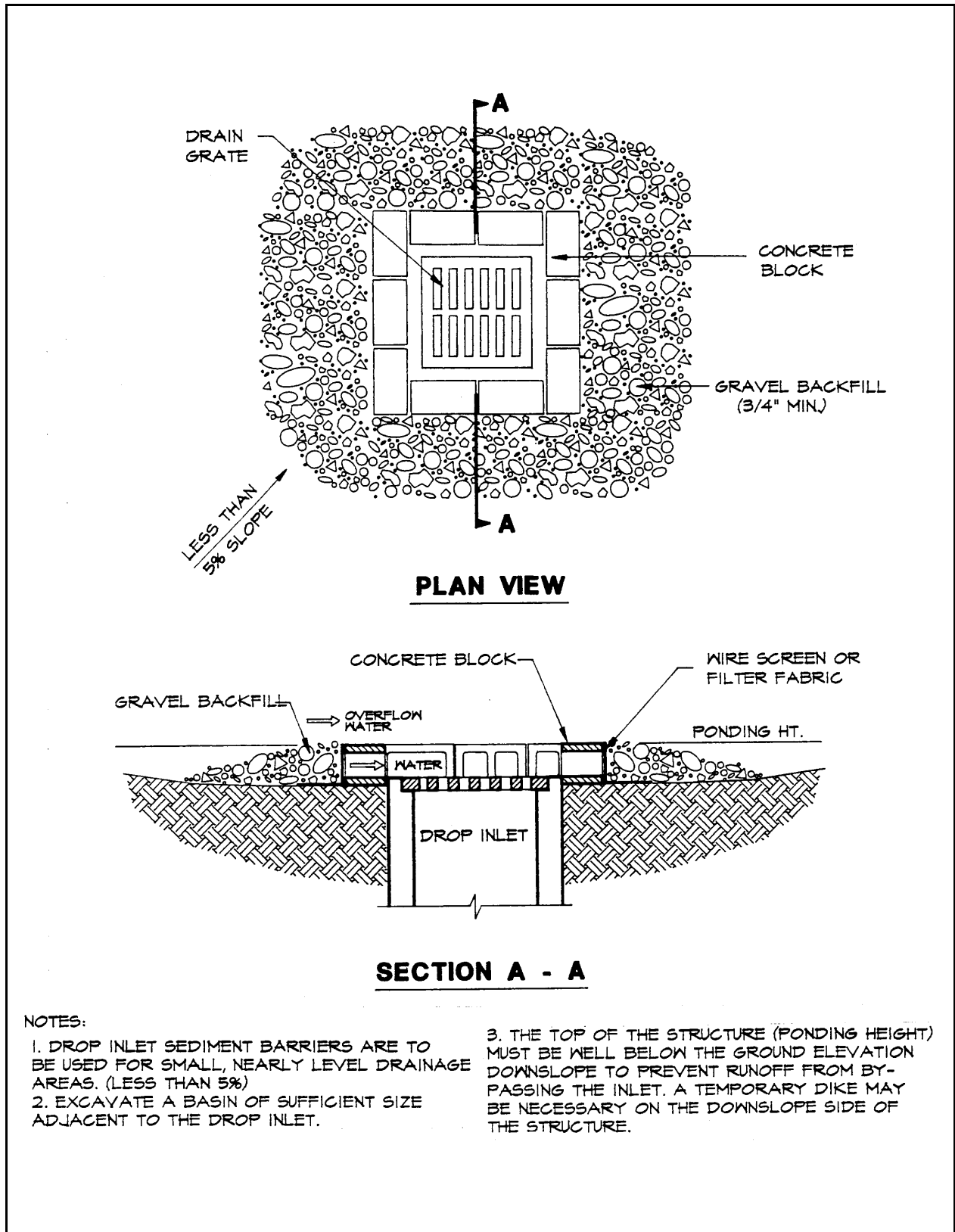


Plate 4.08g Block and Gravel Drop Inlet Sediment Filter

Source: Erosion Draw

GOLDEN BEACH, FLORIDA

ORDINANCE NO. 511.06

AN ORDINANCE OF THE TOWN OF GOLDEN BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY ESTABLISHING SECTION 50-11, "DEMOLITION OF STRUCTURES", OF CHAPTER 50 "BUILDINGS AND BUILDING REGULATIONS" PROVIDING FOR RULES AND PROCEDURES REGULATING THE DEMOLITION OF BUILDINGS AND STRUCTURES WITHIN THE TOWN; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council finds that there is a need to regulate and establish specific procedures regarding the demolition of structures within the Town; and

WHEREAS, the Town Council finds that such regulations and procedures governing the demolition of structures will serve to promote the health, safety and welfare of the citizens of the Town of Golden Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF GOLDEN BEACH, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** That each of the above stated recitals is hereby adopted and confirmed.

Section 2. **Creation of Section 50-11 "Demolition of Structures".** That Section 50-11 "Demolition of Structures" of Chapter 50 "Buildings and Building Regulations" of the Town Code of Ordinances, is hereby created to read, as follows:

Sec. 50-11. Demolition of Structures.

(a) ***Demolition Permit Required.*** It shall be unlawful to remove or demolish any building or structure, or any part thereof without first applying for and receiving a demolition permit from the Town. Any person requiring a demolition permit, in addition to filing an application therefore, shall pay all fees as required in this Article. The actual

time of demolition, cleanup, and where applicable, regrading and revegetation shall not exceed ninety (90) days from the date of issuance.

(b) **Submission of Plans, Bond.** Prior to the issuance of any demolition permit the applicant shall submit to the Town Building Official for review and approval two copies of a demolition plan, a regrading and revegetation plan, and a cash performance bond in the amount of 150 percent of the estimated cost of implementing the regrading and revegetation plan.

(c) **Demolition Plan.** The demolition plan shall include:

- (1) A written description and/or graphic display of the buildings and/or portions of buildings to be demolished.
- (2) A description of the means of demolition to be utilized.
- (3) The expected date for demolition to begin.
- (4) The estimated number of days necessary to complete the demolition and remove the resulting debris.
- (5) Any additional documentation that may be required by the Building Department.

(d) **Regrading and Revegetation Plan.** The regrading and revegetation plan shall be prepared by a registered landscape architect and shall include:

- (1) A regrading plan providing for the regrading of the site so that it will be generally smooth and level so that there are no drop-offs, holes or other features which might pose a safety hazard or threaten to damage adjacent property or any areas likely to hold standing water that might pose a potential health or safety hazard.
- (2) A revegetation plan providing that the site shall be revegetated by being properly treated with topsoil, sprigged or sodded with a lawn grass commonly used in Miami-Dade County, and maintained until growth is self-sustaining. If the demolition site is beachfront property and the landscape architect determines that portions of the site are not suitable for revegetation with any of the lawn grasses commonly used in Miami-Dade County, then the Town Building Official may approve revegetation of those portions of the demolition site with plants from the following list:

TABLE INSET:

<i>Scientific Name</i>	<i>Common Name</i>
Cakile	Sea rocket
Hetrotheca subaxillaris	Camphorweed
Ipomoea pes-carprae	Railroad vine/beach morning glory
Panicum amarularum	Dune panic grass

Paspalum vaginatum	Salt jointgrass
Scaevola plumieri	Inkberry
Sesuvium portulacastrum	Sea purslane
Smilax spp.	Bamboo vine
	Horsebriar
	Greenbriar
Spartina patens	Saltmeadow cordgrass
Uniola planiculata	Sea oats

or any other plants certified by a registered landscape architect as being equivalent to the species listed in this subsection. These plants shall also be maintained until they become self-sustaining.

(3) A written estimate, certified by a registered landscape architect, specifying the cost of implementing the regrading and revegetation plans.

(4) The estimated number of days necessary to complete the implementation of the regrading and revegetation plan. The regrading and revegetation plan, other than the maintenance period necessary to achieve self-sustained growth, shall be completed within ninety (90) days from the date the demolition permit is issued except where complete plans for reconstruction are submitted within ninety (90) days from the date the demolition permit is issued and foundation work on the property is commenced within (180) days from the date the demolition permit is issued.

(e) **Regrading and Revegetation Bond.** The applicant shall post a cash performance bond running to the Town equal to 150 percent of the estimated cost of implementing the regrading and revegetation plan, to ensure the regrading and revegetation of the property within the time required by this section and otherwise to protect the Town against any costs which it may incur for the subsequent revegetation of the property if the Owner or permit holder fails to complete revegetation within the time required by this section.

(f) **Failure to Regrade and Revegetate Site or Commence Construction.** If the Owner or permit holder fails to properly regrade and revegetate the property or, fails to commence foundation work within the time set forth in this section, then it shall be the duty of the Town Building Official to give written notice by registered mail to the permit holder and the Owner, as listed in the most recent property tax records of Miami-Dade County, to remedy this condition within ten days after service of such notice or within such longer time as may be specified in the notice. The notice shall be in substantially the following form:

Date: _____
Name of Owner (permit holder): _____
Address of Owner (permit holder): _____

Our records indicate that you are the Owner(s) (or permit holder for) of the following described property in the Town of Golden Beach:

An inspection of this property discloses, and the Town Building Official has found and determined, it is in such condition as to be in violation of Chapter 50, Section 50-11 of the Town Code, because of your failure to properly complete demolition, regrade and revegetate the property in accordance with the plans on file. Section 50-11 of the Town Code provides that it shall be unlawful for you to permit this condition to continue, and you are hereby notified that unless this condition is remedied so as to comply with Section 50-11 within ten days from the date hereof, you will forfeit your bond and the Town of Golden Beach will proceed to remedy such condition. Further, if the cost of such regrading and revegetation exceeds the bond amount, such additional costs along with all costs incurred in establishing such lien shall be imposed as a lien upon this property.

(g) Performance of work by Town; payment of costs. Upon failure of the permit holder or Owner to remedy the conditions in violation of the requirements of this section within ten days after service of notice as provided in this section, the Town Manager, in addition to any other remedies available under applicable law, is authorized to take all necessary steps to regrade and revegetate the property utilizing the proceeds from the bond. Any necessary costs incurred by the Town for that purpose in excess of the bond amount, along with all costs incurred in establishing such lien, shall be a lien upon such property. The lien provided for shall be superior in dignity to all other liens, except those of taxes, and shall bear interest at the rate of ten percent per annum from the date that the lien is established.

Section 3. Severability. That if the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Inclusion in the Code. That the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Golden Beach, Florida; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions; and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 5. Conflict. That all ordinances or resolutions or parts of ordinances or resolutions in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. Effective Date. That this Ordinance shall become effective immediately upon adoption on second reading.

Sponsored by Town Administration.

The Motion to adopt the foregoing Ordinance was offered by Councilmember Lusskin, seconded by Councilmember Iglesias, and on roll call the following vote ensued:

Mayor Singer	<u>Aye</u>
Vice Mayor Einstein	<u>Aye</u>
Councilmember Colella-Battista	<u>Aye</u>
Councilmember Iglesias	<u>Aye</u>
Councilmember Lusskin	<u>Aye</u>

PASSED AND ADOPTED on first reading this 18th day of July, 2006.

The Motion to adopt the foregoing Ordinance was offered by Councilmember Lusskin, seconded by Councilmember Iglesias and on roll call the following vote ensued:

Mayor Singer	<u>Aye</u>
Vice Mayor Einstein	<u>Aye</u>
Councilmember Colella-Battista	<u>Absent</u>
Councilmember Iglesias	<u>Aye</u>
Councilmember Lusskin	<u>Aye</u>

PASSED AND ADOPTED on second reading this 17th day of October, 2006.

ATTEST:


MAYOR GLENN SINGER


BONILYN WILBANKS-FREE
TOWN MANAGER

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:


TOWN ATTORNEY

THE TOWN OF GOLDEN BEACH, FLORIDA

ORDINANCE NO. 572.17

AN ORDINANCE OF THE TOWN OF GOLDEN BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING ARTICLE VI "SOIL EROSION, FUGITIVE DUST AND SEDIMENT CONTROL," OF CHAPTER 14, "ENVIRONMENT," TO ADDRESS LAND FILLING AND LAND DISTURBING ACTIVITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

1 **WHEREAS**, the Town Council periodically studies land development trends
2 and issues and amends the Town's Land Development Regulations accordingly;
3 and

4 **WHEREAS**, the Town Council has studied the current Code provisions of the
5 Town and finds that certain modifications are necessary and desirable to further
6 regulate the dumping of soil / fill on lots prior to development; and

7 **WHEREAS**, the Town Council held a duly advertised public meeting to
8 consider the proposed modifications to the Town's Land Development Regulations.

9 **NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF**
10 **GOLDEN BEACH, FLORIDA:**

11 **Section 1.** That the preceding "Whereas" clauses are ratified and
12 incorporated as a record of the legislative intent of this Ordinance.

13 **Section 2.** That Chapter 58 “Development Standards,” Article VI, “Soil
14 Erosion, Fugitive Dust And Sediment Control,” is hereby amended as follows¹:

15 **CHAPTER 14**

16
17 **ENVIRONMENT**

18
19 * * *

20
21 **ARTICLE VI. SOIL EROSION, FUGITIVE DUST AND SEDIMENT CONTROL**

22
23
24 **Sec. 14-135. – ~~Purpose and intent~~ Intent.**

- 25
26 (a) Land Disturbing Activities can cause excessive runoff and accelerate the
27 process of soil erosion, resulting in the damage and loss of natural resources,
28 including the degradation of water quality. Such activities can also detract
29 from property values and the high-quality appearance in the Town's
30 residential neighborhoods.
31
32 (b) In addition, emissions of particulate matter during construction and
33 demolition, including but not limited to incidents caused by vehicular
34 movement, transportation of materials, construction, alteration, demolition
35 and wrecking of buildings or structures, or the stockpiling of particulate
36 substances, may trespass on neighboring properties and degrade air quality.
37
38 (c) The Town finds that:
39
40 (1) Excessive quantities of soil may erode from areas undergoing
41 development due to Land Disturbing Activity.
42
43 (2) Soil erosion can result in the degradation of valuable shoreline resources,
44 such as Dunes and lagoonal shoreline communities.
45
46 (3) Sediment from soil erosion can clog storm sewers and swales, and silt
47 navigational channels.
48
49 (4) Sediment and Sediment- Related Pollutants degrade ecosystems,
50 resulting in the destruction of aquatic life and degradation of water quality.
51
52 (5) Airborne Sediments can constitute a nuisance for adjacent property
53 Owners, and degrade the quality of the air.
54

¹ Additions to the text are shown in underline. Deletions to the text are shown in ~~strike through~~.

55 (6) The indiscriminant dumping, piling or filling of soil or other materials on
56 vacant properties when no development is imminent (no active site plan
57 application) or development permit has been issued can create eyesores,
58 environments for rodents, and possible damage to nearby properties due
59 to erosion or windblown matter.
60

61
62 **Sec. 14-136. – Purpose.**

63
64 The purpose of this article is to safeguard Persons, safeguard community
65 appearance and property values, protect property, prevent damage to the
66 environment, and promote the public welfare by guiding, regulating and
67 controlling the design, construction, use and maintenance of any
68 development or other activity which disturbs or otherwise results in the
69 movement on earth of land situated in the Town.
70

71 **Sec. 14-137. – Definitions.**

72
73 The following words, terms and phrases, when used in this article, shall have
74 the meanings ascribed to them in this article, except where the context clearly
75 indicates a different meaning:
76

77 *Director* means the Town Manager or designee.

78
79 *Dune* means a hill or ridge of windblown sand and marine deposits formed
80 by action of the wind and water, often stabilized by vegetation indigenous to
81 this formation.
82

83 *Erosion and Sediment Control Plan* means a plan for the control of soil
84 erosion, sedimentation of waters and Sediment-Related Pollutants and
85 Stormwater runoff resulting from land Disturbing Activity.
86

87 *Land Disturbing Activity* means any land change that may result in soil
88 erosion from water or wind and the movement of Sediments and Sediment-
89 Related Pollutants in water, including but not limited to clearing, grading,
90 excavating, transporting and filling of land, and tree removals.
91

92 *Sediment* means the mineral or organic particulate material that is in
93 suspension or has settled in Surface Waters or groundwater.
94

95 *Sediment-Related Pollutants* means substances such as nutrients,
96 pesticides, pathogens, and organic materials that are transmitted with, or in
97 association with, Sediment.
98

99 *Surface Waters* means water above the surface of the ground whether or not
100 flowing through definite channels.

101
102 **Sec. 14-138. – Erosion and Sediment Control Plan and standards.**
103

104 No person shall engage in Land Disturbing Activity until an Erosion and
105 Sediment Control Plan has been submitted and the plan has been approved
106 by the Director. The Erosion and Sediment Control Plan shall comply with the
107 erosion control standards provide in the latest edition of Florida Stormwater
108 Erosion and Sediment Control Inspector’s Manual published by the Florida
109 Department of Environmental Protection Nonpoint Source Management
110 Section as determined to be applicable by the Director at the time of the
111 application. The Director shall require the party responsible for carrying out
112 the Erosion and Sediment Control Plan to submit monitoring reports, as
113 deemed necessary, to determine whether the measures required by the
114 approved Erosion and Sediment Control Plan are being properly performed.
115

116 **Sec. 14-138.1 – Permit required prior to Land Disturbing Activity; Site**
117 **Restoration.**
118

119 (a) Permit Required. No fill materials shall be deposited upon or removed
120 from a property without obtaining a permit from the Town prior to the
121 activity. Fill material shall be suitable for the Town’s geographic location
122 and in no case shall include refuse, debris, junk, organic material or
123 garbage.

124 (b) Site Restoration. All land after filling, including spoil piles, shall be
125 contoured to prevent any water pooling, cleaned and properly treated with
126 topsoil, sprigged or sodded with a lawn grass commonly used in Miami-
127 Dade County, and maintained until growth is self-sustaining. If the
128 demolition site is beachfront property and the landscape architect
129 determines that portions of the site are not suitable for revegetation with
130 any of the lawn grasses commonly used in Miami-Dade County, then the
131 Town Manager or his/her designee may approve revegetation with plants
132 from the list provided in Section 50-11(d)(2).
133

134 **Sec. 14-139. – Exemptions.**
135

136 Minor Land Disturbing Activities, such as home gardens and individual home
137 landscaping, repairs, maintenance work, and other related activities, shall be
138 exempt from the requirements of this article, provided that such activities do
139 not contribute to any on-site generated erosion, or degradation of lands or
140 water beyond the boundaries of the property involved.
141

142 **Sec. 14-140. – Enforcement.**
143

144 (a) Enforcement actions. The Director shall take such actions necessary,
145 including the issuance of notices and violations, the filing of court actions,
146 and/or referral of the matter to code compliance in accordance with

147 chapter 2 of this Code, to require fines and enforce compliance with the
148 provisions of this article and with any regulation or permit issued
149 hereunder.

150
151 (b) Stop work orders. In addition to other remedies for violation as provided
152 in this section, violation of this article shall constitute grounds for the
153 issuance of stop work order by the building official in accordance with the
154 provisions of the Florida Building Code.

155
156 * * *

157 **Section 3.** That if any section, paragraph, sentence or word of this
158 Ordinance or the application thereof to any person or circumstance is held invalid,
159 that the invalidity shall not affect the other sections, paragraphs, sentences, words
160 or application of this Ordinance.

161 **Section 4.** That it is the intention of the Town Council of Golden Beach, and
162 it is therefore ordained, that the provisions of the Ordinance shall become and be
163 made a part of the Town of Golden Beach Code of Ordinances, that sections of this
164 Ordinance may be re-numbered or re-lettered to accomplish such intentions, and
165 that the word "Ordinance" shall be changed to "Section" or other appropriate word.

166 **Section 5.** That all Ordinances, parts of Ordinances, Resolutions or parts of
167 Resolutions in conflict herewith be and the same are hereby repealed to the extent
168 of such conflict.

169 **Section 6.** That this Ordinance shall be in full force and take effect
170 immediately upon its passage and adoption.

171 The Motion to adopt the foregoing Ordinance was offered by Vice Mayor
172 Luskin, seconded by Councilmember Rojas, and on roll call the following vote
173 ensued:

174 Mayor Glenn Singer Aye

175 Vice-Mayor Judy Luskin Aye
176 Councilmember Amy Isackson-Rojas Aye
177 Councilmember Jaime Mendal Aye
178 Councilmember Kenneth Bernstein Absent

179
180
181

PASSED AND ADOPTED on first reading this 25th day of April, 2017.

182 The Motion to adopt the foregoing Ordinance was offered by Vice Mayor
183 Luskin, seconded by Councilmember Bernstein, and on roll call the following vote
184 ensued:

185 Mayor Glenn Singer Aye
186 Vice-Mayor Judy Luskin Aye
187 Councilmember Kenneth Bernstein Aye
188 Councilmember Amy Isackson-Rojas Aye
189 Councilmember Jaime Mendal Aye

190
191
192

PASSED AND ADOPTED on second reading this 16th day of May, 2017.


193

194 ATTEST:

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LISSETTE PEREZ
TOWN CLERK



MAYOR GLENN SINGER

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APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

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STEPHEN J. HELFMAN
TOWN ATTORNEY



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160
Phone: (305) 932-0744 Facsimile: 933-3825
Building Department hours 8:30am-12:00pm and 1:30pm-3:30pm
Closed On Fridays at 12 Noon

WET DEMOLITION ACKNOWLEDGEMENT

I, _____ acknowledge the requirement of providing wet demolition during the demolition process.

Date: _____

Signature: _____

Print Name _____

Company Name: _____

Company Email Address: _____

Main Company phone number: _____

Cellular Phone Number: _____

Sec. 52-5. - Landscape approval required.

Prior to review by the Building Regulation Advisory Board, or issuance of a building permit, a Landscape Plan and Vegetation Survey shall be submitted to the Town and approved by the Town Manager or designee. No building permit shall be issued until the applicant submits and has approval of a Landscape Plan and Vegetation Survey that meet the requirements of this Code of Ordinances. All Landscape Plans must be signed and sealed by a State of Florida Registered Landscape Architect. Such materials shall be complete and comply with this section unless waived in whole or in part by the Town Manager or designee upon a determination that such information is not applicable or not essential to the review of a specific project.

- (1) A Landscape Plan including the following components shall be provided:
 - a. Drawn to a suitable scale indicating property boundaries, dimensions, north arrow, graphic scale, date and street names. Recommended scale to be one inch equals eight feet.
 - b. Location, condition, names, sizes, DBH of existing Trees and site improvements along any abutting properties within 20 feet of the property lines, including rights-of-way.
 - c. Delineate proposed structures, overhangs, vehicular use areas, fences, mechanical equipment, sidewalks, decks, pools, locations of utilities and similar features.
 - d. Location and outline of existing structures and site improvements to remain.
 - e. Designate common and scientific name, location, size (in height, spread and trunk Caliper), quantity, and quality of living plant material proposed to be installed or maintained on the site.
 - f. Identify and describe the location and characteristics of all non-living Landscape Materials.
 - g. Show all Landscape Features, areas of vegetation required to be preserved by law, (including but not limited to Trees, plants, Shrubs, Native Habitats, wetlands, and mangroves), in context with the location and outline of existing and proposed buildings, fences, and other structural improvements being contemplated on the site.
 - h. Location of existing and proposed easements, rights-of-way, drainage structures, overhead utility wires, underground utilities, above ground electrical elements, and transformers.
 - i. All Planting Detail and specifications including but not limited to staking, method of Vine attachment, fertilization, topsoil, planting soil, mulching, applicable drainage, root barriers, Tree protection, and any other subsurface treatments specifications and general notes.
 - j. Indicate method to protect Trees during construction in accordance with section 52-14, "Tree protection requirements during construction".

- k. Indicate method(s) to relocate Trees during construction.
 - l. Include a landscape tabulation indicating the minimum requirements under this Chapter; plant material and the quantity, quality, size, and species of all plant material to be planted, preserved, or relocated; net lot area; square footage of paved area; square footage of Pervious Area, street lengths, property lines, percentages of sod, native/drought tolerant percentages; and such other information as may be required by the Town Manager or designee to make a determination that the Landscape Plan meets the requirements of this section.
 - m. An in-ground irrigation plan meeting the requirements of section 52-11, "Irrigation requirements".
 - n. Such other information that may be required to give a complete understanding of the proposed plan.
- (2) Vegetation Survey. A Vegetation Survey shall be provided for all sites at the same scale as the Landscape Plan. The Vegetation Survey shall be accompanied by an aerial photograph which outlines the subject site without obscuring its features. The Vegetation Survey must be signed and sealed by a State Registered Landscape Architect and shall provide the following information:
- a. The accurate location and graphic representation, in relation to existing development, of all existing Trees of a minimum two-inch DBH or ten-foot height or, for native Trees, of a minimum one and one-half DBH or eight-foot height, including those which are proposed to be removed, relocated or preserved on site in accordance with the requirements of Section 18-A and Section 24-60 of the Miami-Dade County Code.
 - b. The boundaries of any Native Habitat, Native Plant Community, Native Plant Species, as determined by the Department of Regulatory and Economic Resources (DRER).
 - c. A table showing the following information:
 - 1. The common and scientific name of each Tree, each of which shall be numbered.
 - 2. The Diameter at Breast Height (DBH) of each Tree, or if a multiple trunk Tree, the sum DBH for all trunks.
 - 3. An estimate of the height, Canopy cover, and physical condition of each Tree, and whether Specimen Tree(s) exist on site.

(Ord. No. 571.16, § 3, 11-15-16)

Sec. 52-12. - Tree removal permit required.

It is the intent and desire of the Town to preserve and enhance the Tree Canopy in the Town for aesthetic and environmental reasons. No Person shall cut down, destroy, remove, relocate, destructively damage or cause to be cut down, destroyed, removed, relocated or destructively damage any Tree without first

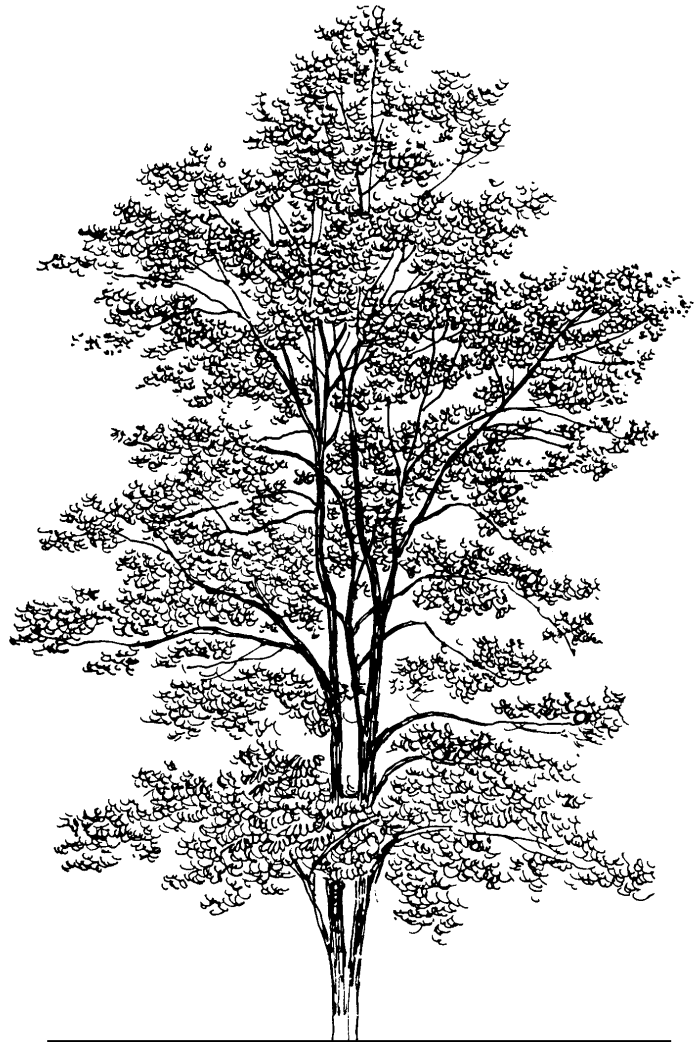
obtaining a permit from the Town as required by Chapter 24 of the Miami-Dade County Code of Ordinances. Tree Removal Permits shall be processed by the Town in the same manner, pursuant to the same requirements and guidelines as provided by Section 24.49 of the Miami-Dade County Code of Ordinances. All Tree removal permit exemptions provided therein shall also apply. The issuance of a Tree removal permit from the Town shall require proof that a permit has been obtained from the Miami-Dade County Department of Regulatory & Economic Resources, if such permit is required by Division 2 "Tree Preservation and Protection" of Chapter 24 of the Miami-Dade County Code of Ordinances. No Trees shall be removed from any public land including, but not limited to rights-of-way and Swale areas, without the approval of the Town Manager or designee. Under no circumstances may any Person remove a Tree where the resulting number of Trees (excluding any prohibited Trees) on the property is less than the number of Trees required by this Code.

(Ord. No. 571.16, § 3, 11-15-16)

Tree Removal Permit Application Package

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Miami-Dade County
Department of Environmental Resources Management
701 NW 1st Court, 7th floor, Miami, Florida 33136
Phone: (305) 372-6574 Fax: (305) 350-6203

Tenemos Disponibles Paquetes Para Solicitar el Permiso de Remoción de Árboles en Español. Para más información llame al (305) 372-6574

On the web at: www.miamidade.gov/derm

This booklet is provided as a public service by the Miami-Dade County Department of Environmental Resources Management (DERM). Miami-Dade County provides equal access and equal opportunity in employment and services and does not discriminate on the basis of handicap.

No Permits Required unless the Trees are in a Natural Forest Community (NFC) or a protected preserve such as EEL lands.

**Photos of the trees should be taken before the trees are removed. Keep the photos for your records.

**Trees can only be removed with the property owner's consent.

**Photos & information may be viewed at <http://www.miamidade.gov/derm/Plants/>

Prohibited Tree Species:

1. Australian Pine (Causuarina equisetifolia)
2. Banyan Fig (Ficus benghalensis)
3. Bishopwood (Bischofia javanica)
4. Brazilian jasmine (Jasminum fluminense)
5. Brazilian pepper (Schinus terbinthifolius)
6. Carrot wood (Cupaniopsis anacardioides)
7. Castor bean (Ricinus communis)
8. Catclaw mimosa (Mimosa pigra)
9. Day blooming jasmine (Cestrum diurnum)
10. Earleaf acacia (Acacia auriculiformis)
11. Gold coast jasmine (Jasminum dichotomum)
12. Governor's plum (Flacourtia indica)
13. Indian rosewood (Dalbergia sissoo)
14. Lather leaf (Colubrina asiatica)
15. Laurel fig (Ficus microcarpa)
16. Lead tree (Leucaena leucocephala)
17. Lofty fig (Ficus altissima)
18. Mahoe (Hibiscus tiliaceus)
19. Melaleuca (Melaleuca quinqenervia)
20. Queensland umbrella tree (Schefflera actinophylla)
21. Red sandalwood (Adenanthera pavonina)
22. Seaside mahoe (Thespesia populnea)
23. Shoebuttan ardisia (Ardisia elliptica)
24. Tropical soda apple (Solanum viarum)
25. Woman's tongue (Albizia lebeck)
26. Woodrose (Merremia tuberosa)

Additional Trees that are Exempt from Permitting:

27. Guavas (Psidium guajava) -Exempt from permitting
28. Norfolk Island Pine (Araucaria heterophylla) -Exempt from permitting
29. Poison Wood (Metopium toxiferum) - Exempt from permitting

Other Prohibited Plants (they are not trees):

1. Air Potato (Dioscorea bulbifera)
2. Burma Reed (Neyraudia reynaudiana)
3. Climbing Fern (Lygodium spp.)
4. Napier Grass (Pennisetum purpureum)

Common Types of Ficus Trees:

1. Ficus altissima – lofty fig, council fig, false banyan
 - prohibited
2. Ficus aurea – strangler fig
 - native
3. Ficus behghalensis – banyan tree
 - prohibited
4. Ficus benjamina – weeping fig
 - non-native; never specimen size
5. Ficus citrifolia – shortleaf fig
 - native
6. Ficus elastica – Indian rubber tree
 - non-native; never specimen size
7. Ficus lyrata – fiddleleaf fig
 - non-native; never specimen size
8. Ficus microcarpa, Ficus nitida, Ficus retusa -Cuban laurel
 - prohibited
9. Ficus religiosa – bo fig
 - non-native; never specimen size

****Non-native and native Ficus trees require a permit prior to removal or relocation.**

Special Permits and Requirements

Tree removal permit applications involving a building permit must include the following items:

1. A completed tree removal application form along with non-refundable application and initial inspection fees.
2. Two copies of a site plan. This site plan must show all proposed site improvements, including driveway, septic tank, pool, tennis court, utility lines, sewer lines, setbacks and any accessory buildings.
3. At the discretion of DERM, a tree survey may be required. Please see DERM *Tree Survey Guidelines and Specifications* for further information. Please be advised that DERM may require the property and area of proposed construction staked prior to inspection.
4. All permits require the full replacement of tree canopy. DERM approval of a tree replacement or landscaping plan may be required prior to the issuance of this tree removal permit. Please read the tree replacement requirement section for details.

Tree removal permit applications involving new road construction or any improvement in road right-of-ways must include the following items:

1. A completed tree removal application form along with non-refundable application and initial inspection fees.
2. Two copies of the paving and drainage plan with the locations of all trees to be affected. Please be advised that the center line and/or limits of construction must be staked prior to inspection and subsequent permit issuance.
3. All permits require the full replacement of tree canopy. DERM approval of a tree replacement plan or landscaping plan may be required prior to issuance of this tree removal permit.

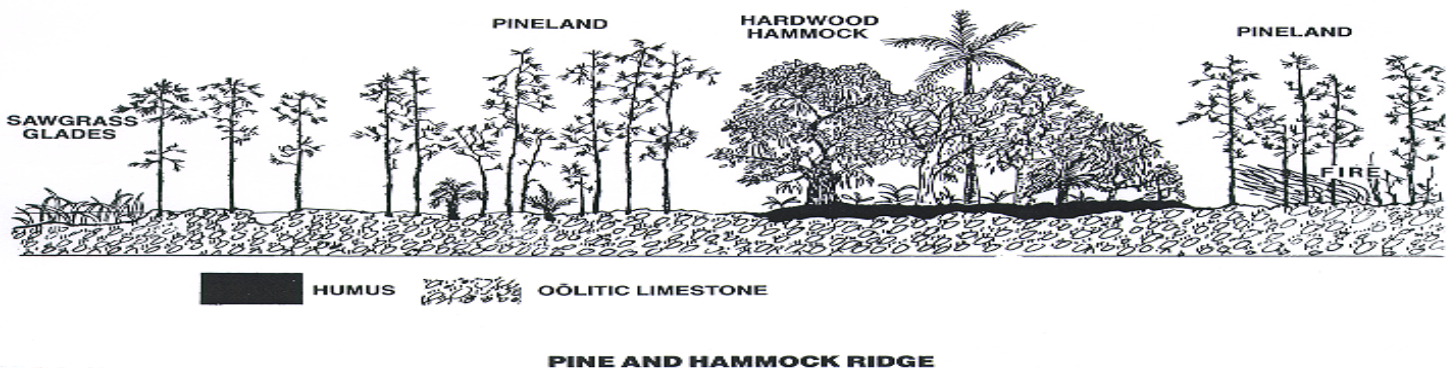
Tree removal applications for work in a Natural Forest Community must include the following items:

1. A completed tree removal application form. Upon receipt of an application to do work within a Natural Forest Community (NFC), DERM biologists will inspect the site to verify that it meets the definition of a NFC.
2. Two copies of a site plan. This site plan must show the proposed site improvements, setbacks, including driveway, septic tank, pool, tennis court, utility lines, sewer lines, and any accessory buildings.
3. Prior to the issuance of a permit to remove all or portion of a NFC for site development, a restrictive covenant may be executed to provide for the preservation and management of the remaining forest community. Blank shell forms of the covenant document form are available from DERM upon request.

Note: Contact a biologist at (305) 372-6574 for information about these requirements.

Tree Replacement Requirements :

1. Tree canopy replacement will be required as a condition of every tree removal permit. Replacement Tree Plan forms are available upon request and may be used when the canopy impacted is less than 10,000 square feet. (See Canopy Credit Formulas on page 1).
2. When replacement tree canopy exceeds 10,000 square feet, a landscape plan must be submitted and approved by DERM prior to permit issuance. A performance bond is required for the cost of the canopy replacement. The bond must be submitted prior to permit issuance. The Department accepts letters of credit and certificates of deposits for the bond.



General Information

Section 24-49 of the Miami-Dade County Code mandates the protection of Dade County's tree and forest resources. The following information should assist you in understanding Miami-Dade County tree and forest protection requirements. Please take the time to read this information carefully before filling out the attached application.

Where and when are tree removal permits required?

Tree removal permits are required for the cutting down, bulldozing, removal or relocation of any tree in Miami-Dade County, except for certain exemptions listed on Page 3. Permits are also required for any work in any designated Natural Forest Community (i.e. pinelands, hammocks). DERM may require the property owner to modify a site plan to preserve tree and forest resources.

Note: A tree is defined as any woody or fibrous perennial plant having a minimum trunk dbh* of three inches or greater or with an Over All Height (OAH) of twelve or more feet.

What about the trimming of trees?

Tree removal permits are not required for the selective pruning of trees, provided the pruning is done according to the most recent American National Standards (ANSI) A-300 Standard Practices for Tree Care Operations. However, excessive pruning (i.e. hatracking, topping, etc.) which results in the effective destruction of a tree constitutes a violation of Section 24-49 of the environmental Code of Miami-Dade County. Any other activity that can effectively destroy a tree, such as trunk girdling, excessive root cutting, or use of tree-killing chemicals, also violates Miami-Dade County Code.

Who administers the Miami-Dade County tree and forest protection program?

Miami-Dade County Department of Environmental Resources Management (DERM), Urban Tree Program, Code Enforcement Section.

Who must apply for a tree removal permit?

The owner of the property upon which the tree removal work will occur must sign the tree removal permit. The owner may designate an agent to sign the application and permit by submitting a letter of authorization to DERM.

What types of tree and forest resources does the ordinance protect?

There are three categories of protected tree resources in Miami-Dade County: "Regular-size" trees (less than 18" dbh), "specimen-size" trees (18" or greater dbh), and Natural Forest Communities which includes grasses, shrubs, and trees.

Will I be required to replant trees for the ones that I remove?

All "regular-sized" trees you remove -- except for the exempt or prohibited species -- must be replaced with an equal amount (100%) of tree canopy. "Specimen-sized" trees require double canopy replacement. This is accomplished by planting trees from the categories below:

Canopy Credit Formulas		
<i>Replacement Canopy Type</i>	<i>Min. Size At Planting</i>	<i>Canopy Credit (Sq ft)</i>
Shade Tree 1	12' OAH*	500
Shade Tree 2	8' OAH	300
Palm 1	10' OAH	300
Palm 2	3' OAH	100
Small Tree	6' OAH	200

*OAH = Over All Height

You may be required to replant more than one type of tree.

What about stands of natural forest such as hardwood hammocks or pinelands?

If a site has been designated as a Natural Forest Community or if you think a site may be a Natural Forest Community, please contact the DERM Forest Resources Program at (305) 372-6548 for information.

What fees do I have to pay for a tree removal permit?

A non-refundable application fee (based on zoning) and initial inspection fee is required upon permit application submission. Additional fees may be charged at the time of permit issuance. See the fee schedule on Page 5.

What happens if I do not comply with the conditions and requirements of my tree removal permit or remove a tree or forest without a permit?

You may be issued a "Notice of Violation" and ordered to stop all land clearing and construction until you have complied with Section 24-49. Furthermore, you may be required to pay penalties for each violation and replace tree canopy.

How long will my tree removal permit be valid?

One year, but can be renewed by contacting DERM.

* DBH (Diameter at Breast Height): Trunk diameter measured at 4 1/2 feet above ground.

It is not a coincidence that the well shaded areas of Miami-Dade County also have the highest property values. Trees are the reason why. They are essential for community because of the following:

BENEFITS

- Ø A well shaded home can cut your air-conditioning costs by up to 40%.
- Ø A well-landscaped yard that includes trees can increase your property value by 15%.
- Ø A well-forested community can reduce storm water runoff by up to 15%.
- Ø Miami-Dade's trees remove 5,425 tons of carbon dioxide from the air each year, improving air quality and combating global warming.
- Ø Trees provide food, nesting sites and protection for a wide variety of animals and resident migratory birds.



Tree Removal / Relocation Inspection & Permit Fees

FEES

- Environmental assessment for determination of tree preservation requirements (single family): \$125
- Environmental assessment for determination of tree preservation requirements (multi-family, commercial, agriculture): \$600

	Before Inspection	After Inspection
Single Family Resid.	\$63 appl. + \$35* insp. = \$98	\$35* insp. + \$12/tree up to max of \$320
Multi-family	\$80 appl. + \$35* insp. = \$115	\$35* insp. + \$12/tree up to max of \$395/(acre)(canopy)
Business	\$105 appl. + \$35* insp. = \$140	\$35* insp. \$12/tree up to max of \$395/(acre)(canopy)
Commercial	\$105 appl. + \$35* insp. = \$140	\$35* insp. + \$12/tree up to max of \$660/(acre)(canopy)
Agricultural	\$55 appl. + \$35* insp. = \$90	\$35* insp. + \$6/tree up to max of \$265/(acre)(canopy)
Swale / Right-of-Way	\$28 appl. + \$35* insp.= \$63	\$35* insp. + \$6/tree up to max of \$265/(acre)(canopy)

*inspection fees are bases on removal of less than 20 trees. The fee may be raised as follows:

20-100 trees: \$65

100-200 trees: \$130

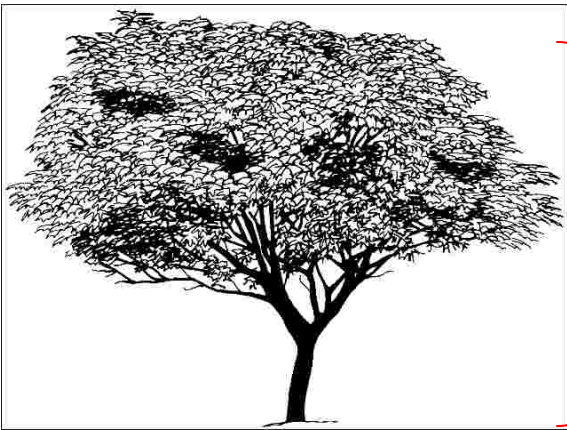
≥200 trees: \$265

OTHER CHARGES

Barrier inspection	\$30
Covenant-grove exemption	\$125
Covenant-tree preservation requirement:	\$125
Exotic variance request	\$230
Extension of permit	\$paid on initial permit
Re-inspections	20% of total individual fees
Roadway and drainage sitting inspection	\$65
Specimen size tree removal inspection (multi-family/commercial)	\$600
Specimen size tree removal inspection (single family)	\$125
Tree Trust Fund	\$150/tree
Utility easement sitting inspection	\$65

USE THIS TABLE TO CALCULATE YOUR PLANTING REQUIREMENTS OF YOUR TREE REMOVAL PERMIT

<u>If you plant a:</u>	<u>With this minimum size:</u>	<u>You will get this credit (in SQ.FT.):</u>
Hardwood Tree	12' Overall Height	500
Hardwood Tree	8' Overall Height	300
Palm	10' Clear Trunk*	300
Palm	3' Clear Trunk*	100
Small Tree	6' Overall Height	200



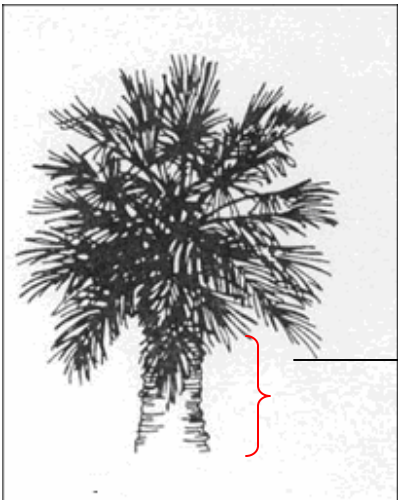
Overall height

Example:

If you are requested to plant (See Replanting Requirements in your permit) 1,500 SQ.FT., you can plant:

- a) Three hardwood trees, 12' height each (you will get 1,500 SQ.FT). Or,
- b) Two hardwood trees, 12' height each, and two palms, 10' clear trunk each (you will get 1,600 SQ.FT.). Or,
- c) Any combination of tree sizes up to the required credit.

PALMS CANNOT BE MORE THAN 30% OF THE TOTAL CANOPY AND FRUIT TREES WILL NOT COUNT TOWARDS MITIGATION.



Clear trunk



Tree Removal Permit Application

Owner and Contractor Information

Owner Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax/Email: _____

Contractor/Agent Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Number: _____ Fax/Email: _____

Site Location and Description

Address: _____

Property Folio: _____ - _____ - _____ - _____ TWP/RG/SEC: _____

Current Zoning: _____ Subdivision: _____

Does intended use of property require rezoning or plat approval? Yes No

Work Description

Building Permit Process Number: _____

Number and type of trees to be removed or relocated: _____

Reason for relocation or removal: _____

Total number of trees on site: _____

(A TREE SURVEY IS REQUIRED FOR APPLICATIONS WITH MORE THAN TEN TREES)

Application attachments include: _____

Name of person certifying that all above information is correct: _____

Signature

When the permit is ready, would you like it to be: mailed or will you pick it up in person?

OFFICIAL USE ONLY	
Received by: _____	Date Received: _____
Fees Included: _____	Payment Type: _____



TOWN OF GOLDEN BEACH

BUILDING DEPARTMENT
 1 Golden Beach Drive
 Golden Beach, FL 33160
 Office: 305-932-0744 Fax: 305-933-3825
www.goldenbeach.us

FOR OFFICE USE ONLY	
Process No:	_____
Date Applied	_____
Clerk	_____

Master Permit Number: _____
 Master Sub- Permit

PERMIT APPLICATION

1. OWNER INFORMATION	Owner _____			2. CONTRACTOR INFORMATION	Company Name _____			
	Address _____				Qualifier Name _____			
3. PERMIT TYPE	Choose only One	Building Electrical Mechanical Plumbing Landscape Roofing	4. CHANGE TO AN EXISTING PERMIT	Revision Renewal Shop Drawing Public Works _____	4. TYPE OF IMPROVEMENT	Choose only One	New Construction Roof Pool Addition Attached Driveway Gazebo-Pergola Alteration Interior Fence Demolition/ Partial Alteration Exterior Windows Generator Repair/Replace Doors _____	
							Name _____ Address _____ City _____ ST _____ Zip Code _____ Lic. No. _____ Discipline _____ Phone No. _____	
5. ARCHITECT/ENGINEER INFO				6. CONTACT INFO				
6. CONTACT INFO				7. LEGAL/USE/WORK VALUE				

Application is hereby made to obtain a permit to do the work and/or installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for Electrical, Plumbing, Mechanical, Windows, Doors, Roofing, Site Walls, Fencing, Driveways, Pools, Spas, Pool Decks, Outdoor Kitchens, Accessory Structures, Irrigation, Landscape and Landscape Lighting work and other categories not mentioned.

Owner's Affidavit: I certify that all the foregoing information is accurate and that work will be done in compliance with all applicable laws regulating construction and zoning.

NOTICE REGARDING BUILDING PERMIT APPLICATIONS

The Completion and submission of a Building Permit Application is a requirement of securing a Building Permit. The Town will rely upon the information contained in the Application in determining whether a Building Permit should be issued. The submission of inaccurate, misleading or misrepresented information in the Application shall subject the Building Permit to denial, suspension or revocation, and the individual applying for the permit, to all appropriate fines, penalties and other punishments authorized by law. **KINDLY GOVERN YOURSELF ACCORDINGLY.**

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

8. OWNER INFORMATION	_____	_____	9. QUALIFIER INFORMATION	_____	_____
	Print Name	Owner's Signature		Print Name	Qualifier's Signature
	_____	_____		_____	_____
	Date	Notary Public- State of Florida at Large		Date	Notary Public- State of Florida at Large
	Notary Stamp			Notary Stamp	

DO NOT WRITE BELOW - FOR OFFICE USE ONLY

Approvals	APPROVED/DATE	DISAPPROVED/DATE	FEE CATEGORIES:	FEES \$
Building			Permit Fee	
Structural			Street Sweeping	
Electrical			Trash Removal	
Mechanical			Scanning	
Plumbing			Infrastructure	
Landscaping			BCCD	
Zoning			Education	
Building Dir			State Surcharge	
Publics Works			Sub-Total	
Grading / Drainage			Process Fee	
			Total Fees	



TOWN OF GOLDEN BEACH - CONTRACTOR INFORMATION FORM

COMPANY NAME:	
QUALIFIER NAME:	
LICENSED TRADE	

BUSINESS ADDRESS	PHONE/FACSIMILE	BUSINESS EMAIL AND QUALIFIER'S EMAIL ADDRESS
		Business:
		Qualifier:

INSURANCE INFORMATION	INSURANCE COMPANY	POLICY NUMBER	EXPIRATION DATE
LIABILITY			
WORKER'S COMP			
WORKER'S COMP EXEMPTION			
OTHER			

EMERGENCY CONTRACT NAME & PH	QUALIFER SIGNATURE
NAME	<hr style="border: 1px solid black; width: 80%; margin: 0 auto;"/>
PHONE	

#	LICENSE INFORMATION		LICENSE#	EXPIRATION	FOR TOWN USE ONLY
1	STATE OF FLORIDA CERTIFIED				
2	STATE OF FLORIDA REGISTERED				
3	MIA-CERT OF COMPETENCY (COPY OF FRONT & BACK)				
4	MIA-MUNICIPAL CONTRACTOR				
5	LOCAL BUSINESS TAX: MIAMI				
6	LOCAL BUSINESS TAX:BROWARD				
7	LOCAL BUSINESS TAX: PALM BEACH				
8	EXECUTED - MANDATORY REQUIREMENTS FOR CONSTRUCTION SITES		N/A	N/A	VERIFIED ATTACHMENT

ATTACH COPIES OF ALL LICENSES, PHOTO ID OF QUALIFER WITH SIGNATURE, CERTIFICATE OF INSURANCE WITH THE TOWN OF GOLDEN BEACH, 1 GOLDEN BEACH DRIVE, GOLDEN BEACH, FL 33160 AS CERTIFICATE HOLDER AND THE QUALIFER'S LICENSE NUMBER IN THE DESCRIPTION OF THE CERTIFICATE OF INSURANCE. PLEASE NOTE CERTIFICATE OF INSURANCES NEED TO BE SENT DIRECTLY FROM INSURANCE AGENT AND ALSO A COPY ATTACHED. SEND TO INSPECTIONS@GOLDENBEACH.US OR FAX TO 305-933-3825

FOR TOWN USE ONLY	INITIAL	RENEWAL	APPLICATION NUMBER
Info Maintenance Fee	<input type="checkbox"/> \$50.00	<input type="checkbox"/> \$30.00	



TOWN OF GOLDEN BEACH
One Golden Beach Drive
Golden Beach, FL. 33160

**NOTICE TO CONTRACTORS: MANDATORY REQUIRMENTS FOR
CONSTRUCTION SITE CLEANLINESS AND CONSTRUCTION SITE SAFETY**

Company Name: _____

Town Registration number (CR #): _____

Qualifier Name: _____

Contact Phone: _____

Email Address: _____

1. Construction work start time in Town is 8:00 am. No work is to start or the gates to be open prior to 8:00 am. All construction work at sites are to stop by 6:00 pm, Monday through Friday. No construction work is allowed on weekends and legal holidays that are set by the Town.
2. All construction sites must be secured with a perimeter chain link fence containing a black or green wind screen (all wind screen material must be tight and secured daily-no torn or sagging wind screen will be tolerated), construction entry gates must be locked and the dumpster must be covered by close of business each day. **Daily maintenance is required.**
3. No heavy equipment or trailers are permitted to be stored, overnight or on the weekends, at the construction site without first obtaining a special exception permit, which requires the payment of fee, from the Town.
4. Blocking of the Town's roadways will not be tolerated. Parking along the curbs of the Town's roadways is not allowed. Each contractor must monitor and supply ample parking for their employees and visitors travelling to the site. Scheduling of concrete pours and all phases of construction that may require trucks and or heavy equipment vehicles to be stationed on the Town's road ways must supply a certified flagman to direct traffic or make arrangements for an office duty officer from the Town, in addition sites on Ocean Boulevard will require a Florida Department of Transportation lane closure permit.
5. During the course of construction or demolition work being done on any premises, it shall not be permitted for any person to cause, permit or allow the emissions of particulate matter from any source whatsoever, including, but not limited to, incidents caused by vehicular movement, transportation of materials, construction, alteration, demolition or wrecking of buildings or structures, or the stockpiling of sand or dirt, without taking reasonable precautions to prevent such emissions or to preclude fugitive particulates that may trespass on neighboring properties during dry and windy weather. In the case of stockpiled particulate materials, such materials shall be stabilized by adequate coverings, by wetting or by chemical application to the satisfaction of the Town's Officials.

6. Construction sites and neighboring properties are to be maintained in a clean condition at all times and any papers, litter, dirt, dust and/or construction materials are to be disposed of and/or secured at the end of each day's work by placement in the trash container provided at the construction site. All trash containers must be covered nightly and on weekends as required by our code. Daily maintenance is required.

7. Gravel entry areas into the construction site are to be maintained as to eliminate standing water and runoff into the roadway. All water discharge must adhere to NPDES standards.

8. High grass and weeds are to be cut and maintained as to not create a public nuisance. Daily maintenance is required.

9. All areas surrounding construction sites, especially the Town's roadways, which are affected by dust, dirt and debris from the construction site. Each site shall be swept clean of such dust, dirt and debris a minimum of two times per day; at least one of which must be at the conclusion of work for that day. Daily maintenance is required.

10. All construction debris not placed in a dumpster shall be removed from the construction site within twenty-four (24) hours.

11. Pools under construction shall be kept clean of any debris and water buildup until such time as the pool is properly filtered. All standing water in pools under construction or not in use must be properly treated to eliminate algae, insects, etc.

12. It is not be permitted for any person to store any material in an unsecured area, which is deemed unsafe, or a danger to those accessing the site. It is not be permitted to store any construction materials in any manner whereby the material or a portion of the materials is stored outside the legal boundaries of the site. Reasonable exceptions to this subsection, for a reasonable period of time, may be considered on a case-by-case basis by obtaining permission by the Town Manager.

13. All exposed rebar shall be capped as required by OSHA. For Any exposed uncapped rebar a violation of life safety will be issued to the property.

14. **Sidewalk, Curb and Gutter Repair/ Replacement- all zones:** The qualifier or applicant are in agreement that any damages caused to the Town's infrastructure by the contractor or the owner's employees or agents, shall be repaired and/or replaced at the expense of the contractor and/or owner as directed by the Town of Golden Beach.

15. **Survey Discrepancies- only applicable to the 600 block on Golden Beach Drive:** We have received inaccurate surveys generating from properties located at the north end of Golden Beach Drive in the area of the 600 Block; an incorrect monument marker had been used for construction of certain properties that caused property line discrepancies. The Town of Golden Beach is advising to use the correct monument marker south of the corner property location 600 Golden Beach Drive; Miami-Dade County Benchmark #E-203 .

16. **Construction Site Retention Wall Requirement for major re-construction and New Construction- all zones:** Effective November 18, 2015, anyone applying for a new construction building permit must install and complete a retaining wall along the back and sides of the property upon or before installing the building foundation. Structural retaining walls will require a minimum 4 foot stem wall. When structural retention walls are used the retention walls must be erected to a minimum height of 4 feet in sections as the temporary construction fence is partly removed to allow for installation. Once stem walls have been installed, the temporary fence must be re-installed, the only exception being if a permanent

masonry wall has been erected closing off the property. Property must be secured prior to the inspection of the first floor slab. (Town Code Section 66-6 (i))

17. **Seawalls and Docks and Extension of Deck of Dock- only applicable Zones 3 only- Intercoastal properties**: Being duly sworn, deposes and says: That He/She is the Owner named in the permit application for construction or other related work to be performed on, or in connection with, the premises, as indicated above, and is in agreement that granting of a permit for construction on said premises, agrees to repair, or replace said seawall in question, to a conforming minimum 3.425 feet above NAVD-88 or to a maximum 4.425 feet NAVD-88 elevation and to replace/and or repair any deteriorated seawall or portion thereof, as required by the Town's Code of Ordinances, Article IV "Seawalls and Docks, The Miami Dade County DERM Division, State of Florida DEP Coastal Division, the Army Corp of Engineers (if applicable) and the current Florida Building Code.

For general historical information only, the May 8, 2018 amendment to this section, converted measurements from NGVD to NAVD resulting in revised seawall heights from a minimum 4 feet NGVD to a minimum 5 feet NGVD and from a maximum 5 feet NGVD to a maximum 6 feet NGVD.

18. **Violation** of this section **shall constitute grounds for the issuance of a stop work order** by the Town Manager, the Town Manager's designee, and/or the building official in accordance with the provisions of the Town's Code of Ordinances and the Florida Building Code. **A civil violation fine will be imposed upon the property** for each infraction committed in accordance with the Town's Code of Ordinances.

19. **Notice of Commencement-** Florida's Construction Lien Law (Chapter 713, Part One, Florida Statutes) requires the recording with the Clerk of the Courts a Notice of Commencement for real property improvements greater than \$2,500.00. However, it does not apply to the repair or replacement of an existing heating or air conditioning system less than \$7,500.00 in value. Please find attached form if applicable.

After the building permit is issued, that a certified copy of the recorded Notice of Commencement, with attached bonds if any, is posted at the construction site. You are required to schedule with the town within 7 days after the issuance of your permit, if applicable; the first inspection to verify (NOC inspection). Failure to show the inspector a certified copy of the recorded Notice will result in a disapproved inspection. You are also required to provide the town with a copy. It can be emailed (please reference the permit number) to inspections@goldenbeach.us or it can be handed to the inspector at the time of the inspection.

20. **Covid- Action Plan and Reporting Requirements (Administrative Order 2020-038)-**

1. Companies need to take proactive measures to ensure their personnel do not report to work sick. Subcontractors should be encouraged to do the same. Field teams should maintain constant communication with their subcontractors and be vigilant for obviously sick persons in the field. Any employees reporting to work sick should be sent home.
2. Each construction site will need to file with the Town of Golden Beach an action plan on how they propose to implement the Corona Virus measures for the protection of their workers and the Town's residents. Your action plan needs to be submitted and approved by the Town's administration prior to the start of any construction activity.
3. Please submit your plan by email to lepperson@goldenbeach.us (see the Town of Golden Beach Construction Site Action Plan Covid-19 requirements for more information). A confirmation email will be sent to you confirming that we have received your plan and that it is in for review and approval. Once approved and site is ready, you will need to schedule a covid inspection sent an to email inspections@goldenbeach.us. Once you have passed the inspection you can then start with any construction activity.

Agreed to and Accepted by:

Company Name

Signature of the Qualifer for the Corporation

Print Qualifier's Name:

Sworn to and subscribed before me this _____ day of _____, _____

Notary Public State of Florida (seal)

105.4.1 Permit intent. A permit issued shall be

construed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of the technical codes, nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction or violations of this code. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six months after the time the work is commenced.

105.4.1.1 If work has commenced and the permit is revoked, becomes null and void, or expires because of lack of progress or abandonment, a new permit covering the proposed construction shall be obtained before proceeding with the work.

105.4.1.2 If a new permit is not obtained within 180 days from the date the initial permit became null and void, the building official is authorized to require that any work which has been commenced or completed be removed from the building site. Alternately, a new permit may be issued or the original permit reinstated on application, providing the work in place and the work required to complete the structure meets all applicable regulations in effect at the time the application was submitted for the initial permit and any regulations which may have become effective between the date of expiration and the date of issuance of the new permit or the date of the reinstatement of the original permit. Applicable regulations which may have become effective between the date of the original permit application and the date of issuance of the new permit or reinstated permit may be modified if their application clearly would be impractical in the judgment of the building official, but only where it is clearly evident a reasonable degree of safety is maintained.

105.4.1.3 **Work shall be considered to be in active progress when the permit has received an approved inspection within 180 days.** This provision shall not be applicable in case of civil commotion or strike or when the building work is halted due directly to judicial injunction, order or similar process.

105.4.1.4 The fee for renewal reissuance and extension of a permit shall be set forth by the administrative authority.

Agreed to and Accepted by:

Company Name: _____

Signature of the Qualifier for the Corporation

Print Qualifier's Name: _____

Sworn to and subscribed before me this _____ day of _____, _____

Notary Public State of Florida at Large (seal)

Town of Golden Beach Construction Site Action Plan Covid-19 – 4/29/2020

Introduction

The Town of Golden Beach would like to thank everyone for their patience during this trying time.

We have outlined criteria for a back to work plan below. Please read the requirements below carefully as it pertains to your construction site.

Construction Site Requirements

A. Action Plan and Reporting Requirements

1. Companies need to take proactive measures to ensure their personnel do not report to work sick. Subcontractors should be encouraged to do the same. Field teams should maintain constant communication with their subcontractors and be vigilant for obviously sick persons in the field. Any employees reporting to work sick should be sent home.
2. Each construction site will need to file with the Town of Golden Beach an action plan on how they propose to implement the Corona Virus measures for the protection of their workers and the Town's residents. Your action plan needs to be submitted and approved by the Town's administration prior to the start of any construction activity.
3. Please submit your plan by email to lepperson@goldenbeach.us. A confirmation email will be sent to you confirming that we have received your plan and that it is in for review and approval.

B. Construction Site Best Practice Requirements

All construction sites must maintain the following procedures to deter the spread of the virus or risk closure of the site for non-compliance.

1. Contractors with construction sites shall maintain the sites in a neat and orderly manner and shall keep sites free of construction debris and trash at all times in compliance with the Town of Golden Beach Ordinances.
2. General Contractors shall strictly adhere to CDC guidelines and Joint Construction Industry Commitment issued on March 23, 2020: Pledge to Reduce the Spread of Novel Coronavirus on South Florida's Construction Sites.
3. All sites are required to provide a station containing protective masks for anyone entering the site and their workers at the entrance to the site. Workers are required to wear masks

at all times. You will be responsible to monitor your workers or risk closure of the site for non-compliance.

4. A hand washing station, soap and water, will be required to be installed at the entrance within the job site to assure constant hand sanitizing.
5. Contractor's must provide alcohol-based hand sanitizer stations within the site (that contains at least 60% alcohol), and require the use of the alcohol-based hand sanitizer before entering and leaving the constructions sites.
6. All workers must use personal protective equipment, including gloves, goggles/glasses, and masks/respiratory protection at ALL TIMES.
7. Temporary structures, portable toilets, and other such construction site equipment shall be maintained securely fastened to the ground, emptied regularly, or removed from the site.
8. Construction dumpsters shall be emptied regularly, fastened, covered, secured or removed from the site.
9. Shoring shall be properly secured pursuant to EOR-approved shop drawings and Special Inspector Plan.
10. Loose Building materials shall be bundled, fastened, secured or removed from the site.
11. Pools shall be free from standing water, garbage or debris that can cause a public hazard.
12. Portable toilets MUST have a form of disinfectant stationed outside the unit and inside the unit for employees to be able to sanitize after each use.

Cleaning should be conducted with disposable gloves on and should be done using recommendations from the Centers for Disease Control (CDC).
13. All sites are required to wet down their sites to prevent dust from traveling to adjacent properties.

Construction Site Personnel

1. A log of your worker's temperatures must be maintained at the site.
2. Contact information for the employee responsible for your construction site for communications with the Town must be provided.

4. Utilize “social distancing” by maintaining a 6-foot distance from other individuals on the site, especially in enclosed spaces.
5. All construction personnel are required to be confined to the construction site. Any construction personnel found wandering through the Town or its’ facilities may cause the site to be closed for non-compliance.

Infractions for Non-Compliance:

First time violation/non-compliance: a Warning will be issued

Second time violation/non-compliance: a \$500.00 Civil Violation will be issued

Third time violation/non-compliance: Suspension of all construction site work for 5 working days.

6. No vendor food trucks will be permitted in Town. All employees are required to bring their own meals to the site and consume meals on-site. You must provide a place with safe social distancing for your workers during all breaks within you site.
7. Construction site work hours are: Monday through Friday 8am – 6pm.

C. Conclusion

The main goal of the Town is to provide the best protection under these guidelines our main goal is to:

1. Protect the residents of the Town of Golden Beach
2. Create a safe construction site work place during this crisis.
3. The rules will remain in effect until further notice as outlined in Administrative Order 2020-038

We thank you for your cooperating efforts. All questions should be directed by email to: lepperson@goldenbeach.us

Thank you



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160

Phone: (305) 932-0744 Facsimile: 933-3825

ACKNOWLEDGEMENT

I, _____ acknowledge that I received the Construction site Action Plan requirements see (Administrative Order 2020-038)

1. Companies need to take proactive measures to ensure their personnel do not report to work sick. Subcontractors should be encouraged to do the same. Field teams should maintain constant communication with their subcontractors and be vigilant for obviously sick persons in the field. Any employees reporting to work sick should be sent home.
2. Each construction site will need to file with the Town of Golden Beach an action plan on how they propose to implement the Corona Virus measures for the protection of their workers and the Town's residents. Your action plan needs to be submitted and approved by the Town's administration prior to the start of any construction activity.
3. Please submit your plan by email to lepperson@goldenbeach.us (see the Town of Golden Beach Construction Site Action Plan Covid-19 requirements for more information). A confirmation email will be sent to you confirming that we have received your plan and that it is in for review and approval. Once approved and site is ready, you will need to schedule a Covid inspection sent an to email inspections@goldenbeach.us. Once you have passed the inspection you can then start with any construction activity.

I have completed the required information below in order for the Department to notify us on when we can proceed with the work.

Date: _____

Signature: _____

Print Name _____

Company Name: _____

Name of Party to be Notified: _____

Company Email Address: _____

Main Company phone number: _____

Cellular Phone Number: _____