

DEMOLITION REQUIREMENTS

IMPORTANT NOTICE: In order to obtain a demolition permit, the following permits (numbers 1-4) below must be issued, and pass the final inspection prior to applying for a demolition permit. Please number the submission documents accordingly with the appropriate number from list.

1. Sewer capping permit. A certified plumbing contractor must obtain a permit. **Required final inspection prior to demolition permit submission (attach final inspection ticket).**
2. Temporary Construction Site Fencing permit; 6' perimeter fencing with green/black wind screen. Fencing to be installed around the entire site. Zone 1 (East side of Ocean Boulevard) requires a graphic with wood entry gates. A cd with the required graphics can be requested in the building Department. **Required final inspection prior to demolition permit submission (attach final inspection ticket).**
3. Compliance with NPDES– Public works Permit for construction site erosion and sediment control- **Required final inspection prior to demolition permit submission (attach final inspection ticket).** (copy attached to this package- see pages 3-8)
4. Portable Toilet permit: **Required installation inspection prior to demolition permit submission (attach inspection ticket).** Please note this permit is only valid for a period of one hundred eighty (180) days. If you wish to keep the Portable Storage Unit for a longer period, you will have to come in prior to the end of the 180-day period and re-apply for the permit. Once you remove your portable storage unit, you must call the building department to schedule a “final” inspection. Once it’s verified that the unit has been removed, the permit will be closed.
5. Demolition of Structures (Section 50-11- see pages 9-10) - Refer to certain items, which are required to be submitted with the permit application. (copy attached)
6. Vegetation Survey (Sec. 52-5(2) copy attached -see pages 11-12).
7. Town of Golden Beach Tree permit removal (Sec. 52-12)- A separate permit is required (copy attached -see pages 12-13).
8. Tree removal permit from DERM RER a/k/a DERM (305) 372-6574
9. Gas Company Notification- Disconnect letter Teco Peoples Gas (305) 940-0139
10. Electrical Service Removal- Disconnect letter Florida Power & Light 1-800-226-5885
11. Water Service Removal– Disconnect letter N. Miami Beach Public Utilities 305) 948-2967
12. Television cable- Disconnect letter **Atlantic Broadband (305) 861-8069**

13. Telephone –internet- Disconnect letter
14. Termite/Rodent Control Letter – exterminating company (Letter: Statement of Treatment for Rodents and Varmints)
15. Notarized affidavit for removal & disposal of on-site mechanical equipment by a licensed mechanical contractor.
16. A written estimate, certified by a registered landscape architect, specify the cost of implementing the regrading and revegetation plans.
17. Proof of ownership for property to be demolished.- Warranty Deed
18. Current signed and sealed survey (not less than 6 months old) - **2 copies required.**
19. Demolition plans and specification- **2 copies required.**
20. Building Permit Application along with up-front process fee is required at the time of permit application submittal: Fee base is 1% x demolition cost. Permit application requests will not be accepted without this fee. (form attached - see page 15)
21. Contractor Registration package- form up-to-date with copies of all licensing is required prior to the time of permit application submittal. Our dept. will not make copies of your licensing.

IMPORTANT NOTE PRIOR TO DEMOLITION

22. Notify the Underground Notification Bureau **SUNSHINE at 1-800-432-4770** prior to demolition, so all facilities can be accurately located.
23. Notice to Contractor holding permit: **WET DEMOLITION IS REQUIRED (form attached -see pages 14.**
24. At the time of permit pick up the permit holder or agent will need three separate checks:
 - a. A check for payment of the permit fees.
 - b. A check for payment of the cash bond separate from all other checks, in the name of the contractor in the amount of \$5,000.00.
 - c. A check for payment of the cost to re-grade and re-vegetate the property, equal to 150% of that cost, to be paid by either the owner or contractor. These funds will not be returned until such time as a permit to build is issued.

PLEASE NOTE: A DEMOLITION PERMIT CAN ONLY BE ISSUED ONCE ALL THE INFORMATION HAS BEEN PROVIDED TO THE BUILDING DEPARTMENT.

If you need further information, please contact our Building Department at (305) 932-0744.



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160
Phone: (305) 932-0744 Facsimile: 933-3825

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL

Introduction: The Town of Golden Beach participates, as a co-permittee with Miami-Dade County, in the National Pollution Discharge Elimination System (NPDES) program. The program is aimed at improving storm runoff water quality. The Town of Golden Beach must address specified activities and program compliance stated within the Annual Reports and permit conditions. The permit conditions require that the Chief Building Official and the Town of Golden Beach Building & Zoning Department enforce the following activities as part of Construction Site Erosion and Sediment Control:

1. Submission of Erosion & Sediment Control plan: Applicants for new construction projects or substantial improvements (i.e., additions, pools, etc.) shall submit as part of the mandatory permit submittal documents an erosion and sediment control plan for the development of the site. The qualifier for the permittee shall attest by his notarized signature that the erosion and sediment control plan will be maintained for the duration of the permitted construction activities (see below).
2. Best Management Practices (BMPs) for Erosion and Sediment Control: Two (2) mandatory erosion and sediment control best management practices shall be implemented at each development site. These are:
 - a. Temporary Gravel Construction Entrance & Exit (See attachment 4.03 and Plate 4.03a).
 - b. Storm Drain Inlet Protection (See attachment 4.08 and Plates 4.08a and 4.08g).

Note: The preceding two elements of the plan must be implemented at the development site, inspected and approved by the Chief Building Official or designated inspector prior to the acceptance of the first mandatory Florida Building Code inspection request.

3. Compliance with Erosion and Sediment Control Plan: Mandatory Florida Building Code inspections and inspections for erosion and sediment control shall be performed simultaneously with construction inspections. Failure to maintain erosion and sediment control measures during the entire construction phase will result in rejected inspection request and/or Code Enforcement action to be treated as a violation of the Town's Code of Ordinances by the Code Enforcement Officer.

I hereby agree to maintain the attached erosion and sediment control plan for the duration of the construction phase, at the property location: _____, Golden Beach, FL 33160.

Agreed to and Accepted by:

General Contractor- Company Name

Signature of the Qualifier for the Corporation

Print Qualifier's Name:

License Number of Qualifier:

Sworn to and subscribed before me this _____ day of _____, 20____

Notary Public State of Florida (seal)

4.03 TEMPORARY GRAVEL CONSTRUCTION ENTRANCE & EXIT **(ES BMP 1.01)**

Definition

A stone stabilized pad located at points of vehicular ingress and egress on a construction site.

Purpose

To stabilize entrances to the construction site and reduce the amount of sediment transported onto public roads by motor vehicles or runoff.

Conditions Where Practice Applies

Wherever traffic will be leaving a construction site and moving directly onto a public road or other paved area.

Planning Considerations

Construction entrances provide an area where mud can be removed from construction vehicle tires before they enter a public road. If the action of the vehicle traveling over the gravel pad is not sufficient to remove most of the mud, then the tires must be washed before the vehicle enters a public road. If washing is used, provisions must be made to intercept the wash water and trap the sediment before it is carried off-site. Construction entrances should be used in conjunction with the stabilization of construction roads to reduce the amount of mud picked up by construction vehicles.

Design Criteria

Aggregate Size

FDOT No. 1 Coarse Aggregate (1.5 - 3.5 inch stone)(4 - 9 cm) should be used. Wood chips may be used for single family residential construction, provided that they can be prevented from floating away in a storm.

Entrance Dimensions

The aggregate layer must be at least 6 inches (15 cm) thick. It must extend the full width of the vehicular ingress and egress area. The length of the entrance must be at least 50 feet (20 m). The entrance must widen at its connection to the roadway in order to accommodate the turning radius of large trucks. (See Plate 4.03a)

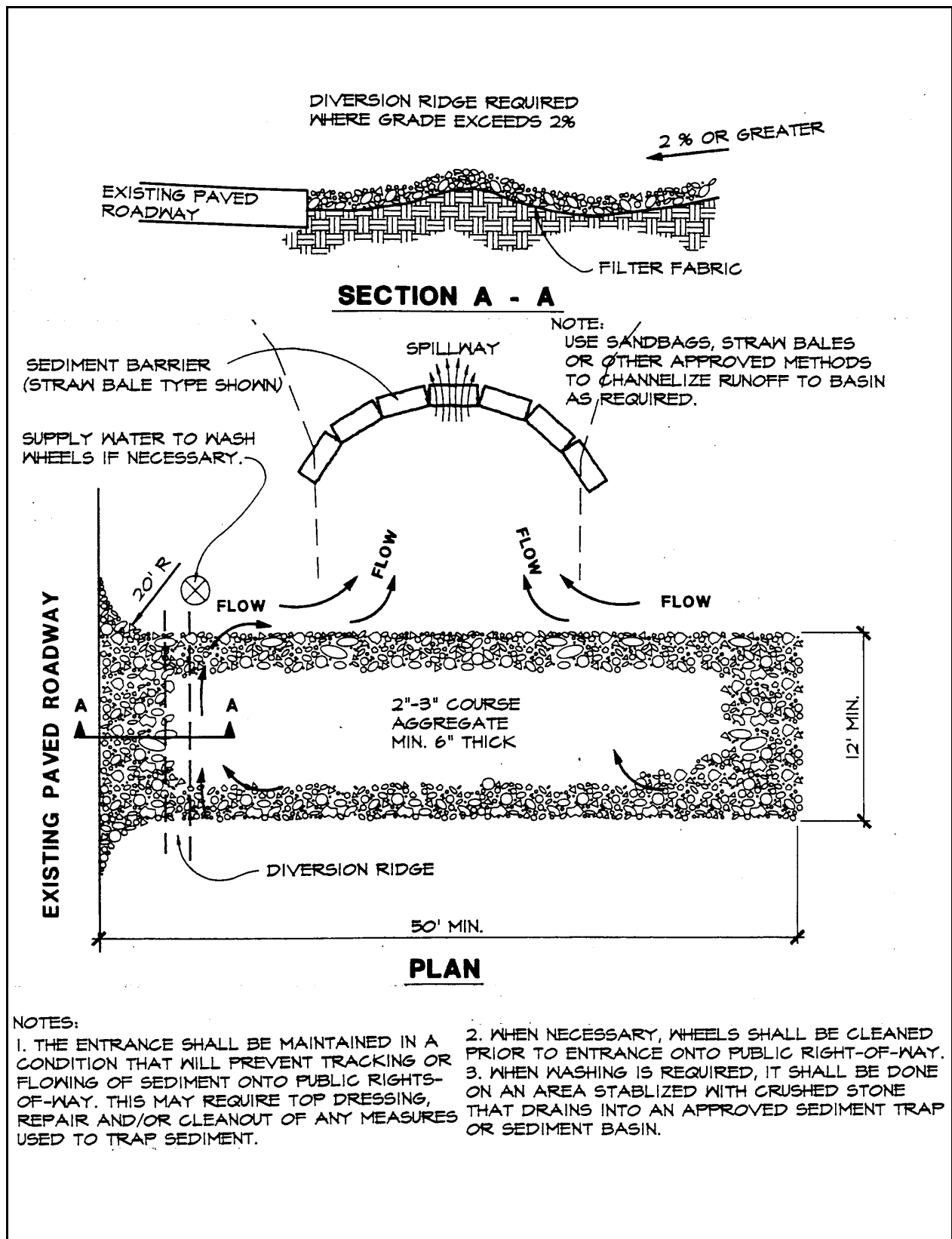


Plate 4.03a Temporary Gravel Construction Entrance

Source: Erosion Draw

4.08 STORM DRAIN INLET PROTECTION

(ES BMP 1.08)

Definition

A sediment filter or an excavated impounding area around a storm drain drop inlet or curb inlet.

Purpose

To prevent sediment from entering storm water conveyance systems prior to permanent stabilization of the disturbed area.

Condition Where Practice Applies

Where storm drain inlets are to be made operational before permanent stabilization of the disturbed drainage area. Different types of structures are applicable to different conditions (see Plates 4.08a through 4.08h).

Planning Considerations

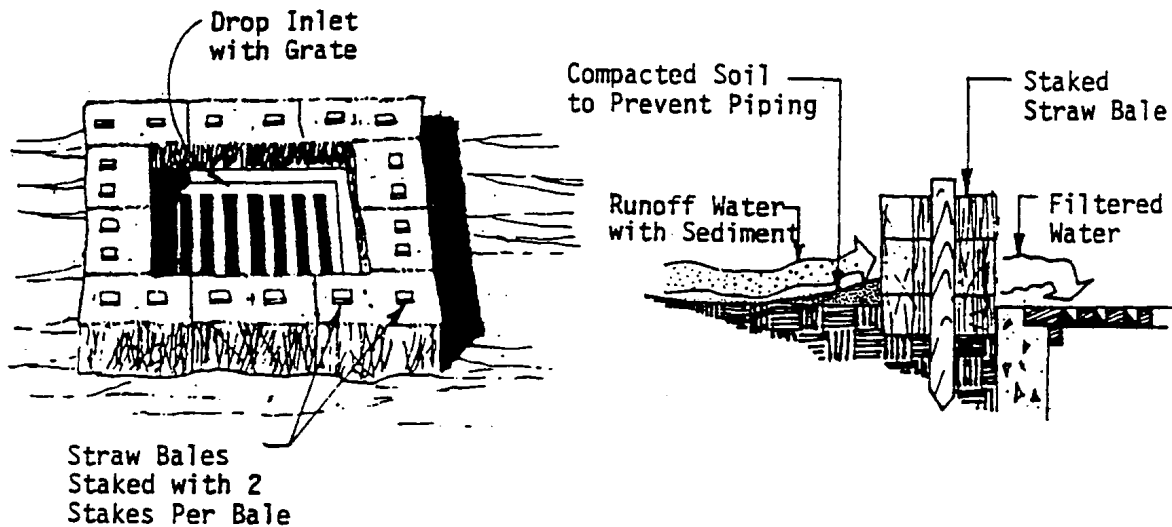
Storm sewers which are made operational before their drainage area is stabilized can convey large amounts of sediment to receiving waters. In case of extreme sediment loading, the storm sewer itself may clog and lose most of its capacity. To avoid these problems, it is necessary to prevent sediment from entering the system at the inlets.

This section contains several types of inlet filters and traps which have different applications dependent upon site conditions and type of inlet. Other innovative techniques for accomplishing the same purpose are encouraged, but only after specific plans and details are submitted to and approved by the stormwater permitting agency.

Note that these various inlet protection devices are for drainage areas of less than one acre (0.4 ha). Runoff from large disturbed areas should be routed through a TEMPORARY SEDIMENT TRAP - Section 4.25 (ES BMP 1.25).

Design Criteria

1. The drainage area shall be no greater than 1 acre (0.4 ha).
2. The inlet protection device shall be constructed to facilitate clean out and disposal of trapped sediment and to minimize interference with construction activities.
3. The inlet protection devices shall be constructed so that any resultant ponding or stormwater will not cause excessive inconvenience or damage to adjacent areas or structures.
4. Design criteria more specific to each particular inlet protection devices will be found on Plates 4.08a-h.



Specific Application

This method of inlet protection is applicable where the inlet drains a relatively flat area (slopes no greater than 5 percent) where sheet or overland flows (not exceeding 0.5 cfs) are typical. The method shall not apply to inlets receiving concentrated flows, such as in street or highway medians.

Plate 4.08a Straw Bale Drop Inlet Sediment Filter

Source: Michigan Soil Erosion and Sedimentation Control Guidebook

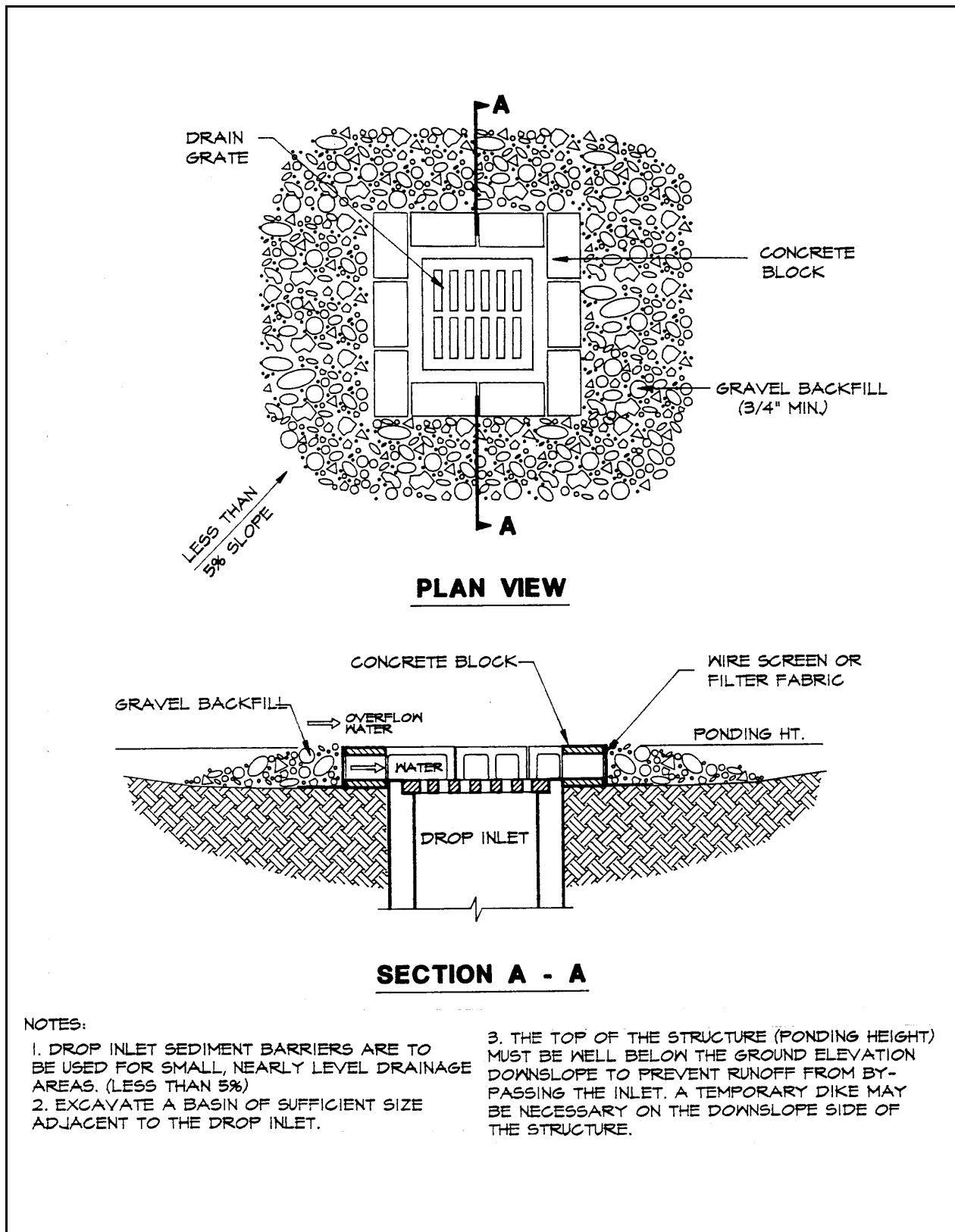


Plate 4.08g Block and Gravel Drop Inlet Sediment Filter

Source: Erosion Draw

Sec. 50-11. - Demolition of structures.

- (a) *Demolition permit required.* It shall be unlawful to remove or demolish any building or structure, or any part thereof without first applying for and receiving a demolition permit from the Town. Any Person requiring a demolition permit, in addition to filing an application therefore, shall pay all fees as required in this article. The actual time of demolition, cleanup, and where applicable, regarding and revegetation shall not exceed 90 days from the date of issuance.
- (b) *Submission of plans, bond.* Prior to the issuance of any demolition permit the applicant shall submit to the Town Building Official for review and approval two copies of a demolition plan, a regrading and revegetation plan, and a cash performance bond in the amount of 150 percent of the estimated cost of implementing the regrading and revegetation plan.
- (c) *Demolition plan.* The demolition plan shall include:
 - (1) A written description and/or graphic display of the buildings and/or portions of buildings to be demolished.
 - (2) A description of the means of demolition to be utilized.
 - (3) The expected date for demolition to begin.
 - (4) The estimated number of days necessary to complete the demolition and remove the resulting debris.
 - (5) Any additional documentation that may be required by the Building Department.
- (d) *Re-grading and revegetation plan.* The re-grading and revegetation plan shall be prepared by a State registered landscape architect and shall include:
 - (1) A regrading plan providing for the regrading of the site so that it will be generally smooth and level so that there are no drop-offs, holes or other features which might pose a safety hazard or threaten to damage adjacent property or any areas likely to hold standing water that might pose a potential health or safety hazard.
 - (2) A revegetation plan providing that the site shall be revegetated by being properly treated with topsoil, sodded with a lawn grass commonly used in Miami-Dade County, and maintained until growth is self-sustaining consistent with the requirements of chapter 52. If the demolition site is beachfront property and the landscape architect determines that portions of the site are not suitable for revegetation with any of the lawn grasses commonly used in Miami-Dade County, then the Town Manager or designee may approve revegetation of those portions of the demolition site with appropriate native vegetation suitable for coastal conditions. The Town will not approve any proposed landscape east of the Coastal Construction Control Line (CCCL) line without prior approval from the State Department of Environmental Protection.
 - (3) A written estimate, certified by a registered landscape architect, specifying the cost of implementing the regrading and revegetation plans.
 - (4) The estimated number of days necessary to complete the implementation of the regrading and revegetation plan. The regrading and revegetation plan, other than the maintenance period necessary to achieve self-sustained growth, shall be completed within 90 days from the date the demolition permit is issued except where complete plans for reconstruction are submitted within 90 days from the date the demolition permit is issued and foundation work on the property is commenced within 180 days from the date the demolition permit is issued.
- (e) *Regrading and revegetation bond.* The applicant shall post a cash performance bond running to the Town equal to 150 percent of the estimated cost of implementing the regrading and revegetation plan, to ensure the regrading and revegetation of the property within the time required by this section and otherwise to protect the Town against any costs which it may incur for the subsequent revegetation of the property if the Owner or permit holder fails to complete revegetation within the time required by this section.

- (f) **Failure to regrade and revegetate site or commence construction.** If the Owner or permit holder fails to properly regrade and revegetate the property or, fails to commence foundation work within the time set forth in this section, then it shall be the duty of the Town Building Official to give written notice by registered mail to the permit holder and the Owner, as listed in the most recent property tax records of Miami-Dade County, to remedy this condition within ten days after service of such notice or within such longer time as may be specified in the notice. The notice shall be in substantially the following form:

Date: _____

Name of Owner (permit holder): _____

Address of Owner (permit holder): _____

Our records indicate that you are the Owner(s) (or permit holder for) of the following described property in the Town of Golden Beach:

An inspection of this property discloses, and the Town Building Official has found and determined, it is in such condition as to be in violation of Chapter 50, Section 50-11 of the Town Code, because of your failure to properly complete demolition, regrade and revegetate the property in accordance with the plans on file. Section 50-11 of the Town Code provides that it shall be unlawful for you to permit this condition to continue, and you are hereby notified that unless this condition is remedied so as to comply with Section 50-11 within ten days from the date hereof, you will forfeit your bond and the Town of Golden Beach will proceed to remedy such condition. Further, if the cost of such regrading and revegetation exceeds the bond amount, such additional costs along with all costs incurred in establishing such lien shall be imposed as a lien upon this property.

- (g) **Performance of work by Town; payment of costs.** Upon failure of the permit holder or Owner to remedy the conditions in violation of the requirements of this section within ten days after service of notice as provided in this section, the Town Manager, in addition to any other remedies available under applicable law, is authorized to take all necessary steps to regrade and revegetate the property utilizing the proceeds from the bond. Any necessary costs incurred by the Town for that purpose in excess of the bond amount, along with all costs incurred in establishing such lien, shall be a lien upon such property. The lien provided for shall be superior in dignity to all other liens, except those of taxes, and shall bear interest at the rate of ten percent per annum from the date that the lien is established.

(Ord. No. 511.06, § 2, 10-17-06; Ord. No. 571.16, § 2, 11-15-16)

Sec. 52-5. - Landscape approval required.

Prior to review by the Building Regulation Advisory Board, or issuance of a building permit, a Landscape Plan and Vegetation Survey shall be submitted to the Town and approved by the Town Manager or designee. No building permit shall be issued until the applicant submits and has approval of a Landscape Plan and Vegetation Survey that meet the requirements of this Code of Ordinances. All Landscape Plans must be signed and sealed by a State of Florida Registered Landscape Architect. Such materials shall be complete and comply with this section unless waived in whole or in part by the Town Manager or designee upon a determination that such information is not applicable or not essential to the review of a specific project.

(1) A Landscape Plan including the following components shall be provided:

- a. Drawn to a suitable scale indicating property boundaries, dimensions, north arrow, graphic scale, date and street names. Recommended scale to be one inch equals eight feet.
- b. Location, condition, names, sizes, DBH of existing Trees and site improvements along any abutting properties within 20 feet of the property lines, including rights-of-way.
- c. Delineate proposed structures, overhangs, vehicular use areas, fences, mechanical equipment, sidewalks, decks, pools, locations of utilities and similar features.
- d. Location and outline of existing structures and site improvements to remain.
- e. Designate common and scientific name, location, size (in height, spread and trunk Caliper), quantity, and quality of living plant material proposed to be installed or maintained on the site.
- f. Identify and describe the location and characteristics of all non-living Landscape Materials.
- g. Show all Landscape Features, areas of vegetation required to be preserved by law, (including but not limited to Trees, plants, Shrubs, Native Habitats, wetlands, and mangroves), in context with the location and outline of existing and proposed buildings, fences, and other structural improvements being contemplated on the site.
- h. Location of existing and proposed easements, rights-of-way, drainage structures, overhead utility wires, underground utilities, above ground electrical elements, and transformers.
- i. All Planting Detail and specifications including but not limited to staking, method of Vine attachment, fertilization, topsoil, planting soil, mulching, applicable drainage, root barriers, Tree protection, and any other subsurface treatments specifications and general notes.
- j. Indicate method to protect Trees during construction in accordance with section 52-14, "Tree protection requirements during construction".

- k. Indicate method(s) to relocate Trees during construction.
 - l. Include a landscape tabulation indicating the minimum requirements under this Chapter; plant material and the quantity, quality, size, and species of all plant material to be planted, preserved, or relocated; net lot area; square footage of paved area; square footage of Pervious Area, street lengths, property lines, percentages of sod, native/drought tolerant percentages; and such other information as may be required by the Town Manager or designee to make a determination that the Landscape Plan meets the requirements of this section.
 - m. An in-ground irrigation plan meeting the requirements of section 52-11, "Irrigation requirements".
 - n. Such other information that may be required to give a complete understanding of the proposed plan.
- (2) Vegetation Survey. A Vegetation Survey shall be provided for all sites at the same scale as the Landscape Plan. The Vegetation Survey shall be accompanied by an aerial photograph which outlines the subject site without obscuring its features. The Vegetation Survey must be signed and sealed by a State Registered Landscape Architect and shall provide the following information:
- a. The accurate location and graphic representation, in relation to existing development, of all existing Trees of a minimum two-inch DBH or ten-foot height or, for native Trees, of a minimum one and one-half DBH or eight-foot height, including those which are proposed to be removed, relocated or preserved on site in accordance with the requirements of Section 18-A and Section 24-60 of the Miami-Dade County Code.
 - b. The boundaries of any Native Habitat, Native Plant Community, Native Plant Species, as determined by the Department of Regulatory and Economic Resources (DRER).
 - c. A table showing the following information:
 - 1. The common and scientific name of each Tree, each of which shall be numbered.
 - 2. The Diameter at Breast Height (DBH) of each Tree, or if a multiple trunk Tree, the sum DBH for all trunks.
 - 3. An estimate of the height, Canopy cover, and physical condition of each Tree, and whether Specimen Tree(s) exist on site.

(Ord. No. 571.16, § 3, 11-15-16)

Sec. 52-12. - Tree removal permit required.

It is the intent and desire of the Town to preserve and enhance the Tree Canopy in the Town for aesthetic and environmental reasons. No Person shall cut down, destroy, remove, relocate, destructively damage or cause to be cut down, destroyed, removed, relocated or destructively damage any Tree without first

obtaining a permit from the Town as required by Chapter 24 of the Miami-Dade County Code of Ordinances. Tree Removal Permits shall be processed by the Town in the same manner, pursuant to the same requirements and guidelines as provided by Section 24.49 of the Miami-Dade County Code of Ordinances. All Tree removal permit exemptions provided therein shall also apply. The issuance of a Tree removal permit from the Town shall require proof that a permit has been obtained from the Miami-Dade County Department of Regulatory & Economic Resources, if such permit is required by Division 2 "Tree Preservation and Protection" of Chapter 24 of the Miami-Dade County Code of Ordinances. No Trees shall be removed from any public land including, but not limited to rights-of-way and Swale areas, without the approval of the Town Manager or designee. Under no circumstances may any Person remove a Tree where the resulting number of Trees (excluding any prohibited Trees) on the property is less than the number of Trees required by this Code.

(Ord. No. 571.16, § 3, 11-15-16)



TOWN OF GOLDEN BEACH

One Golden Beach Drive, Golden Beach, FL 33160

Phone: (305) 932-0744 Facsimile: 933-3825

Building Department hours 8:30am-12:00pm and 1:30pm-3:30pm

Closed On Fridays at 12 Noon

WET DEMOLITION ACKNOWLEDGEMENT

I, _____ acknowledge the requirement of providing wet demolition during the demolition process.

Date: _____

Signature: _____

Print Name _____

Company Name: _____

Company Email Address: _____

Main Company phone number: _____

Cellular Phone Number: _____



TOWN OF GOLDEN BEACH

BUILDING DEPARTMENT
 1 Golden Beach Drive
 Golden Beach, FL 33160
 Office: 305-932-0744 Fax: 305-933-3825
www.goldenbeach.us

FOR OFFICE USE ONLY

Process No: _____
 Date Applied _____
 Clerk _____

Master Permit Number: _____

PERMIT APPLICATION

Master Sub- Permit

1. OWNER INFORMATION	Owner _____ Address _____ City _____ ST _____ Zip _____ Job Address _____ Phone No. _____			2. CONTRACTOR INFORMATION	Company Name _____ Qualifier Name _____ Address _____ City _____ ST _____ Zip _____ Lic. No. _____ Phone No. _____		
	3. PERMIT TYPE	Choose only One	Building Electrical Mechanical Plumbing Landscape Roofing		4. TYPE OF IMPROVEMENT	Choose only One	New Construction Addition Attached Alteration Interior Alteration Exterior Repair/Replace
5. ARCHITECT/ENGINEER INFO	Name _____ Address _____ City _____ ST _____ Zip Code _____ Lic. No. _____ Discipline _____ Phone No. _____			7. LEGAL/USE/WORK VALUE	Folio No. 19-1235- _____ Lot(s) _____ Block _____ PB _____ Square FT. _____ Linear FT. _____ Estimated Value of the Work: _____ Description of Work _____ _____ _____		
	6. CONTACT INFO	Name _____ E-mail _____ Phone No. _____					

Application is hereby made to obtain a permit to do the work and/or installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for Electrical, Plumbing, Mechanical, Windows, Doors, Roofing, Site Walls, Fencing, Driveways, Pools, Spas, Pool Decks, Outdoor Kitchens, Accessory Structures, Irrigation, Landscape and Landscape Lighting work and other categories not mentioned.

Owner's Affidavit: I certify that all the foregoing information is accurate and that work will be done in compliance with all applicable laws regulating construction and zoning.

NOTICE REGARDING BUILDING PERMIT APPLICATIONS

The Completion and submission of a Building Permit Application is a requirement of securing a Building Permit. The Town will rely upon the information contained in the Application in determining whether a Building Permit should be issued. The submission of inaccurate, misleading or misrepresented information in the Application shall subject the Building Permit to denial, suspension or revocation, and the individual applying for the permit, to all appropriate fines, penalties and other punishments authorized by law. KINDLY GOVERN YOURSELF ACCORDINGLY.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

8. OWNER INFORMATION	Print Name _____ Owner's Signature _____ Date _____ Notary Public- State of Florida at Large		9. QUALIFIER INFORMATION	Print Name _____ Qualifier's Signature _____ Date _____ Notary Public- State of Florida at Large	
	Notary Stamp			Notary Stamp	

DO NOT WRITE BELOW - FOR OFFICE USE ONLY

Approvals	APPROVED/DATE	DISAPPROVED/DATE	FEE CATEGORIES:	FEES \$	
Building			Permit Fee		
Structural			Street Sweeping		
Electrical			Trash Removal		
Mechanical			Scanning		
Plumbing			Infrastructure		
Landscaping			BCCD		
Zoning			Education		
Building Dir			State Surcharge		
Publics Works			Sub-Total		
Grading / Drainage			Process Fee		
			Total Fees		