



TOWN OF GOLDEN BEACH



WE'RE HIRING

JOB VACANCY:
**BUILDING & ZONING
DIRECTOR**

Golden
BEACH

1 Golden Beach Drive
Golden Beach, FL 33160
(305) 932-0744
www.goldenbeach.us

ABOUT US

The Town of Golden Beach was founded in 1929 and is among the oldest municipalities in Miami-Dade County. It is approximately 1.8 square miles, has 364 homes, and is purely residential.

JOB SUMMARY

Under the supervision of the Assistant Town Manager, this position performs highly responsible administrative, supervisory and technical work dealing with customer services within the Community.

As the Building and Zoning Director, this person will be responsible for the Town's planning, zoning, development reviews, building regulations and planning initiatives, and is responsible for the administration, direction, supervision and operation of the Planning, Zoning and Building Department, including personnel supervision, overseeing the Town's comprehensive planning, and flood zone compliance.



BENEFITS PACKAGE

Retirement Pension

Paid Time Off

Health Insurance

Longevity Pay

Tuition Reimbursement

Education & Experience Requirements

- Bachelor's Degree from an accredited college or university with major course work in Public Administration, Architecture, Engineering, Construction Management or other appropriate field.
- 5 years experiences as a general contractor, professional engineer or architect, including 2 years of experience as a Supervisor within a Building Department or any equivalent combination of training and experience, which provides the required knowledge, skills and abilities.
- Additional qualifying experience in a job related field, may substitute on a year – for – year basis for the required education.

Special Requirements

- The ability to review building plans/specifications for compliance with the Florida Building Code and related Codes and City ordinances.
- To be eligible for appointment in this position, such person shall qualify to be certified by the State of Florida Department of Business and Professional Regulations as a Building Code Administrator.
- In addition, applicant must meet all the requirements for appointment, as set for the in the Florida Building Code to be certified by the Miami – Dade County Board of Rules.

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HOW TO APPLY:

E-mail resumes to

Lperez@goldenbeach.us