



**Rev. 02/22/23 @ 4:00 pm**

**MUNICIPAL CANVASSING BOARD SCHEDULE**  
**FEBRUARY 21, 2023 GOLDEN BEACH GENERAL ELECTION**  
*(Subject to Change)*

The Town of Golden Beach Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the February 21, 2023 Golden Beach General Election. For updated Canvassing Board schedule information, visit @ MDCElections or iamelectionready.org.

| DATE/TIME   | ACTIVITY  | ATTENDANCE  |
|---|---|---|
| Thursday, February 16, 2023<br>10:00 a.m.   | 1. Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail and precinct ballots  | Lisette Perez, Town Clerk   |
| Friday, February 17, 2023<br>through<br>Friday, February 24, 2023                                   | 1. Public inspection of vote-by-mail ballots (8:00 a.m. to 8:30 a.m.)<br>2. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection) (8:30 a.m. to 9:00 a.m.)     |   |
| Friday, February 17, 2023<br>commencing at 10:00 a.m. to completion                                 | 1. Vote-by-mail ballot opening and processing (as needed)<br>2. Duplication of ballots (as needed)  | All Canvassing Board Members or a majority:<br><br>Lisette Perez, Town Clerk<br>Alexander Diaz, Town Manager<br>Katrina Hodge, SOE Designee |
| Tuesday, February 21, 2023  | 1. Public inspection of vote-by-mail ballots (11:30 a.m. to 12:00 p.m.)<br>2. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection) (12:00 p.m. to 12:30 p.m.) |   |
| Canvassing:<br>5:00 p.m. to completion  | 3. Canvassing of presumed invalid vote-by-mail ballots (as needed)<br>4. Duplication of ballots (as needed)   | All Canvassing Board Members:<br><br>Lisette Perez, Town Clerk<br>Alexander Diaz, Town Manager<br>Katrina Hodge, SOE Designee               |
| 7:00 p.m. to completion   | 5. Tabulation of results<br>6. <u>Unofficial</u> results  |   |
| Friday, February 24, 2023<br>commencing at <del>10:00 a.m.</del><br><b>12:00 p.m.</b> to completion | 1. Canvassing of vote-by-mail and provisional ballots (as needed)<br>2. Certification of <u>official</u> results<br>3. Race/question and precinct(s) selection for manual post-election audit or automated independent audit<br>4. Post-election audit process  | All Canvassing Board Members:<br><br>Lisette Perez, Town Clerk<br>Alexander Diaz, Town Manager<br>Katrina Hodge, SOE Designee               |

**\*Saturday, Sunday and County observed holidays are excluded unless otherwise noted.**

**Canvassing Board Members**

Lisette Perez, Town Clerk  
Alexander Diaz, Town Manager  
Katrina Hodge, Supervisor of Elections Designee

**Alternate Canvassing Board Member(s)**

Jaime Mendal, Vice Mayor for Town Clerk  
Rudy Herbello, Police Chief for Town Manager